

Request for Quotation (RFQ) for Liquefied Petroleum Gas (LPG)

1. SCOPE OF WORK

- 1.1. The purpose of this RFQ is to establish a contract, per the following specifications, terms and conditions for the purchase and delivery of Liquefied Petroleum Gas (LPG), also referred to as Propane. The Office of Public Safety Support owns its own propane tanks. There will be 21 sites across Lake County that propane is ordered for; four of the sites have 1,000-gallon size tanks and the remaining are 500-gallon size tanks.
- 1.2. This is an indefinite quantity contract with no guarantee on the quantity of product to be ordered or dollar volume. The County reserves the right to award contracts to multiple vendors if deemed in its best interest to do so.
- 1.3. The product supplied shall meet all applicable specifications of the State of Florida Department of Agriculture and Consumer Services, State of Florida Department of Transportation, Federal Government and the attached FEMA Related Contract Clauses.

2. LP GAS SPECIFICATIONS:

- 2.1. Propane Gas shall have the following properties and meet all current regulations, including ASTM D1835-82, 86, 87, 91, 97, and State of Florida and Federal regulations:
 - 2.1.1 Specific Gravity of Gas at 60° F 1.53
 - 2.1.2 Specific Gravity of Liquid at 60° F 0.511
 - 2.1.3 Boiling Point degrees F -44
 - 2.1.4 BTU per Gallon- 91,500
 - 2.1.5 BTU per Pound- 21,600
 - 2.1.6 BTU per Cu. Ft. 2,530
 - 2.1.7 Pounds per gallon 4.24
 - 2.1.8 Cu. Ft. of Gas per gallon of liquid 36.2
 - 2.1.9 Cu. Ft. of Gas per pound 8.5
 - 2.1.10 Vapor Pressure, PSI at 70° F 122
 - 2.1.11 Flammability Range in Air 2.4 to 9.5%

3. TERM OF CONTRACT

- 3.1. Contract will be awarded for an initial one (1) year term with the option for two (2) subsequent two (2) year renewals. Renewals are contingent upon mutual written agreement.
- 3.2. Contract will commence upon the date of the purchase order.
- 3.3. Contract shall remain in effect until completion of both the expressed and implied warranty periods.
- 3.4. County reserves the right to negotiate for additional services or items of a similar nature that were not known or anticipated at the time of solicitation.

4. DELIVERY REQUIREMENTS AND ACCEPTANCE

- 4.1. Vendor shall make deliveries within 48 hours after an order is placed via telephone, email, or via computer. Except in emergency situations which shall be an eight-hour response time.
- 4.2. When tank capacity reaches 30%, an order will be placed by the County. All required delivery timeframes shall be adhered to by the Vendor(s); except in such cases where the delivery will be delayed due to acts of God, strikes, or other causes beyond the control of the Vendor.
 - 4.2.1. In these cases, the Vendor shall notify the County of the delays in advance of the original delivery date so that a revised delivery schedule can be appropriately considered.
- 4.3. Tanks shall be properly equipped to enable Vendor to safely deliver the product. Vendor shall notify County of any situation deemed unsafe.
- 4.4. Vendor may refuse to deliver fuel to an unsafe site until the safety issue is resolved.
- 4.5. The County will be responsible for having proper equipment installed.
- 4.6. The County will work with the Vendor making a delivery to assure that the Vendor has proper accessibility to all tanks being fueled.

5. DELIVERY DURING EMERGENCY/HURRICANE/DISASTERS OR SIMILAR EVENTS

- 5.1. It is hereby made part of this contract that before, during, and after a public emergency, disaster or event, hurricane, flood or other acts of God, that Lake County shall require a “first priority” basis for goods and services.
- 5.2. It is vital and imperative that majority of citizens are protected from any emergency situation which threatens public health and safety, as determined by the County.
- 5.3. Vendor agrees to sell all goods and services to Lake County, as opposed to private citizen, on a first priority basis.
- 5.4. The County reserves the right to request the vendor to top off its tanks, regardless of tank levels, in emergency situations.
- 5.5. The County expects to pay contractual prices for the goods required during an emergency situation.
- 5.6. The Vendor shall furnish an emergency contract and a twenty-four (24) hour phone number to the designated County representative(s) for use in the event of such an emergency.
- 5.7. In emergency situations, Vendor shall make deliveries within eight (8) hours after placement of an order.
- 5.8. Lake County Public Safety will provide an escort if necessary, to ensure the vendor’s safety.
- 5.9. Unless otherwise stated in this solicitation, Vendor shall furnish all labor, materials, and equipment necessary for satisfactory contract performance.
- 5.10. When not specifically identified in the specifications, such materials and equipment shall be of a suitable type and grade for the purpose.
- 5.11. All material, workmanship, and equipment shall be subject to the inspection and approval of the County’s designated contact person/representative.

6. COMPLIANCE WITH FEDERAL STANDARDS

- 6.1. All items supplied under this contract shall be in accordance with all governmental standards, to include, but not be limited to, those issued by the Occupational Safety and Health Administration (OSHA), the National Institute of Occupational Safety Hazards (NIOSH), National Fire Protection Association (NFPA) and Federal Emergency Management Agency (FEMA).

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