

1. SCOPE OF WORK

Provide routine maintenance and repair services for the Lake County Courthouse Water Fountain located at 550 W. Main Street, Tavares, FL. Services shall be provided at regularly scheduled intervals to ensure the fountain is functionally operating and maintained in an aesthetically clean condition. The Contractor shall have the ability to service the fountain pumps, automatic fill system, timing, systems, and filtration systems.

This is an indefinite quantity contract with no guarantee that services will be required. The County does not guarantee a minimum or maximum dollar amount to be expended on any contract(s) resulting from this solicitation. All work performed shall be in strict compliance with the latest codes, standards, and practices and in accordance with Federal, State, and Local laws.

2. CONTRACTOR RESPONSIBILITIES

Contractor shall:

- 1.1. Be licensed and fully competent in all aspects of water fountain maintenance in a safe manner.
 - 1.1.1. Employ only skilled, qualified workers.
- 1.2. Provide all-inclusive quotes to provide 100% turnkey projects that include common installation, repairs, preventative maintenance, and replacement of fixtures/equipment.
 - 1.2.1. Include all required labor, material, equipment, chemicals, plans, engineering, surveys, permitting and local and state inspections.
 - 1.2.2. Include costs for general housekeeping and work area clean up.
 - 1.2.3. Include travel time.
 - 1.2.4. Change orders shall not be issued for incidental items or tasks that should have been reasonably construed to be part of the project by the Contractor.
- 1.3. Obtain licenses, permits, and fees (including inspection fees) as required to comply with all laws, ordinances, regulations, and code requirements applicable to complete projects.
- 1.4. Be responsible inspections, penalties, fees, or fines for projects.
- 1.5. Be responsible for damages caused as the result of completing projects.

2. TERM OF CONTRACT

- 2.1. The Contract will be awarded for an initial one (1) year term with the option for four (4) subsequent one (1) year renewals. Renewals are contingent upon mutual written agreement.
- 2.2. The Contract will commence upon the first day of the next calendar month after approval by the authorized authority. The Contract remains in effect until completion of the expressed and implied warranty periods. The County reserves the right to negotiate for additional services/items similar in nature not known at time of solicitation.

3. MAINTENANCE SCHEDULE

WATER FOUNTAIN MAINTENANCE

- 3.1. Services shall include routine fountain maintenance provided two (2) times per month at regular scheduled intervals.
 - 3.1.1. Services shall not commence within two (2) consecutive weeks unless prior approval is received from the County.
- 3.2. Services shall include routine maintenance three (3) times per month during the months of **June, July, and August** at regular scheduled intervals.
- 3.3. Contractor shall respond within twelve (12) hours for service calls for items that may arise between normal maintenance visits.

4. MAINTENANCE AND REPAIR SERVICES**4.1. Maintenance Services**

- 4.1.1. The fountain shall be inspected for proper operation during each service visit.
- 4.1.2. Fountain lighting and any associated controls shall be inspected, maintained, and repaired during each routine service visit.
- 4.1.3. Back flush, clean, and replace fountain filters as needed and as prescribed by the manufacturer.
 - 4.1.3.1. The filter shall be changed three (3) times a year on a regular interval.
- 4.1.4. Test and maintain proper water chemistry.
- 4.1.5. Contractor shall provide the equipment necessary to vacuum the interior during each visit in accordance with the pump/filter manufacturer. There is no skimmer on the fountain.
- 4.1.6. Debris removed from the fountain shall be properly disposed of.
- 4.1.7. The fountain pump box and the exhaust fan inside shall be maintained, vacuumed, and clean. The pump box shall remain locked at all times.
- 4.1.8. A sticker/tag signed by the technician shall be installed in the pump box during each visit including the company name, the technician's name, the date of service, and the service performed on the fountain.
- 4.1.9. Payment will be made after the County has verified that the sticker/tag has been properly completed and signed by the technician.

4.2. Repair Services

- 4.2.1. Service calls shall take place within twelve (12) hours of the notification.
- 4.2.2. Service calls shall be made to replace fountain lighting or to rectify acts of vandalism such as additives to the water or any other damages to the fountain.
- 4.2.3. Estimates for replacement lighting or repair services shall include, but not be limited to, travel cost, equipment, all needed bulbs, and all labor needed.
- 4.2.4. Estimate for the repair of water additives to completely drain, clean, and provide chemicals to return the fountain to proper working order.

3. COUNTY RESPONSIBILITIES

3.1. As stated in Exhibit D.

4. DELIVERY REQUIREMENTS AND ACCEPTANCE.

4.1. As stated in Exhibit D.

5. WARRANTY REQUIREMENTS

5.1. As stated in Exhibit D.

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