

Lake County Office of Procurement Services
RFP 25-910: Analytical Laboratory Services
RFP Selection Committee Meeting Minutes
Contracting Officer: Bill Ponko, Office of Procurement Services

April 21, 2025

Begin Time: 10:30 AM,

Adjourn Time: 10:45 AM

❖ Bill Ponko:

- Stated that this is a public meeting
 1. Stated that members of the public may listen, but not take part in discussions

- Took roll of the Selection Committee (SC) members:
 1. Cathie Catusus, Office of Parks and Trails, Water Resources
 2. Brad Russ, Office of Parks and Trails, Mosquito Control
 3. Cindy Blevins, Office of Solid Waste

- Noted that Short Listed Selection for location visits and tours (alphabetically)
 1. Eurofins Environmental Testing, LLC
 2. Pace Analytical Services, LLC

❖ Cathie Catusus and Cindy Blevins:

- Conducted visits and tours of each vendor's lab facility.
- Provided feedback to the Selection Committee

❖ Selection Committee:

- Recommended award to Pace Analytical Services, LLC

❖ Bill Ponko:

- Procurement Services will facilitate the award process.

❖ Meeting Adjourn