

**Office of Procurement Services**

P.O. Box 7800 • 315 W. Main St., Suite 416 • Tavares, FL 32778

**SOLICTATION:** Janitorial Services for Lake County Water Authority (LCWA) Locations 03/22/2025

Vendors are responsible for the receipt and acknowledgement of all solicitation addenda. Submit an electronically signed copy with solicitation submission. Failure to acknowledge an addendum may prevent the submission from being considered for award.

THIS ADDENDUM DOES NOT CHANGE THE DATE FOR RECEIPT OF PROPOSALS.

**QUESTIONS/RESPONSES**

1. Does this bid require a performance and payment bond?
2. **See Addendum 2, Question and Answer 3.**

Q2. What is the duration of the contract (initial term and any renewal options)

1. **See Attachment 1, Submittal Form.**

Q3. Does the contract have any living wage provisions or requirements?

1. **See Exhibit C, LCWA General Terms and Conditions.**

Q4. Are strip and wax services and carpet cleaning included in the scope, or are they considered additional services upon request?

1. **See Exhibit A, Scope of Work and Exhibit D, Task List and Cleaning Schedule.**

Q5. Does this contract require a dedicated day porter, or is all work expected to be performed within the designated cleaning schedule?

1. **See Exhibit A, Scope of Work and Attachment 2, Pricing Form.**

Q6. Does this contract include any Consumer Price Index (CPI) adjustments for pricing changes over time?

1. **See Attachment 2, Pricing Form and Exhibit C, LCWA General Terms and Conditions.**

Q7. Could you provide the total square footage for the locations in Group A and Group B?

1. **The square footage of each facility does not accurately represent the services required for Group A or B. Pre-Bid Conferences were held for vendors to become familiar with conditions affecting the work to be done or the equipment, materials, and labor required.**

Q8. Who was the last contractor awarded this contract and what was the awarded amount?

1. **See Addendum 2, Question and Answer 5.**

Q9. Will we be required to document specifics regarding why certain proposals were chosen over others anywhere?

1. **If you are requesting the method of which the County intends to award this project, please see the ITB’s Section 7.0.**

Q10.What would be the minimal acceptable time frame to require proposals? i.e. 14 days, 30 days, etc.

1. **As stated in the bid, the closing date is 03/31/2025 at 3:00 P.M. Eastern time.**

Q11.Could you provide information on the current usage of consumables?

1. **Unknown.**

Q12.Duration of the project?

1. **See Attachment 1, Submittal Form.**

Q13.Are you tax exempt? If so, will you be providing a letter of tax exemption upon contract award?

1. **See Exhibit C, LCWA General Terms and Conditions.**

Q14.Is there a wage requirement?

1. **See Exhibit C, LCWA General Terms and Conditions.**

Q15.Will we be providing all consumables? If we are providing all consumables, please provide quantity. If not, are we doing restocking, management of consumables?

1. **See Scope of Work.**

Q16.Estimated date for when the services will be happening?

1. **It’s expected that this new agreement would commence once the current contract expires.**

Q17.Do you have a budget for the project?

1. **No.**

Q18.Who is the incumbent?

1. **See Addendum 2, Question and Answer 5.**

Q19.Known challenges for the project?

1. **Pre-Bid Conferences were held for vendors to visit the sites of the proposed work and become familiar with conditions affecting the work to be done or the equipment, materials, and labor required.**

Q20.Can you please provide the current contract / pricing for this project?

1. **See Addendum 2, Question and Answer 5.**

Q21.Are there any meetings being required in the whole duration of the project? If so, how often?

1. **See Exhibit A, Scope of Work.**

Q22.Are there any bond requirements?

1. **See bid document.**

Q23.Will storage be provided?

1. **See Exhibit A, Scope of Work and Exhibit D, Task List and Cleaning Schedule.**

**ACKNOWLEDGEMENT**

Firm Name: Click or tap here to enter text.

I hereby certify that my electronic signature has the same legal effect as if made under oath; that I am an authorized representative of this vendor and/or empowered to execute this submittal on behalf of the vendor.

Signature of Legal Representative Submitting this Bid: Click or tap here to enter text.

Date: Click or tap to enter a date.

Print Name: Click or tap here to enter text.

Title: Click or tap here to enter text.

Primary E-mail Address: Click or tap here to enter text.

Secondary E-mail Address: Click or tap here to enter text.