1. **SCOPE OF SERVICES**

1.1 Provide various on-call professional architectural services for assigned tasks related to, but not limited to, various types and levels of design and engineering effort in support of new facility construction and renovation of existing structures. The design services include the stamping and certification of construction drawings. Other potential services include construction project administration and inspection.

1.2 Designs and project administration shall have the following characteristics:

1.2.1 Functional site features for facilities that are within budget and schedule;

1.2.2 Detailed and fully coordinated architectural and engineering construction drawings and specifications;

1.2.3 Feasibility studies for new, renovation, alteration, maintenance and repair projects;

1.2.4 Services for alterations and/or renovations of existing structures and maintenance and repair projects to include project evaluation, program verification, life safety updates, code review and compliance, and handicapped accessibility;

1.2.5 Facility studies and audits to determine compliance with various federal, state and local regulations;

1.2.6 Preparation of reports, preliminary documents, working drawings, specifications, and construction cost estimates.

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