## CONTRACTOR RESPONSIBILITIES

Contractor shall:

* 1. Be licensed and fully competent in all aspects of window replacement.
		1. Employ only skilled, qualified workers.
	2. Provide all-inclusive quotes to provide a 100% turnkey project that include removal and replacement of windows and repair to interior and exterior finishes as required.
		1. Include all required labor, material, equipment, product approvals, plans, permitting and inspections.
		2. Include costs for general housekeeping and work area clean up.
		3. Include travel time.
		4. Change orders shall not be issued for incidental items or tasks that should have been reasonably construed to be part of the project by the Contractor.
	3. Obtain licenses, permits, and fees (including inspection fees) as required to comply with all laws, ordinances, regulations, and code requirements applicable to complete projects.
	4. Be responsible inspections, penalties, fees, or fines for projects.
	5. Be responsible for damages caused as the result of completing projects.
	6. Furnish all tools and equipment (possibly cranes, lift trucks, boom trucks, cherry pickers, etc.) to complete projects timely.
	7. Shall comply with all federal funding requirements.
	8. Shall acknowledge “This material is based upon work supported by the U.S. Department of Energy’s Office of State and Community Energy Programs (SCEP) under the Energy Efficiency and Conservation Block Grant (EECBG) Program Application # IA-0000000685”
	9. Shall undergo Davis-Bacon Act compliance training and must maintain competency in Davis-Bacon Act compliance.
		1. This project shall be Davis-Bacon Act compliant <https://www.ecfr.gov/current/title-10/chapter-II/subchapter-D/part-455/subpart-J/section-455.112>
	10. Acknowledge this funding has a Domestic Content Procurement Preference Requirement – Buy America Requirement. – If not able to comply a waiver can be requested.
		1. This project shall be BABA compliant <https://www.ecfr.gov/current/title-2/subtitle-A/chapter-I/part-184>

## SCOPE OF WORK

* 1. Project Overview: The Lake County Administration Building needs window replacement to improve energy efficiency and overall building aesthetics. The scope of work includes replacing 243 existing windows with new fixed glass, insulated, low-e, tinted windows with brown vinyl frames that meet Florida Building Code and EECBG grant requirements. Repairs to interior and exterior finishes will also be made as needed.
	2. Submittals: Window product submittal to include manufacturer name, model type, warranty information, and performance evaluation shall be provided with the contractor’s bid and shall be used in determination of award.
	3. Window Specifications:
		1. All new windows must meet Florida Building Code requirements and EECBG grant specifications.
		2. Windows should be insulated to improve energy efficiency.
		3. Low-e coating must be applied to reduce heat transfer and improve comfort.
		4. Tinted windows will provide additional sun protection and reduce glare.
		5. Brown vinyl frames will complement the building's exterior design.
		6. Windows must be tempered as required by code for safety.
	4. Installation:
		1. Existing windows will be removed and disposed of in accordance with local regulations.
		2. New windows will be installed by qualified contractors following manufacturer's guidelines.
		3. Proper flashing and sealants will be used to ensure a watertight seal.
		4. Interior and exterior finishes will be repaired or replaced as needed to ensure a seamless transition.
	5. Project Timeline:
		1. The project timeline will be determined based on the availability of materials and contractor schedules. Contractor to provide an estimated duration with bid.
		2. A pre-construction meeting will be scheduled to review project details and timeline with all stakeholders.
	6. Quality Assurance:
		1. All work will be inspected by a licensed building inspector to ensure compliance with Florida Building Code.
		2. Final inspection will be conducted to ensure all work meets quality standards and grant requirements.
	7. Project Completion:
		1. Upon completion of the window replacement project, a final walkthrough will be conducted with the building owner to ensure satisfaction with the work.
		2. Warranty information for the new windows will be provided to the building owner for future reference.
	8. This scope of work outlines the necessary steps and specifications for the window replacement project at the Lake County Administration Building. By following these guidelines, we aim to improve the building's energy efficiency and overall appearance while meeting all necessary code requirements.

## COUNTY RESPONSIBILITIES

As stated in Exhibit D.

## DELIVERY REQUIREMENTS AND ACCEPTANCE.

As stated in Exhibit D.

## WARRANTY REQUIREMENTS

As stated in Exhibit D