

**Office of Procurement Services**

P.O. Box 7800 • 315 W. Main St., Suite 416 • Tavares, FL 32778

**SOLICTATION: P.E.A.R PARK IMPROVEMENTS PHASE #1** 09/04/2024

Vendors are responsible for the receipt and acknowledgement of all addenda to a solicitation. Confirm acknowledgement by including an electronically completed copy of this addendum with submittal. Failure to acknowledge each addendum may prevent the submittal from being considered for award.

THIS ADDENDUM DOES NOT CHANGE THE DATE FOR RECEIPT OF PROPOSALS.

**QUESTIONS/RESPONSES**

1. Question: I am unable find construction plans for the retaining wall and required footing. Has a plan been generated? Please clarify phase 1 scope, maybe with a site plan that shows only Phase 1.

**Response:** Phase 1 Scope: Refer to Exhibit D - Construction Plans, sheet C-8 showing Phase 1 limits.

1. Question: It appears the proposed pickle ball courts are in Phase 2 and the proposed tennis courts are in Phase 4.

**Response:** This bid is for Phase 1 only, pickleball courts and tennis courts will be included on a separate bid under Phase 2 and 4 respectively.

1. Question: Can you confirm that’s all that needs to be Bid for Phase 1 is “the installation of electrical conduits with pull strings/boxes for future lighting system”, per specs.

**Response:** Confirmed, GC/EC to furnish & install (bid) pull boxes, empty conduits with pull strings only for future parking lot site lighting in phase 1. Refer to sheet C-32 additional notes and C-33 note #5.

1. Question: Confirm that H-Frame, Utility service “A” and “B” and equipment will be on another phase of the project and not part of Phase 1.

**Response:** Confirmed, Load Center "A" & Load Center "B" shall be bid under separate contract per Lake County.

1. Question: Are we quoting to supply and install all lighting?

**Response:** No. All site parking lot and MUSCO Lighting (courts) which includes fixtures, poles, controls, circuiting and electrical distribution systems service shall be bid under separate contract per Lake County.

1. Question: Are there Details for the SLC “MUSCO” light/Poles or will MUSCO do the install and we just need to provide power

**Response:** MUSCO Lighting shall be bid under separate contract per Lake County at which time additional details shall be provided.

1. Question: Who will supply “A” and “B” Lighting Cabinets

**Response:** Lighting cabinets and electrical distribution systems for lighting shall be bid under separate contract per Lake County at which time they shall be furnished & installed by GC/EC.

1. Question: Please clarify Phase 1 scope, maybe with a site plan that shows only Phase 1.

**Response:** Phase 1 Scope: Refer to Exhibit D - Construction Plans, sheet C-8 showing Phase 1 limits. Also refer to Exhibit A - Scope of Work, Section 1.1 Base Bid for work included under this bid for Phase 1.

1. Question: Is there a bid bond requirement, if so, how much?

**Response:** There is no bid bond requirement, only a Performance and Payment Bond requirement for the awarded contractor, as noted in Exhibit G.

1. Question: References form disallows FDOT references, given that this is a site and parking lot project what type of contractor is being solicitated, only those who do not primarily perform work for FDOT?

**Response:** Any contractor licensed for the work.

1. Question: Is the project’s completed submittal requirement specifically park projects or is the construction of roadways and grading work acceptable?

**Response:** Either

1. Question: There are no buildings in Phase 1, what building permits will be required as stipulated in Scope of Work Item 2.12

**Response:** There are no buildings included in Phase 1. However, per previous conversations with the City of Leesburg Building Department, a building permit is required. Please contact the City of Leesburg Building Department at (352) 728-9735 for confirmation. Note that Phase 1 includes the installation of pull boxes and lighting conduit with pull strings at the base of poles and locations indicated on plans for future installation of poles and lighting fixtures, this may have triggered the requirement of a building permit.

1. On what scope of work will a certificate of occupancy be required as stipulated in the scope of work item 2.14?

**Response:** A Certificate of Completion will be required for the overall work included under Phase #1.

1. Question: Scope of Work Item 2.7 requires removal and relocation of existing fence and park signs. I do not see that work outlined on the plans for phase 1. Where is the fencing being relocated to and how much of it. Which signs are getting relocated?

**Response:** No fencing or signs are being proposed in the plans to be relocated, however, Contractor will be responsible to verify all site conditions before submitting their bid (refer to Scope of Works Item #5, FIELD CONDITIONS) and determine which existing fencing and park signs/kiosks will need to be removed and relocated as necessary for the construction of proposed park improvements.

1. Question: Scope of Work Item 8 Permit Requirements states that if any engineering drawings are needed by the Contractor, they will be available at the Contractors expense. How many sets, if any, will be provided to the contracted bidder? How much will sets from the engineer cost?

**Response:** No hard copies of any documents will be provided to the contractor. Please refer to Scope of Work, Item #2.10, which indicates that “Parks and Water Resources will provide Contractor the approved site plan and any other document in electronic format only”. Per the engineering firm, “Outside copying & printing services will be billed at cost”.

1. Question: Scope of work Item 9- Product Handling requires that materials be stored in secure, weather protected areas and secured. The scope of this project and the materials involved do not lend themselves to weather protected, secured storage. Can the contractor take responsibility for the security and handling of the materials at their risk without a weather protected storage system and maintain compliance with the contract?

**Response:** Yes.

1. Question: General Conditions-Subcontracting Stipulates the contractor shall not subcontract any portion of the work without prior consent from the county… unless stipulated elsewhere. Does the County intend that the contract be 100% self-performed by the successful bidder? Is the county merely seeking to approve subcontractors or is the county intending that there not be any? It is important to know prior to pricing.

**Response:** No, is not the County’s intent that the contract be 100% self-performed by the successful bidder. The Contractor is to obtain County consent prior to subcontracting any portion of the work. Please also refer to Exhibit C - General Terms and Conditions, PRIME CONTRACTOR, regarding subcontractors.

1. Question: What type of licensing is being sought for the prime contractor?

**Response:** A General Contractor’s License is required. Please contact the City of Leesburg Building Department at (352) 728-9735 for confirmation or additional information.

**ACKNOWLEDGEMENT**

Firm Name: Click or tap here to enter text.

I hereby certify that my electronic signature has the same legal effect as if made under oath; that I am an authorized representative of this vendor and/or empowered to execute this submittal on behalf of the vendor.

Signature of Legal Representative Submitting this Bid: Click or tap here to enter text.

Date: Click or tap to enter a date.

Print Name: Click or tap here to enter text.

Title: Click or tap here to enter text.

Primary E-mail Address: Click or tap here to enter text.

Secondary E-mail Address: Click or tap here to enter text.