

Lake County Office of Procurement Services
RSQ 24-936: Construction, Engineering & Inspection (CEI) Services -Wekiva Trail
from SR 46 to Hojin Street
RSQ Selection Committee Meeting Minutes
Contracting Officer: Bill Ponko, Office of Procurement Services
Gretchen Bechtel, Office of Procurement Services

December 12, 2024
Begin Time: 2:30 PM, Adjourn Time: 4:20 PM

Presentation Schedule:

- 2:30 – CDM Smith, Inc.
- 3:10 – Rummel, Klepper and Kahl, LLP
- 3:50 – Volkert, Inc.

No members of the public were recorded as being in attendance.

❖ Bill Ponko:

- Identified the solicitation name
- Took roll of the Selection Committee (SC) members:
 - Jeff Earhart, Office of Public Works Engineering Division
 - Mike Fitzgerald, Office of Planning and Zoning
 - Melving Isaac, Office of Parks and Trails
- Stated that this was a public meeting.
- As noted in the short-list meeting, vendors were notified that they would be asked to provide information on the following areas as part of their presentations:
 - The project and innovations
 - Saving time on the schedule
 - Value engineering to reduce cost
 - Shoulders without resurfacing
 - Bicycle and pedestrian safety
- Noted that the method of scoring is noted within the RSQ.
- Noted that scoring sheets were disseminated to the SC prior to the meeting.
- Noted that electronic copies of each presentation were distributed to the SC, by Procurement Services.
- Noted that each presentation will be for a total of 30 minutes. That time was to be broken down as 20 minutes for the presentation, followed by 10 minutes for a question-and-answer segment.
- Noted that the RSQ allows up to three presenters per firm.

❖ CDM Smith, Inc.

- Represented by:
 - Dean Snyder, P.E, Senior Project Engineer
 - Keith Denton, project Administrator
 - Billy Daly, Senior Inspector
- A presentation was given by the firm.

- ❖ Rummel, Klepper and Kahl, LLP
 - Represented by:
 - Gio Castro, P.E, Senior Project Engineer
 - Robert Dalger, CMIT, Project Administrator
 - Paul Wai, P.E, Senior Operations Engineer
 - A presentation was given by the firm.
- ❖ Volkert, Inc.
 - Represented by:
 - Adam Klinstiver, P.E., Senior Project Engineer/Project Administrator/Project Supervisor
 - Jeff Jogthong, Assistant Project Administrator
 - Kristina Widup, Contract Support Specialist
 - A presentation was given by the firm.
- ❖ Selection Committee
 - Will provide their scores to Procurement Services for a final ranking.
- ❖ Meeting Adjourn