

Lake County Office of Procurement Services
RSQ 24-934: Engineering and Design Services for CR44 from US441 to SR19 Safety
Improvements
RSQ Selection Committee Meeting Minutes
Contracting Officer: Bill Ponko, Office of Procurement Services

December 11, 2024

Begin Time: 9:30AM, Adjourn Time: 11:25 AM

Presentation Schedule:

- Halff & Associates: 9:30 – 10:00
- Kimley Horn: 10:10 – 10:40
- Metric Engineering: 10:50 – 11:20

No members of the public were recorded as being in attendance.

❖ Bill Ponko:

- Identified the solicitation name
- Took roll of the Selection Committee (SC) members:
 - Jeff Earhart, Office of Public Works Engineering Division
 - Mike Fitzgerald, Office of Planning and Zoning
 - Melving Isaac, Office of Parks and Trails
- Stated that this was a public meeting.
- As noted in the short-list meeting, vendors were notified that they would be asked to provide information on the following areas as part of their presentations:
 - The project and innovations
 - Saving time on the schedule
 - Value engineering to reduce cost
 - Shoulders without resurfacing
 - Bicycle and pedestrian safety
- Noted that the method of scoring is noted within the RSQ.
- Noted that scoring sheets were disseminated to the SC prior to the meeting.
- Noted that electronic copies of each presentation were distributed to the SC, by Procurement Services.
- Noted that each presentation will be for a total of 30 minutes. That time was to be broken down as 20 minutes for the presentation, followed by 10 minutes for a question-and-answer segment.
- Noted that the RSQ allows up to three presenters per firm.

❖ Halff & Associates, Inc.

- Represented by:
 - Duane Booth, P.E.
 - Blaine Varn, P.E.
 - Brad Bubnitz, E.I.
- A presentation was given by the firm.

- ❖ Kimley Horn and Associates, Inc.
 - Represented by:
 - Mo Ansari, P.E.
 - Rick Arico, P.E., L.A.P Expert
 - Chris Towne P.E
 - A presentation was given by the firm.
- ❖ Metric Engineering, Inc.
 - Represented by:
 - John Battle Jr., P.M.P.
 - Jessica Bloomfield, P.E.
 - Josh Reichert, P.E.
 - A presentation was given by the firm.
- ❖ Selection Committee
 - Will provide their scores to Procurement Services for a final ranking.
- ❖ Meeting Adjourn