

Lake County Office of Procurement Services
RSQ 24-911: Construction Manager at Risk Services for the Supervisor of Elections
Building
Selection Committee: Firm Presentations Meeting Minutes
Date: December 15, 2023

Location: Office of Procurement Services, Conference Room #417
315 W. Main Street
Tavares, FL. 32778

Contracting Officers: Ron Falanga, Director, Office of Procurement Services
Bill Ponko, Senior Contracting Officer

Begin Time: 9:00 AM, Adjourn Time: 12:00 PM

❖ Ron Falanga:

- Took roll of the Selection Committee (SC) members:
 - Alan Hayes, Lake County Supervisor of Elections
 - Kirby Smith, Board of County Commissioners
 - Randy Van Alstine, Office of the Lake County Tax Collector

- The method of selection will be based upon the vendor's ability to perform via the written criteria, Section 5.0, on pages 8 of the RSQ.
- Noted that each firm will be allowed a 30-minute presentation, followed up with a 15-minute Question and Answer segment.
- Noted that a computer is available for PowerPoint presentations.
- Noted that there will be a 15-minute break in-between each presentation.
- Noted that a maximum number of three (3) presenters per firm.
- Noted that scoring sheets were distributed to the committee prior to the meeting.
- Noted the past Lake County projects and architects that each candidate has worked with.

❖ Bill Ponko:

- Stated that this is a public meeting.
 - Stated that members of the public may listen, but not take part in discussions.
 - No members of the public were recorded as being in attendance.

- Noted that the four firms to provide presentations were (alphabetically):
 - 09:15-10:00 – The AD Morgan Corporation
 - 10:15-11:00 – Charles Perry Partners, Inc.
 - 11:15-12:00 – GSB Construction and Development Inc.

❖ Selection Committee Final Ranking:

1. Charles Perry Partners, Inc.
2. GSB Construction and Development Inc.
3. The AD Morgan Corporation

❖ Meeting Adjourn