

**Office of Procurement Services**

P.O. Box 7800 • 315 W. Main St., Suite 416 • Tavares, FL 32778

**SOLICTATION: COMMUNITY DEVELOPMENT SOFTWARE** 09/03/2024

Vendors are responsible for the receipt and acknowledgement of all addenda to a solicitation. Confirm acknowledgement by including an electronically completed copy of this addendum with submittal. Failure to acknowledge each addendum may prevent the submittal from being considered for award.

**THIS ADDENDUM CHANGES THE DATE FOR RECEIPT OF PROPOSALS FROM 09/17/2024 TO 09/25/2024.**

**QUESTIONS/RESPONSES**

Q117. Data Migration: How many different systems is the data stored on? What systems are they?

R117. One system, which is the current permitting system in use. All information from the current system is stored in a Microsoft SQL Database.

Q118. How may files are attached to each record? What types are they? PDF, Image files, etc. Are they searchable?

R118. Varies. Most are embedded images or files that are stored in the database.

Q119. Total number of data, i.e., # of MB or GB? How many records in each type? Note if we do it we will still need their help on what records go where.

R119. The current database is 1.7TB in size.

Q120. How may record types will be bring over? (i.e., Permits, Code Violations, Inspections, Licenses, etc.)

R120. Ideally, all of the existing records would be brought over.

Q121. Will you be able to data map the data to our CVS template for us to import or would you like us to do it? Note that if we do it, we still need their help on what records go where. If we do it we also need to ask a) Are we able to get a back up of the database? And b) What type of database is it?

R121. Lake County staff will assist with data mapping to the best of our ability. Yes, a backup of the database can be provided. Microsoft SQL Server.

Q122. Please provide a specific full list of third-party systems you are requesting to be in scope for this system to provide an interface to (QFlow, IVR, CAMA System, OnBase EDMS, X financial system, X payment provider, etc.)

R122. Please see Addendum 1, Question 65.

Q123. Best practices is for all Counties to update their GIS address, parcel, and owners layers data regularly based on the property appraiser information. Is this or can this be followed at your County given best practices is for systems to leverage the County GIS layers to obtain address, parcel, and owner information and would therefore not require updates from CAMA directly if so?

R123. That is a possibility, yes. Our GIS information is updated regularly already.

Q124. Would you be open to more cost-effective Train-the Trainer (implementer trains your trainers) instead of End User Training?

R124. Would like to see options for both. If not in the existing agreement, proposer may provide pricing for both options.

Q125. The RFI does not seem to be requesting pricing for Services. Per the response to Addendum 1, Q9 that points responders to Section 11.5.6, this section is only requesting a copy of a current contract for “software” provided to another government entity. This is not requesting Services pricing for the implementation. Can you please confirm if you are not requesting any Services pricing for this proposal round? If you are requesting Services pricing, can you please provide any detail on any format for pricing? Would a single fixed cost price suffice if Services pricing is being requested for this round? Attachment 2, 12 – Migration tab, 12.1 infers the proposal includes costs for migrating existing data in permitting system, but again the above sems to contradict any request for Services pricing.

R125. Proposers may provide pricing for implementation services from existing clients. Once a selection has been made further negotiations will be had with selected firm to determine final implementation costs.

Q126. Can Lake County consider and provide an extension of at least 2 weeks from the current submittal date to ensure the best responses can be provided?

R126. See above.

**ACKNOWLEDGMENT**

Firm Name: Click or tap here to enter text.

I hereby certify my electronic signature has the same legal effect as if made under oath; I am an authorized representative of the firm and/or empowered to execute this submittal on behalf of the firm.

Signature of Legal Representative Submitting this Bid: Click or tap here to enter text.

Date: Click or tap to enter a date.

Print Name: Click or tap here to enter text.

Title: Click or tap here to enter text.

Primary E-mail Address: Click or tap here to enter text.

Secondary E-mail Address: Click or tap here to enter text.