1. **CONTRACTOR RESPONSIBILITIES**

**Contractor shall:**

* 1. Be licensed and fully competent in all aspects of Pest Control in a safe manner.
		1. Employ only skilled, qualified workers.
	2. Provide all-inclusive quotes to provide 100% turnkey projects that include common installation, repairs, preventative maintenance, and replacement of fixtures/equipment.
		1. Include all required labor, material, equipment, plans, engineering, surveys, permitting and local and state inspections.
		2. Include costs for general housekeeping and work area clean up.
		3. Include travel time.
		4. Change orders shall not be issued for incidental items or tasks that should have been reasonably construed to be part of the project by Contractor.
	3. Obtain licenses, permits, and fees (including inspection fees) as required to comply with all laws, ordinances, regulations, and code requirements applicable to complete projects.
	4. Be responsible for inspections, penalties, fees, or fines for projects.
	5. Be responsible for damages caused.
	6. Furnish all tools and equipment (possibly cranes, lift trucks, boom trucks, cherry pickers, etc.) to complete projects timely.
1. **SCOPE OF WORK**
	1. **General**
		1. Perform all work in accordance with all State and Federal regulations, local ordinances, the Environmental Protection Agency (EPA), and requirements of Lake County. Contractor shall provide all required labor, material, permits, plans, engineering, local and state inspections to provide for pest control services to various Lake County Facilities.
	2. **Strategy**
		1. This Exhibit A presents minimum requirements, with respect to pest control services. Contractor shall meet these minimum requirements and shall supplement with other measures to meet the County’s goal of having facilities that are pest free.
	3. **Description Of Work**
		1. Initial Inspections

No later than thirty (30) days after the issuance of a Notice to Proceed, Contractor shall provide an initial inspection of all properties to determine the presence of pests and rodents. These inspections may be performed at the same time as initial treatments. Individual inspection reports must be sent electronically, in PDF format, to the County’s Project Manager. Inspection reports must include the following:

* + - 1. Address of facility
			2. Date of inspection
			3. Time of inspection
			4. Name of qualified inspector
			5. Evidence of pest or rodent activity
			6. Improvements or repair suggestions that may be made to facilities to reduce pest and rodent activity
		1. Monthly Interior and Exterior Inspections

Contractor shall provide, at a minimum, a monthly inspection of all buildings and grounds to determine the preens of pests and their activities. The inspection must include the interior and the exterior of the facility. These inspections may be performed at the same time as the treatment. While performing interior inspections technicians must be courteous and friendly to County staff and must, when appropriate, solicit information regarding the evidence of pests.

* + 1. Interior Treatment

Interior spray treatments must be performed quarterly for the elimination of pests. All areas of each specified facility will receive a spray treatment. These treatments may be required to be performed after regular County business hours. Pesticides used must be odorless, approved for use indoors in both food and non-food areas, must be non-staining, must not damage furniture or other items, and must be time released.

* + 1. Exterior Treatments
			- 1. The exterior permeator of each facility must receive a spray treatment on, at minimum, a monthly basis. Treatment must include perimeter spray encompassing an area 7’ out from the building and 3” up the building wall. Treatment must also encompass the areas around 1st floor doors and windows. Chemical application rates must be administered per the manufacturer’s specifications.
				2. Upon completion of these treatments the contractor’s technician must inform the facilities contact that treatment has been completed and must give them specifics on what they should expect and if retreatment is going to be needed. Good communication is essential to effectively performing this work and will be expected by Contractor’s employees. Failure to notify the contract person in the specific facility may be grounds for termination.
	1. Integrated Pest Management

Integrated Pest Management (IPM) is an effective and environmentally sensitive approach to pest management that relies on a combination of common-sense practices. Contractor’s IPM must not waive the minimum treatment requirements. The IPM program information must include, but not be limited to:

* + 1. Proposed Materials and Equipment for Service

Contractor shall provide current documentation for all pesticides to be used, and brand name of pesticide application equipment, rodent bait boxes, insect and rodent trapping devices, pest detection equipment, and any other pest control devices or equipment that may be used to provide service. County has final approval over all pesticides, trapping, and monitoring devices and equipment.

* + 1. Proposed Methods for Monitoring and Identifying Pests

Contractor shall describe methods and procedures to be used for identifying sites of pest harborage and access, and for making objective assessments of pest population levels throughout the term of the contract.

* + 1. Prevention

Contractor shall describe methods to be used as a preventative measure to keep pests and rodents from entering the facilities.

* + 1. Control

If preventive methods are no longer effective, describe what methods will be used to control populations of pests and rodents.

* + 1. Commercial Pesticides Applicator Certificates, Licenses, Identification Cards:

Contractor shall provide photocopies of State-issued Commercial Pesticide Applicator Certificates, Licenses, and Identification Cards for the Contractor and for every employee who will be performing on-site service under this contract. The contractor shall notify the County’s Project Manager within 24 hours if the qualifying agent for the company changes.

* 1. Pesticides
		1. Contractor will be responsible for application of pesticides according to the label. All pesticides used by the contractor must be registered with the U.S Environmental Protection Agency (EPA), State and local jurisdiction as applicable.
		2. Transport, handling, and use of all pesticides must be in strict accordance with the manufacturer's label instructions and all applicable Federal, state, and local laws and regulations.
		3. Contractor shall not store any pesticide product on County property.

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