

**Office of Procurement Services**

P.O. Box 7800 • 315 W. Main St., Suite 416 • Tavares, FL 32778

**SOLICTATION:** Furniture for Emergency Operations Center 04/03/2023

Vendors are responsible for the receipt and acknowledgement of all addenda to a solicitation. Confirm acknowledgement by including an electronically completed copy of this addendum with submittal. Failure to acknowledge each addendum may prevent the submittal from being considered for award.

THIS ADDENDUM DOES NOT CHANGE THE DATE FOR RECEIPT OF PROPOSALS.

**QUESTIONS/RESPONSES**

Q17. Per Addendum No. 1, Q1. Conflicts with the Scope of Work, 6. Project Specifications, Item 6.6: Would you kindly confirm where you want the power, data & USB?  Above the worksurface in the panel (we call it beltway power) or in the bottom/base of the panel?

**R17. Either above or below the worksurface is fine, just not in the worksurface itself.**

Q18. The most cost effective non surface mounted monitor bracket we usually recommend is the first picture attached. Please let us know if this is acceptable. If not could you please provide us with an image that is acceptable.

**R18. The pictured bracket mount is acceptable.**

A picture containing text, metalware

Description automatically generated

**Q19.** The most cost effective and efficient Power, Data and USB station we recommend is the second attached picture. We prefer this unit because it is a pop up desk mounted unit that saves valuable surface space.  Please let us know if this is acceptable. If not could you please provide us with an image that is acceptable.



**R19. An alternate option other than the picture provided is preferred. Alternate options shall be provided by the vendor.**

Q20. Can the height of the back and side panels be 46" for both. Just FYI, 48" provides full privacy in a seated position. Please let us know if 46" is acceptable or let us know the preferred height of both the back and side panels. Our factory can cut these panels any height you prefer.

**R20. See Scope of Work, Sections 6.8, 6.9, and 6.10.**

**ADDITIONAL INFORMATION**

N/A

**ACKNOWLEDGEMENT**

Firm Name: Click or tap here to enter text.

I hereby certify that my electronic signature has the same legal effect as if made under oath; that I am an authorized representative of this vendor and/or empowered to execute this submittal on behalf of the vendor.

Signature of Legal Representative Submitting this Bid: Click or tap here to enter text.

Date: Click or tap to enter a date.

Print Name: Click or tap here to enter text.

Title: Click or tap here to enter text.

Primary E-mail Address: Click or tap here to enter text.

Secondary E-mail Address: Click or tap here to enter text.