1. **CONTRACTOR RESPONSIBILITIES**

Contractor shall:

* 1. Be licensed and fully competent in all aspects of low voltage and/or data cabling in a safe manner.
		1. Employ only skilled, qualified workers.
	2. Provide all-inclusive quotes to provide 100% turnkey projects that include common installation, repairs, preventative maintenance, and replacement of fixtures/equipment.
		1. Include all required labor, material, equipment, plans, engineering, surveys, permitting and local and state inspections, if required.
		2. Have and maintain an active Low Voltage Contractor’s License certification (ES) for the duration of the contract.
		3. Include costs for general housekeeping and work area clean up.
		4. Include travel time.
		5. Change orders shall not be issued for incidental items or tasks that should have been reasonably construed to be part of the project by the Contractor.
	3. Obtain licenses, permits, and fees (including inspection fees) as required to comply with all laws, ordinances, regulations, and code requirements applicable to complete projects. Low voltage permitting is required to be approved by Lake County Building Services. The anticipated fee is under $100.00 and shall be paid by Contractor. Lake County’s low voltage building permit application can be done online here: [Apply For A Permit Online here.](https://www.lakecountyfl.gov/offices/building_services/apply_for_building_permits.aspx)
	4. Be responsible inspections, penalties, fees, or fines for projects.
	5. Be responsible for damages caused as the result of completing projects.
	6. Furnish all tools and equipment (possibly cranes, lift trucks, boom trucks, cherry pickers, etc.) to complete projects timely.
1. **GENERAL WORK REQUIREMENTS**

Contractor shall perform all work in accordance with applicable codes, local ordinances, and County requirements. Contractor shall be responsible for verification of quantities to ensure a 100% complete project. All copper cables will be tested for connectivity; opens, shorts, reversals, miss-wires, and split pairs. The bid amount for the initial and all subsequent project includes provision of as-built drawing and copies of Category 6 test results upon completion of the project. All cables will be run in the most appropriate and efficient manner possible following all codes and regulations. All fire wall and or building penetrations will be properly sleeved and fire stopped per all local codes and regulations. All Cables will be properly terminated, tested, and labeled for future reference.

1. **HOURS OF OPERATION**
	1. Work shall be performed between the hours of 8:00 am and 5:00 pm, Monday through Friday.
	2. No work may be done on Saturday, Sunday, or on any days between the hours of 5:01 P.M. and 7:59 A.M. except when such work is necessary for the proper care and protection of the work already performed, and when permission to do such work is secured from the County Department representative. No overtime work may be started without prior approval of the immediate project manager or his/her designated representative.
2. **ACCIDENT PREVENTION AND BARRICADES**

Precautions must be always exercised for the protection of persons and property. Contractor performing services must conform to all relevant Federal, State, and County regulations. Any fines levied for failure to comply with these requirements will be borne solely by Contractor. Barricades must be provided by Contractor when work is performed in areas traversed by persons, or when deemed necessary by County Project Manager.

1. **COMPLETION OF WORK FROM DATE OF PURCHASE ORDER**

Work must be performed in accordance with good commercial practice. The work schedule and completion dates must be adhered to by Contractor, except in such cases where the completion date will be delayed due to acts of God, strikes, or other causes beyond the control of Contractor. In these cases, Contractor shall notify County of the delays in advance of the original completion so that a revised delivery schedule can be appropriately considered by County.

1. **FURNISH AND INSTALL REQUIREMENTS**

This Exhibit A describes the various functions and classes of work required as necessary for the completion of the project. Any omissions of inherent technical functions or classes of work will not relieve Contractor from furnishing, installing, or performing such work where required for the satisfactory completion of the project. Contractor will also be required to provide adequate general user training to County personnel on the appropriate use of the materials or products as and if necessary.

**7. HOURLY RATE**

The hourly rate quoted shall be deemed to provide full compensation to Contractor for labor, equipment uses, travel time, and any other element of cost or price. This rate is assumed to be at straight time for all labor, except as otherwise noted.

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