

EXHIBIT A – SCOPE OF WORK/SERVICES
22-915 ON-CALL CONSTRUCTION OF BUS STOP PADS & RELATED SERVICES

1. GENERAL

- 1.1 The purpose of this solicitation is to obtain proposals from qualified vendors for the provision, and installation of ADA compliant bus stop pads.
- 1.2 Lake County will use funding from the Federal Transit Administration (FTA) and the Florida Department of Transportation (FDOT) for all purchases resulting from this Request for Proposal. All FTA and FDOT terms and conditions will apply.
- 1.3 CONTRACTOR shall provide and install public transit system (LakeXpress) bus stop pads which are safe, accessible, durable and help promote ridership of LakeXpress.
 - 1.3.1 Bus stops are placed at various locations within the County’s geographic boundaries.
 - 1.3.2 Current operations include nearly 500 on-street bus stop locations. Select locations have been determined for bus stop pad installation. Additional locations are dependent on ridership and funding.
 - 1.3.3 Exhibit A reflects current proposed locations for Phase II bus stop pad installation. Future Phases will be determined incrementally.

2. CONTRACTOR RESPONSIBILITIES

- 2.1 Contractor shall be properly licensed throughout the Contract term.
 - 2.1.1 Contractor shall employ properly licensed subcontractors, if used.
- 2.2 Contractor shall comply with all applicable local, state, and federal laws, guidelines, and requirements.
- 2.3 Contractor shall be responsible for all permitting and the inspections required by permits issued for each project.
 - 2.3.1 Contractor shall be responsible for including the costs of all permitting and inspections. Costs may be included as a separate line item in the site-specific proposal.
- 2.4 Contractor will be responsible for turnkey bus stop installation.
 - 2.4.1 This includes but not limited to the installation of new or relocation of existing County provided signage and poles, as specified in the site-specific plan.

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- 2.5 Contractor's work product shall meet ADA requirements as provided by the County's detailed site requirements. This may include the placement of additional concrete as required to provide ADA-compliant access to the bus stop facility.
- 2.6 Turnkey delivery for any concrete bus pad shall not exceed 45 calendar days from start.
- 2.6.1 County shall be advised of project schedules as to allow on-site Davis Bacon interviews (FTA requirement) and inspections.
- 2.6.2 Timely delivery failure may result in assessment of liquidated damages at the rate of \$50.00 per calendar day until the installation is completed in full. Should the Contractor experience supply-chain issues, the Contractor shall notify the County of any delays outside of the project schedule. It is preferential to remain informed and collaborate with the Contractor as opposed to collecting liquidated damages.
- 2.6.3 Contractor shall comply with the Florida Department of Commerce Safety Regulations and any local safety regulations. Contractor shall be responsible for initiating, maintaining, and supervising all safety precautions and programs in connection with the Work.
- 2.6.4 Contractor shall take all necessary precautions for the safety of and shall provide the necessary protection to prevent damage, injury, or loss to all employees on the work and other persons and organizations who may be affected thereby; all the work and materials and equipment to be incorporated therein, whether in storage on or off the site; and other property at the site or adjacent thereto, including trees, shrubs, lawns, walks, pavements, roadways, structures, utilities and underground facilities not designated for removal, relocation or replacement in the course of construction.
- 2.6.5 Contractor shall prepare and submit a signed and sealed Maintenance of Traffic (MOT) plan and submit it to an appropriate County or municipal Representative for review prior to implementation.
- 2.6.6 Contractor shall provide access and make provisions to maintain school zones during construction.
- 2.6.7 Contractor is to facilitate pedestrian traffic whether for school or public transportation.
- 2.6.8 Contractor shall clean up the job site at the end of each workday.
- 2.6.8.1 Clean up will include the elimination of rubble and waste material on public and private property. Driveways shall remain accessible by

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residents. Each Friday, Contractor shall prepare the road surface and barricades in an acceptable manner for weekend traffic use.

2.6.9 Contractor shall notify County Project Manager in writing of drawings or Contract requirements that cannot be followed. County will confirm the accuracy of the information and provide appropriate direction. Work during this period will be done at Contractor's risk.

3. INSTALLATION GUIDELINES AND ACCEPTANCE.

3.1 Concrete Bus Pad size depends on site. Common concrete pad sizes include 5'x 8', 5'x 12' and 8'x 20'.

3.1.1 Contractor shall supply a firm fixed price for the full turn-key solution at each designated location after provision of a fully engineered site plan.

3.1.2 Contractor must accomplish all work, furnish all items and materials that are awarded. Contractor must guarantee that said price(s) is firm, not subject to escalation, for One Hundred Eighty (180) days.

3.1.3 The base price for turnkey delivery of the designated concrete pad to include any additional or deletion of concrete at locations not requiring complete placement of the designated size concrete pad. This shall be indicated on the price sheet.

3.1.4 The base price for provision and installation of additional concrete needed to connect existing curb to sidewalk/pad shall be included on the price sheet.

3.2 Construction of bus stop pads and/or pedestrian access ways proposed at each specific location shall be approved by the local jurisdiction's right-of-way and building divisions.

3.3 Unless otherwise specified in the site specific-engineering drawings, bus stop pads are to be 5' wide x 8' long x 6-inch-thick concrete, with a maximum 2.0% cross slope in any direction.

3.4 Any additional sidewalks shall be 4-inch-thick concrete. Construction shall be provided and installed per FDOT Standard Plans Index 522 with a maximum 2.0% cross slope and a maximum 5.0% running slope.

3.5 Warranty Period shall be three years on all labor and materials, commencing on date of completion. Any product or service deficiency covered under warranty, or otherwise falling within the responsibility of Contractor, shall be rectified within three calendar days after notification by the County.

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3.5.1 Failure to complete repairs within the specified time frame may result in assessment of liquidated damages at the rate of \$25.00 per calendar day until the repair is completed in full.

3.6 Contractor is fully responsible for on-site verification of conditions including verification that site specific conditions are acceptable for work to be performed.

3.7 Any required feature not specifically priced or included in the price table shall be considered an open market item and included in Contractor's site-specific proposal.

4. COUNTY RESPONSIBILITIES

4.1 County shall make available, at no cost to the Contractor, information relative to the project that is useful in the performance of the project.

4.2 The County will provide a detailed site plan addressing all site-specific requirements at each bus stop location.

4.3 The County reserves the right to have any or all completed sites evaluated by a third-party specialist to determine / evaluate full compliance with ADA requirements.

4.4 County shall provide prompt notice to Contractor whenever County observes or otherwise becomes aware of any defect in the performance of work under this Contract.

4.5 County personnel shall be available on a time-permitting basis, when required to assist Contractor. The availability and necessity to assist Contractor shall be at County's discretion.

4.6 The County's Project Manager shall be appointed to represent the County in all technical matters pertaining to and arising from Contract work and performance. County Project Manager will have the following minimum responsibilities:

4.6.1 The examination of all reports, sketches, drawings, estimates, proposals, and any other documents provided by the Contractor.

4.6.2 Providing the Contractor written decisions of the County's approval or disapproval of documents within a reasonable time.

4.6.3 Transmission of instructions, receipt of information, and interpretation of County policies and decisions with respect to design, materials, and other matters pertinent to the contracted services.

4.6.4 Provide Contractor with prompt written notice whenever the County notices any work defects or changes necessary.