

## EXHIBIT A – SCOPE OF WORK/SERVICES

21-0938

### Pre-Cast Concrete Restrooms at County Parks

#### 1. SCOPE OF SERVICES

##### 1.1. General

The awarded contractor shall provide, furnish, and install precast concrete restrooms and other building(s) as individually ordered by the County and in accordance with all direction included in Exhibit D of this solicitation. The structures shall be delivered and placed on a contractor-provided stone foundation constructed in full accordance with manufacturer's recommendations. The building is to be provided to the contractor by the manufacturer, in conformance with the manufacturer's structural requirements, with all necessary openings specified by contractor.

Although this effort is primarily focused on structures to be installed at Lake County parks, the resulting contract may be utilized by other Lake County government departments.

All work under the contract shall be performed in conformance with all aspects of this Scope of Services and the drawings and specifications provided at Exhibit D.

Although a specific manufacturer and specific model designations are stated in Exhibit D, the County will consider equal products from alternate sources in the manner described in provision 1.5 below. In addition, vendors proposing alternate products are to provide engineering calculations/drawings designed and sealed by a professional engineer licensed to practice in the State of Florida in support of any proposed alternate structure.

##### 1.2. Estimated Permit Fees for the Proposed Work Stated Above.

For each pre-fabricated (modular) building, the fees are estimated at the following levels presuming each installation falls under County jurisdiction.

Given a square footage of 228 square feet, the structures should fall under the commercial minimum of \$150.00 for the structure, \$75 for the plumbing and the OTF/Trust fees of \$9.00. The estimated per unit permit fee totals \$231.76.

The Building Services Division will need plans for review before issuing permits. This process is more than a one day turn around. For questions regarding building permits please contact Building Services Division at (352) 343-9653.

##### 1.3. Accident Prevention and Barricades

Precautions must be exercised at all times for the protection of persons and property. All contractors performing services under the contract must conform to all relevant Federal, State and County regulations during the course of such effort. Any fines levied by the above mentioned authorities for failure to comply with these requirements will be borne solely by the responsible contractor. Barricades must be provided by the contractor

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when work is performed in areas traversed by persons, or when deemed necessary by the County Project Manager.

#### 1.4. Business Hours of Operation

No work may be done on Saturday, Sunday, or on any days between the hours of 5:00 P.M. and 8:00 A.M. except when such work is necessary for the proper care and protection of the work already performed, and when permission to do such work is secured from the County Department representative. No overtime work may be started without prior approval of the immediate project manager or his/her designated representative.

#### 1.5. Equal Product Can Be Considered

If a product or service requested by this ITB has been identified in the specifications by a brand name, and has not been notated as a “No Substitute” item, such identification is intended to be descriptive and not restrictive, and is to indicate the quality and characteristics of product or service that will be acceptable. Vendors offering an alternate product will be considered for award if such product is clearly identified in the bid or proposal and is determined by the County to fully meet the salient characteristic requirements listed in the specifications. An alternate product will not be considered for any item notated “No Substitute.”

Unless the vendor clearly indicates in its bid or proposal that it is proposing an alternate product, the bid or proposal shall be considered as offering the same brand name referenced in the specifications.

If the vendor proposes to furnish an alternate product or service, the brand name of the product or service to be furnished shall be clearly identified. The evaluation of the bid or proposal and the determination as to acceptability of the alternate product or service shall be the responsibility of the County and will be based upon information furnished by the vendor. The County will not be responsible for locating or securing any information which is not included in the bid or proposal. To ensure that sufficient information is available, the vendor shall furnish as part of the bid or proposal all descriptive material necessary for the County to determine whether the product offered meets the salient characteristics required by the specifications. Failure to do so may be considered a material deviation supportive of rejection of the bid.

#### 1.6. Furnish and Install Requirements

The specifications and statement of work contained within this solicitation describe the various functions and classes of work required as necessary for the completion of the project. Any omissions of inherent technical functions or classes of work within the specifications or statement of work will not relieve the contractor from furnishing, installing or performing such work where required for the satisfactory completion of the

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project. The contractor will also be required to provide adequate general user training to County personnel on the appropriate use of the materials or products as and if necessary.

#### **1.7. Labor Materials and Equipment Must Be Supplied by the Contractor**

Unless otherwise stated in this solicitation the contractor shall furnish all labor, material and equipment necessary for satisfactory contract performance. When not specifically identified in the technical specifications, such materials and equipment must be of a suitable type and grade for the purpose. All material, workmanship, and equipment must be subject to the inspection and approval of the County's Project Manager.

#### **1.8. Special Notice to Contractors Regarding Federal and State Requirements**

This purchase action is being supported in whole or in part by Federal or State funding, or both. Therefore, this solicitation and any resulting contract include provisions related to various specific federal and state requirements. All such clauses will be considered and treated as "flow-down" clauses that will be considered applicable to any prime contract and any subcontract associated with performance under the contracts resulting from this solicitation. Detailed review of all terms and conditions included in this solicitation is strongly encouraged to ensure that full compliance with all contractual requirements is considered during the solicitation response process, and throughout performance under the contract, at prime contractor and subcontractor levels.

For any construction contract supported by state funding, the contractor shall give preference to the employment of state residents in the performance of the work on the project if state residents have substantially equal qualifications to those of nonresidents. The term "substantially equal qualifications" refers to a situation where the contractor cannot make a reasonable determination that the qualifications held by one person are better than the qualifications of another person. A contractor required to employ state residents must contact the Department of Economic Opportunity to post the contractor's employment needs in the state's job bank system.

#### **1.9. Material May be Maintenance Certified**

The County hereby agrees that materials supplied by the contractor in conjunction with this contract may be maintenance certified (re-manufactured, rebuilt, or re-conditioned) as long as they are warranted for merchantability and carry a warranty equal to new products. In the event any of the materials supplied to the County by the contractor are found to be defective or do not conform to specifications, the County reserves the right to either (1) cancel the order and return such materials to the contractor at the contractor's expense; or (2) require the contractor to replace the materials at the contractor's expense. The contractor's supplier of maintenance certified equipment should be easily identifiable to the County.

#### **1.10. Additional Facilities May be Added**

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Although this solicitation and resultant contract identifies specific facilities to be serviced, it is hereby agreed and understood that County facilities beyond those listed in the initial solicitation may be added to this contract at the option of the County. When required by the pricing structure of the contract, vendor(s) under this contract shall be invited to submit price quotes for these additional facilities. If these quotes are determined to be fair and reasonable, then the additional work will be awarded and added to this contract by formal modification. The County may obtain price quotes for the additional facilities from other vendors in the event that fair and reasonable pricing is not obtained from the current contract vendors, or for other reasons at the County's discretion.

**1.11. Catalogs and Price Lists Should be Submitted with Offer**

The contractor shall submit one (1) copy of the current manufacturer's price list(s) and catalog(s) with the initial offer. Failure to meet this requirement may result in your offer being rejected. These documents shall be in effect at the commencement of the contract and shall remain in effect for the life of the contract unless price escalations are specifically allowable in accordance with this contract. Discounts offered will be evaluated against these price lists and catalogs in order to determine the contractor to whom award may be made pursuant to Section 2.3 herein entitled "Method of Award."

Upon request, the contractor shall provide additional sets of the manufacturer's product catalogs and price lists at no additional cost to the County.

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