

## **EXHIBIT A – SCOPE OF WORK/SERVICES**

**19-0717**

### **VEHICLE PURCHASE FOR PARKS AND TRAILS**

#### **GENERAL SPECIFICATIONS**

Lake County is seeking quotes for the purchase of one (1) full sized half (1/2) ton 4x4 pickup truck for the Lake County Office of Parks and Trails.

The vehicle requested shall be the manufacturer's standard equipment with no alterations. The County will not lease, or purchase altered vehicles or custom designed vehicles unless expressly provided for in this proposal document. Vehicle shall be a 2019 model unless otherwise specified.

The vehicle must be new and unused in current production. Used, demonstrator, prototype or discontinued models are not acceptable. The vehicle shall be the manufacturer's standard. The bidder's vehicle shall be equipped with the manufacturer's standard equipment and accessories which are included as standard in the published specifications for the unit. No such item of equipment shall be removed or omitted for reason that it was not specified in the bid. Any accessories not specifically mentioned herein but necessary to furnish a complete engineered unit ready for use, shall be included.

The vehicle shall be manufactured so as to be in strict conformance to all standards applied by any Federal or State regulations. Lights, brakes, and all other devices, shall be in accordance with industry standards and established safety requirements as well as those safety and highway standards required by Local, State and Federal regulations, specifically including those of the US Department of Transportation.

All items listed shall comply with the specifications. The bidder shall identify below if it is compliant, not compliant, or if there are any exceptions from the requirements of the specifications. All exceptions shall be of equal or greater precision equipment. The County shall determine equivalency.

If taking exceptions, indicate so in the column below and submit those exceptions on company letterhead, along with any additional materials referencing the proposed alternate product and submit with your quote. Any and all exceptions and/or deviations from the requested specifications as listed shall be submitted in writing, with specifications sheets of the proposed equipment to determine equivalency.

Bidders who offer a quote which fails to meet the specifications and requirements may be considered non-responsive unless, at the sole determination of the County, the deviation is minor and will not affect the functionality of the equipment for its intended use by the County. The County reserves the right to select which options to purchase (if any) and to increase or decrease the actual quantity of vehicles purchased depending on pricing received and available funding.

#### **DELIVERY**

Delivery shall be made within ninety (90) calendar days after the issuance of the purchase order. The vehicle shall be delivered to the Office of Fleet Management, 20423 Independence Boulevard, Groveland, Florida, 34736, with minimum of one (1) week advance notice to Keith Stevenson, Fleet Management Director, at (352) 742-3980. The delivery shall be FOB destination. Title to the vehicle shall not pass to the County until the unit has been delivered to the designated location

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and has been inspected and accepted by the Fleet Management Director or designee. The following items must be provided to the Office of Fleet Management with the vehicle upon delivery:

1. Invoice or Bill of Sale (price shall match the price on the County's Purchase Order);
2. Manufacturer's Certificate/Statement of Origin (MCO);
3. Application for Title (note: Lake County performs title processing);
4. Odometer Statement (if not on MCO);
5. Copy of County's Purchase Order;
6. Minimum two (2) copies of all available manuals (operator, parts, service, etc.)

**NOTE: Vendor's invoice shall not be submitted for payment until such a time that all above items are received by the Fleet Management Department.**

### TECHNICAL SPECIFICATIONS

**MINIMUM REQUIREMENTS:** Vehicles shall have, at minimum, the following:

#### **ALL ITEMS FACTORY INSTALLED UNLESS OTHERWISE INDICATED**

1. **ENGINE:**
  - a. Manufacturer's minimum 8-cylinder standard gasoline engine, alternator, battery and cooling package.
2. **TRANSMISSION/AXLES:**
  - a. Manufacturer's standard automatic transmission and axles.
  - b. Four-wheel drive to included automatic locking hubs, includes all required options.
  - c. Limited slip differential on 4-wheel drive.
3. **PERFORMANCE ITEMS:**
  - a. Manufacturer's standard power steering.
  - b. Manufacturer's standard gauges.
4. **COMFORT ITEMS:**
  - a. Manufacturer's standard air conditioning with 134A system.
  - b. Manufacturer's standard tinted glass all around.
  - c. Manufacturer's standard AM/FM stereo.
  - d. Heavy duty rubber floor covering instead of carpet.
  - e. Manufacturer's standard production seats. Neutral color.
  - f. Keys: two (2) per vehicle, single key locking system.
  - g. Manufacturer's power windows and power door locks.
  - h. Manufacturer's tilt steering wheel.
5. **SAFETY ITEMS:**
  - a. Dual outside mirrors and inside rearview mirror.
  - b. Interior dome lights with left and right color activated switches.
  - c. Manufacturer's standard air bags.

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6. **BRAKES:**
  - a. Four-wheel anti-lock brake ABS system.
  
7. **TIRES AND WHEELS:**
  - a. Manufacturer's standard tires and wheels.
  - b. Manufacturer's spare tire and rim, full size.
  
8. **CHASSIS, FRAME, CAB:**
  - a. Manufacturer's standard colors, factory painted – **WHITE WITH NEUTRAL INTERIOR.**
  - b. Manufacturer's standard fuel tank.
  - c. Manufacturer's standard front and rear bumpers.
  - d. Manufacturer's standard bed.
  
9. **WARRANTY:**
  - a. Manufacturer's standard warranty.

The proposed vehicle fully must meet the above requirements 1 thru 9.

10. **OPTIONS:**

The following options shall be included (installed by factory or dealer) and priced on the pricing form where noted:

- a. HD Tool Box, single lockable rear hinged door – shall at a minimum, span width of truck bed.
- b. Spray-On Bedliner to include tailgate (HD).
- c. Heavy Duty Towing Package (minimum 12,000 pounds towing capacity).
- d. Four corner strobe LED lights.

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