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# Application for Individual and Conceptual Approval Environmental Resource Permit and Authorization to Use State-Owned Submerged Lands

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Florida Department of Environmental Protection/  
Water Management Districts

Effective June 1, 2018



## Instructions for Use of This Form:

This form is designed to assist you in submitting a complete application. All applications must include Section A- General Information for All Activities. Sections B through H list typical information that is needed based on the proposed activities and are only required as applicable. Part 1-C of Section A will guide you to the correct sections needed based on your proposed activities. Applicants are advised to consult Chapter 62-330, F.A.C., and the Environmental Resource Permit Applicant's Handbooks Volumes I and II for information regarding the ERP permitting process and requirements while preparing their application. Internet addresses for Chapter 62-330, F.A.C., and the Applicant's Handbook, Agency contact information, and additional instructions for this form can be found in Attachment 1.

## What Sections of the Application Must I Fill Out?

Type of Activity	Section A	Section B	Section C	Section D	Section E	Section F	Section G	Section H
Fill in wetlands or waters for a single family residence?	Y	Y	N	N	N	N	N	N
Docks, shoreline stabilization, seawalls associated with a single family residence?	Y	Y	N	N	N	Y, as needed	N	N
Wetland impacts (other than association with an individual residence)?	Y	N	Y	N	N	N	N	N
Boating facilities, a marina, jetty, reef, or dredging?	Y	N	Y	Y	N	Y, as needed	N	N
Any work on state owned submerged land?	Y	N	Y	N	N	Y	N	N
Construction of a stormwater management system?	Y	N	Y, as needed	N	Y	N	N	N
Constructing a mitigation bank?	Y	N	Y	N	Y, as needed	N	Y	N
Creating a mine?	Y	N	Y, as needed	N	N	N	N	Y

Note- if you are required to provide Section B, then you do not have to provide any other Sections, unless the activities are on state-owned submerged lands. In that case, Section F will also be required.

**If you have any questions, or would like assistance completing this form, please contact the staff of the nearest office of either the Florida Department of Environmental Protection (DEP) or a Water Management District (WMD) (see Attachment 2).**

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## Section A: General Information for All Activities

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### Part 1: Name, Application Type, Location, and Description of Activity

A. Name of project, including phase if applicable: **City of Clermont Public Works Operations Facility**

B. This is for (check all that apply):

- Construction or operation of **new** works, activities and/ or a stormwater management system
- Conceptual Approval** of proposed works, activities and/ or a stormwater management system
- Modification or Alteration of **existing** works activities and / or a stormwater management system. Provide the existing DEP or WMD permit #, if known: \_\_\_\_\_ Note: Minor modifications do not require completion of this form, and may instead be requested by letter in accordance with section 6.2 of Applicant's Handbook Volume I.
- Maintenance or repair** of works, activities and/ or stormwater management system previously permitted by the DEP or WMD. Provide existing permit #, if known: \_\_\_\_\_
- Abandonment or removal of works, activities and/ or stormwater management system Provide existing DEP or WMD permit #, if known: \_\_\_\_\_
- Operation of an **existing unpermitted** work, activity, and/or stormwater management system.
- Construction of additional phases of a permitted work, activity, or system. Provide the existing DEP or WMD permit #, if known: \_\_\_\_\_

C. **List the type of activities proposed. Check all that apply, and provide the supplemental information requested in each of the referenced application sections.** Please also reference Applicant's Handbooks I and II for the type of information that may be needed.

- Activities associated with one single-family residence, duplex, triplex, or quadruplex that do not qualify for an exemption or a Noticed General Permit: **Provide the information requested in Section B. Do not complete Section C.**
- Activities within wetlands or surface waters, or within 25 feet of a wetland or surface water, (not including the activities associated with an individual single-family residence). *Examples include dredging, filling, outfall structures, docks, piers, over-water structures, shoreline stabilization, mitigation, reclamation, restoration/ enhancement.* **Provide the information requested in Section C.**

- Activities within navigable or flowing surface waters such as a multi-slip dock or marina, dry storage facility, dredging, bridge, breakwaters, reefs, or other offshore structures: **In addition to Section C, also provide the information requested in Section D.**
- Activities that are (or may be) located within, on or over state-owned submerged lands (See Chapter 18-21, F.A.C. <https://www.flrules.org/gateway/ChapterHome.asp?Chapter=18-21>): **In addition to Section B or C, also provide the information requested in Section F**
- Construction or alteration of a stormwater management system serving residential, commercial, transportation, industrial, agricultural, or other land uses, or a solid waste facility (excluding mines that are regulated by DEP). **Provide the information requested in Section E.**
- Creation or modification of Mitigation Bank (refer to Chapter 62-342, F.A.C. <https://www.flrules.org/gateway/ChapterHome.asp?Chapter=62-342>): **Provide the information requested in Section G.**
- Mines (as defined by in Section 2.0 of Applicant's Handbook Volume I) that are regulated by the DEP: **Provide the information requested in Section H.**
- Other, describe: \_\_\_\_\_ Please contact the Agency to determine which additional sections of the application are needed. See Attachment 2 for Agency contacts.

D. Describe in general terms the proposed project, system, works, or other activities. For permit modifications, please briefly describe the changes requested to the permit: **The proposed site redevelopment includes the construction of four (4) new buildings, covered parking areas, driveway, parking areas, and sidewalks. The proposed site will also include a stormwater management system consisting of dry retention pond. The stormwater management system will discharge eastward into a residential subdivision, Waterbrook PUD Phase 1 (ERP No. 146214-2). Runoff from undeveloped areas within the project site will flow overland eastward into the residential subdivision and northward into the adjacent property. The proposed landlocked stormwater management system will reduce the peak discharge runoff flows and volumes for modeled storm events. The dry retention pond will have the capacity to recover the SJRWMD required treatment volume in less than 72-hours and the attenuation volume within 14-days.**

E. Project/Activity Street/Road Address or other location (if applicable): **12838 HANCOCK RD**  
 City: **CLERMONT FL** County(ies)**Lake** Zip: **34711**

Note: For utility, road, or ditch/canal activities, provide a starting and ending point using street names and nearest house numbers or provide length of project in miles along named streets or highways.

F. Project location map and Section, Township, and Range information (use additional sheets if needed):  
**Please attach a location map showing the location and boundaries of the proposed activity in relation to major intersections or other landmarks. The map should also contain a north arrow and a graphic scale; show Section(s), Township(s), and Range(s); and must be of sufficient detail to allow a person unfamiliar with the site to find it.**

Land Grant name, if applicable:

Section(s): 34 Township: 22S Range: 26E

G. Latitude (DMS) **283201** Longitude (DMS) **814218** (Taken from central location of the activity). Explain source for obtaining latitude and longitude (i.e. U.S.G.S. Quadrangle Map, GPS, online resource): **Google Earth**

H. Tax Parcel Identification Number(s): **342226000200000101, 342226000200001300**

[Number may be obtained from property tax bill or from the county property appraiser's office; if on multiple parcels, provide multiple Tax Parcel Identification Numbers]

I. Directions to Site (from major roads; include distances and landmarks as applicable): **From State Road 50, turn south on Hancock Road. Property is on east side of Hancock Road about 0.85 miles south of SR-50.**

J. Project area or phase area: **19.59** acres

K. Name of waterbody(ies) (if known) in which activities will occur or into which the system will discharge:

Receiving Waterbody	Class Type	Outstanding Florida Water	Aquatic Preserve
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**The following questions (L-N) are not applicable to activities related to a single-family residence, including private single-family residential docks, piers, seawalls or boat ramps.**

L. Is it part of a larger plan of development or sale?  yes  no

M. Impervious or semi-impervious area excluding wetlands and other surface waters (if applicable): **13.803** acres or square feet

N. Volume of water the system is capable of impounding (if applicable):

Normal Pool: 21 acre-feet. Depth 9 ft.  
Maximum Pool: acre-feet. Depth ft.

## Part 2: Supplemental Information, and Permit History

A. Is this an application to modify an existing Environmental Resource Permit, or to construct or implement part of a multi-phase project, such as a project with a Conceptual Approval permit?   
Yes  No *If you answered "yes", please provide permit numbers below:*

AGENCY	DATE	PERMIT/ APPLICATION NO.	PROJECT NAME

- B. Indicate if there have been any **pre-application meeting(s)** with the DEP, WMD, or delegated local government, or other discussions, meetings, or coordination with other stakeholders or agencies about the proposed project, system or activity. If so, please provide the date(s), location(s) of the meeting, and the name(s) of Agency staff that attended the meeting(s):

AGENCY	DATE	LOCATION	MEETING ATTENDEES
SJR	10- JUL- 19	SJRWMD Maitland Office	Carlos Rexach, Molly deVivero, Sandra Joiner

- C. **Attach a depiction (plan and section views), which clearly shows the works or other activities proposed to be constructed.** Use multiple sheets, if necessary, a scale sufficient to show the location and type of works, and include a north arrow and a key to any symbols used. **Specific information to be included in the plans is based on the activities proposed and is further described in Sections B-H.** However, supplemental information may be required based on the specific circumstances or location of the proposed works or other activities.
- D. Processing Fee: **Please submit the application processing fee along with this application form and supplemental information.** Processing fees vary based on the size of the activity, the type of permit applied for, and the reviewing Agency. Please reference Appendix D of Applicant's Handbook Volume 1 to determine the appropriate fee.

### Part 3: Applicant and Associated Parties Information

Instructions: Please complete the following sections. For corporations, list a person who is a registered agent or officer of the corporation who has the legal authority to bind the corporation.

A. Applicant (Entity Must Have Sufficient Real Property Interest)		
<input type="checkbox"/> This is a Contact Person for Additional Information		
Name: Last: <b>Brunson</b>	First: <b>Stoney</b>	Middle:
Title: <b>Public Works Director</b>	Company: <b>City of Clermont</b>	
Address: <b>335 Hancock Rd</b>		
City: <b>Clermont</b>	State: <b>FL</b>	Zip: <b>34711</b>
Home Telephone:	Work Telephone: <b>352-241-0178</b>	
Cell Phone:		
E-mail Address: <b>SBrunson@Clermontfl.org</b>		
Correspondence will be sent via email. Check here to receive correspondence via US Mail: <input type="checkbox"/>		
B. Land Owner(S) (If Different or in Addition to Applicant)		
<input type="checkbox"/> Check here if land owner is also a co-applicant		
Name: Last: <b>Keating</b>	First: <b>John</b>	Middle: <b>K</b>

Title:		Company: <b>Clermont Cmmerce Park, LLC</b>	
Address: <b>250 E Colonial Dr., Suite 300</b>			
City: <b>Orlando</b>		State: <b>FL</b>	Zip: <b>32801</b>
Home Telephone:		Work Telephone: <b>407-331-6116</b>	
Cell Phone:			
E-mail Address: <b>correct.me@baeonline.com</b>			
<b>Correspondence will be sent via email.</b> Check here to receive correspondence via US Mail: <input type="checkbox"/>			
<b>C. Operation and Maintenance Entity (see Applicant's Handbook I, Section 12.3)</b>			
Entity Name:		Contact: Last:	First: Middle:
Title:		Company:	
Address:			
City:		State:	Zip:
Home Telephone:		Work Telephone:	
Cell Phone:			
E-mail Address:			
<b>Correspondence will be sent via email.</b> Check here to receive correspondence via US Mail: <input type="checkbox"/>			

<b>D. Co-Applicant (If Different or In Addition to Applicant and Owner)</b>			
Name: Last: <b>Keating</b>		First: <b>John</b>	Middle: <b>K</b>
Title:		Company: <b>Clermont Cmmerce Park, LLC</b>	
Address: <b>250 E Colonial Dr., Suite 300</b>			
City: <b>Orlando</b>		State: <b>FL</b>	Zip: <b>32801</b>
Home Telephone:		Work Telephone: <b>407-331-6116</b>	
Cell Phone:			
E-mail Address: <b>correct.me@baeonline.com</b>			
<b>Correspondence will be sent via email.</b> Check here to receive correspondence via US Mail: <input type="checkbox"/>			
<b>E. Registered Professional Consultant</b> <input checked="" type="checkbox"/> <b>This is a contact person for additional information</b>			
Name: Last: <b>Rexach</b>		First: <b>Carlos</b>	Middle: <b>M</b>
Title: <b>Civil Engineer</b>		Company: <b>Bentley Architects + Engineers, Inc.</b>	
Address: <b>651 W Warren Ave, Suite 200</b>			
City: <b>Longwood</b>		State: <b>FL</b>	Zip: <b>32750</b>
Home Telephone:		Work Telephone: <b>407-331-6116</b>	
Cell Phone:			
E-mail Address: <b>crexach@baeonline.com</b>			



<b>Correspondence will be sent via email.</b> Check here to receive correspondence via US Mail: <input type="checkbox"/>		
<b>F. Environmental Consultant</b> <input type="checkbox"/> <b>This is a contact person for additional information</b>		
Name: Last:	First:	Middle:
Title:	Company:	
Address:		
City:	State:	Zip:
Home Telephone:	Work Telephone:	
Cell Phone:		
E-mail Address:		
<b>Correspondence will be sent via email.</b> Check here to receive correspondence via US Mail: <input type="checkbox"/>		
<b>G. Agent Authorized to Secure Permit (If Different from Consultant)</b> <input type="checkbox"/> <b>This is a contact person for additional information</b>		
Name: Last:	First:	Middle:
Title:	Company:	
Address:		
City:	State:	Zip:
Home Telephone:	Work Telephone:	
Cell Phone:		
E-mail Address:		
<b>Correspondence will be sent via email.</b> Check here to receive correspondence via US Mail: <input type="checkbox"/>		

**If necessary, please add additional pages for other contacts and property owners related to this project.**

**H. Real Property Interest**

- a. Permits are only issued to entities having sufficient real property interest as described in Section 4.2.3(d) of Applicant's Handbook Volume I. **Please attach evidence of the applicant's real property interest over the land upon which the activities subject to the application will be conducted, including mitigation areas (if applicable).** Refer to Sections 4.2.3(d)-(e) for sufficient real property interest documentation.
- b. For activities that require a recorded notice in accordance with rule 62-330.090(7), F.A.C., please provide either the complete legal description of the property or a copy of the pages of the document recorded in the public records that contains the complete legal description. If the land upon which the proposed activities are to occur is not owned by the applicant, the applicant must also provide copies of any right-of-way, leases, easements, or other legal agreement which authorizes the applicant to perform the activities on those lands.

**Additional Addresses**

<b>Applicant</b>	
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<b>Land Owner</b>	,
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<b>Operation and Maintenance Entity</b>	,
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<b>Registered Professional Consultant</b>	,
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<b>Environmental Consultant</b>	,
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<b>Agent</b>	,
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<b>Compliance Entity</b>	,
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<b>Consultant</b>	,
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