

RECEIVED

NOV - 9 2017

LAKE COUNTY  
ROAD OPERATIONS

**Estep Construction, Inc.**

820 S Duncan Drive  
Tavares, FL 32778

**Invoice**

Date	Invoice #
11/9/2017	999

Bill To
Lake County PW ROad Operations 12901 County Landfill Rd PO Box 7800 Tavares, FL 32778

CC/Ship To:
Contract #14-0504 Mod 2 PO #20180224 35539 Lake Unity Road Fruitland Park Swale Work

P.O./Contract #	Terms	Due Date	Ship Date	Ship Via	Project
20180224	Due on receipt	11/9/2017	11/9/2017		17-02/B

Item	Description	Quantity		Unit Pr...	Amount
1	Labor, Equipment and Materials to Perform Excavation Activities and Haul Material for 35539 Lake Unity Rd, Fruitland Park	202		LF 3.50	707.00
1	Sod Installation and Watering - Bahia	4,000		SF 0.45	1,800.00

*JK 11/21/17*

**OK TO PAY - FY 17/18**

PO#: 20180224  
Acct#: 1120.5053200.830460  
Goods Recd: 11 / 9 / 2017  
*KB 11-16-17*

Thank you for your business.	<b>Total</b>	\$2,507.00
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**Balance Due**

\$2,507.00

*BP 11/21/17* *JK 11/21/17*



**LAKE COUNTY**  
 BOARD OF COUNTY COMMISSIONERS  
 www.lakecountyfl.gov

Change Orders 000

Expiration Date

# Purchase Order

Fiscal Year 2018 Page 1 of

THIS NUMBER MUST APPEAR ON ALL INVOICES,  
 PACKAGES AND SHIPPING PAPERS.

Purchase Order # **20180224**

FOB: Destination Inside Delivery

Office of Procurement Services  
 Phone: 352-343-9839 Fax 352-343-9473

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PWROC  
 PUBLIC WORKS ROAD OPER. CTR  
 12901 COUNTY LANDFILL ROAD  
 PO BOX 7800  
 TAVARES, FL 32778

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 820 S DUNCAN DR  
 TAVARES, FL 32778

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 PW ROAD OPERATIONS  
 12901 COUNTY LANDFILL RD  
 PO BOX 7800  
 TAVARES, FL 32778

Vendor Phone Number 407-325-5998	Vendor Fax Number 407-884-6904	Requisition Number 20180188	Delivery Reference SWALE/DITCH DIGGING
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Date Ordered 10/09/2017	Vendor Number 1922	Date Required 10/06/2017	Confirmed To	Contracting Officer SANDRA ROGERS
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Item#	Description/Part No.	Qty	UOM	Cost Each	Extended Price
1	CONTRACT NO. 15-0405A - BLANKET PURCHASE ORDER FOR THE PERIOD OF 10/1/2017 THROUGH 2/1/2018 FOR SWALE AND DITCH DIGGING SERVICES FOR THE PUBLIC WORKS DEPT/ROAD OPERATIONS DIVISION. DELIVERIES OF GOODS AND/OR SERVICES SHALL BE MADE AS REQUIRED BY EACH AUTHORIZED RELEASE AGAINST THIS BLANKET PURCHASE ORDER. 1120-540-541-50-53200-830460-	1.00	EACH	\$30,000.00	\$30,000.00

**IMPORTANT: This order is subject to the terms & conditions herein.**

*Sandra Rogers*  
 Authorized By

Department Copy

<b>Purchase Order Total</b>
<b>30,000.00</b>



Area to be swaled  
outlined in yellow.





*[Handwritten signature]*



**LAKE COUNTY**  
FLORIDA

Date: 10-26-2017

Estep Construction, Inc.  
689 South Binion Road  
Apopka, Fl. 32703

Subject: Project Order Form  
Contract No. 15-0405A Swale and Ditch Digging and Related Services.  
Purchase Order No. 20160062

Dear, Estep Construction, Inc.

Please find below a request for services under the Swale and Ditch Digging and Related Services Contract No. 15-0405A. A description of the requested services and project specific information is listed below.

Unless otherwise instructed by the Project Manager, the swale or ditch should be dug to a maximum side slope of three (3) to one (1). The bottom of the swale or ditch shall be well rounded to allow for the ease of mowing. The swales or ditches shall be dug in one (1) foot depth increments and shall be fourteen (14) feet in width.

Any questions or discrepancies must be addressed and agreed upon between the Contractor and the Project Manager prior to performing any work. Any work performed without agreement by all parties shall be paid in accordance with the terms and conditions of the Contract. Invoices should be sent to Post Office Box 7800, Tavares, FL 32778.

Pursuant to the Contract, all work shall begin within ten (10) business days from the date of this notice. Please make sure to contact our office regarding the scheduling of this work.

This work is to be completed pursuant to the site visit conducted with the Project Manager.

**LOCATION:**

Road Name: Lake Unity Road Address: 35539 Lake Unity Road, Fruitland Pk.  
Section: 2 Township: 19 Range: 24 Seg. # 1-6110-01

**WORK DESCRIPTION:** Swale Total Linear Footage: 210 LF

Dig swale and sod all disturbed areas.

- Grade-all work per hour (County supplies trucks for hauling)
- Grade-all work per hour (County supplies trucks for hauling) with sod
- Swale work per foot dig only (Contractor supplies trucks for hauling)
- X   Swale work per foot with sod (Contractor supplies trucks for hauling)

Sod Type: Match existing Sod Quantity (Estimate): 2,940 sq. ft.

Robert Baker 10/23/2017  
County Representative Date

# MEMORANDUM



**PUBLIC WORKS**

12901 County Landfill Road  
Tavares, Florida 32778

**LAKE COUNTY**  
FLORIDA

P: 352.343.6439  
F: 352.742.3888  
[www.lakecountyfl.gov](http://www.lakecountyfl.gov)

**To:** Jeff Johnson, Road Superintendent

**From:** Brenda Press, Contracting Officer

*BPress*

**Date:** October 20, 2017

**Subject:** Lake Unity Road Swale Installation

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Thunderhole is working in the Tampa area and is not available for another 30 – 60 days. They are the lowest priced vendor for this work (\$1,743). Estep Construction is available to complete this project within the next few weeks for \$2,058. To expedite the completion of this work, I request approval to award this work to Estep Construction for a cost increase of \$315.00.