

# Estep Construction, Inc.

820 S Duncan Drive  
Tavares, FL 32778

**RECEIVED**

**MAR 12 2018**

LAKE COUNTY  
ROAD OPERATIONS

# Invoice

Date	Invoice #
3/8/2018	1049

<b>Bill To</b>
Lake County PW Road Operations 12901 County Landfill Rd PO Box 7800 Tavares, FL 32778

<b>CC/Ship To:</b>
Contract #15-0405A mod3 PO # 7246/7233 Spring Mountain Ln ← Yalaha - Swale & MES Installs

P.O./Contract #	Terms	Due Date	Ship Date	Ship Via	Project
20180224	Due on receipt	3/8/2018	3/8/2018		18-02/A

Item	Description	Quantity		Unit Pr...	Amount
1	Labor, Equipment and Materials to Perform Excavation Activities and Haul the Material as Outlined in Scope of Services	528		LF 3.50	1,848.00
1	Install and Water Sod - Floratam	12,800		SF 0.50	6,400.00

*JK* 3/13/18

OK TO PAY - FY 17/18

PO#: 20180224  
Acct#: 1120.5053200.830460  
Goods Recd: 3/7/18

KB 3/12/18  
RIB 3-13-18

Thank you for your business.	<i>JK</i> 3/13/18 <b>Total</b>	\$8,248.00
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**Balance Due** \$8,248.00

*EP*  
3/13



**LAKE COUNTY**  
FLORIDA

**Public Works Road Ops**

**Phone :407-325-5998**

**Fax:407-884-6904**

**Re: 15-0405A, Estep Construction, Inc.**

**Date: 3/13/2018**

**OKAY to PAY**

Type of work completed:

Swale work per hour (County supplies trucks)	<input type="checkbox"/>
Swale Work per foot dig only (Contractor supplies trucks)	<input type="checkbox"/>
Swale work per foot with sod (Contractor supplies trucks)	<input checked="" type="checkbox"/>

Length of project: 528 LF

Location : Spring Mountain Lane (1-3122-01)

Total Time on invoice: n/a

Total length completed in linear feet: 528 LF

Amount of Sod Used : 12,800 sq. ft. floritam

Comments: \_\_\_\_\_  
\_\_\_\_\_

County Representative: Robert Baker

Date: 3-13-2018



**LAKE COUNTY**  
 BOARD OF COUNTY COMMISSIONERS  
 www.lakecountyfl.gov

# Purchase Order

Fiscal Year 2018 Page 1 of

Change Orders 000

Expiration Date

THIS NUMBER MUST APPEAR ON ALL INVOICES, PACKAGES AND SHIPPING PAPERS.

Purchase Order # **20180224**

FOB: Destination Inside Delivery

Office of Procurement Services  
 Phone: 352-343-9839 Fax 352-343-9473

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 PUBLIC WORKS ROAD OPER. CTR  
 12901 COUNTY LANDFILL ROAD  
 PO BOX 7800  
 TAVARES, FL 32778

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 TAVARES, FL 32778

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 PW ROAD OPERATIONS  
 12901 COUNTY LANDFILL RD  
 PO BOX 7800  
 TAVARES, FL 32778

Vendor Phone Number		Vendor Fax Number		Requisition Number		Delivery Reference	
407-325-5998		407-884-6904		20180188		SWALE/DITCH DIGGING	
Date Ordered	Vendor Number	Date Required	Confirmed To			Contracting Officer	
10/09/2017	1922	10/06/2017				SANDRA ROGERS	
Item#	Description/Part No.			Qty	UOM	Cost Each	Extended Price
1	CONTRACT NO. 15-0405A - BLANKET PURCHASE ORDER FOR THE PERIOD OF 10/1/2017 THROUGH 2/1/2018 FOR SWALE AND DITCH DIGGING SERVICES FOR THE PUBLIC WORKS DEPT/ROAD OPERATIONS DIVISION. DELIVERIES OF GOODS AND/OR SERVICES SHALL BE MADE AS REQUIRED BY EACH AUTHORIZED RELEASE AGAINST THIS BLANKET PURCHASE ORDER. <i>1120-540-541-50-53200-830460-</i>			1.00	EACH	\$30,000.00	\$30,000.00

**IMPORTANT: This order is subject to the terms & conditions herein.**

*Sandra Rogers*  
 Authorized By

Department Copy

**Purchase Order Total**  
**30,000.00**

**PURCHASE ORDER #** 20180224  
**VENDOR:** ESTEP CONSTRUCTION  
**DESCRIPTION:** BPO - SWALE & DITCH DIGGING SERVICES

**Dated:** 10/9/2017  
**Project Mgr:** Press  
**V#** 1922

**Vendor Contact I**  
**Vendor Account #**

PO Account No.	Original PO	Adjusted PO	Invoiced	PO Balance	Date: Change 1	Date: Change 2	Date: Change 3	Date: Release Bal	TOTAL (NET) CHANGE ORD
1120.5053200.830460	\$ 30,000.00	\$ 30,000.00	\$ 10,755.00	\$ 19,245.00					
<b>Total</b>	<b>\$ 30,000.00</b>	<b>\$ 30,000.00</b>	<b>\$ 10,755.00</b>	<b>\$ 19,245.00</b>					<b>0.00</b>
Description	Invoice Date	Invoice No.	Inv Amount	Amount Withheld	Amount to Pay	Change Order / Release Balance	To / Date	Date to Finance	Running PO Balance
IR 11/9 - 55539 Lake Unity Rd	11/9/17	999	\$ 2,507.00		\$ 2,507.00		td 11/17 gb	11/29/17 gb	27,493.00
IR 3/12 - 7246/7233 Spring Mountain Ln, Yalaha	03/08/18	1049	\$ 8,248.00		\$ 8,248.00		td 3/12		19,245.00
					\$ -				19,245.00



**LAKE COUNTY**  
FLORIDA

*emailed to  
Estep  
2/14  
BP*

February 14, 2018

Estep Construction, Inc.  
689 South Binion Road  
Apopka, FL 32703

Subject: Project Order Form  
Contract No. 15-0405A Swale and Ditch Digging and Related Services.  
Purchase Order No. 20180224

Dear, Estep Construction, Inc.

Please find below a request for services under the Swale and Ditch Digging and Related Services Contract No. 15-0405A. A description of the requested services and project specific information is listed below.

Unless otherwise instructed by the Project Manager, the swale or ditch should be dug to a maximum side slope of three (3) to one (1). The bottom of the swale or ditch shall be well rounded to allow for the ease of mowing. The swales or ditches shall be dug in one (1) foot depth increments and shall be fourteen (14) feet in width.

Any questions or discrepancies must be addressed and agreed upon between the Contractor and the Project Manager prior to performing any work. Any work performed without agreement by all parties shall be paid in accordance with the terms and conditions of the Contract. Invoices should be sent to Post Office Box 7800, Tavares, FL 32778.

Pursuant to the Contract, all work shall begin within ten (10) business days from the date of this notice. Please make sure to contact our office regarding the scheduling of this work.

This work is to be completed pursuant to the site visit conducted with the Project Manager.

**LOCATION:** Lakes & Springs Subdivision, Yalaha

**Road Name:** Spring Mountain Lane (3122) **Address:** 7246/7233 Spring Mountain Lane, Yalaha

**Section:** 17 **Township:** 20 **Range:** 25 **Seg. No:** 1-3122-01

**WORK DESCRIPTION:** **Swale Total Linear Footage:** 508 LF length

Please install swales (24w x 226l) from the driveway at 7250 Spring Mountain Lane west for 226 LF to the mitered end section near the intersection of Mooring Cove Ct. Also install swales (24w x 282l) the entire length of the property at 7233 west for 282 LF to the inlet.

- Grade-all work per hour (County supplies trucks for hauling)
- Grade-all work per hour (County supplies trucks for hauling) with sod
- Swale work per foot dig only (Contractor supplies trucks for hauling)
- Swale work per foot with sod (Contractor supplies trucks for hauling)

**Sod Type:** Floratam **Sod Quantity (Estimate):** 12,192 SF

Brenda Press *BP* 2/14/2018  
County Representative Date

# MEMORANDUM


## ROAD OPERATIONS DIVISION

*A division of the Department of Public Works  
12901 County Landfill Road,  
Tavares, Florida 32778*



**LAKE COUNTY**  
FLORIDA

P: 352.343.6439  
F: 352.742.3888  
[www.lakecountyfl.gov](http://www.lakecountyfl.gov)

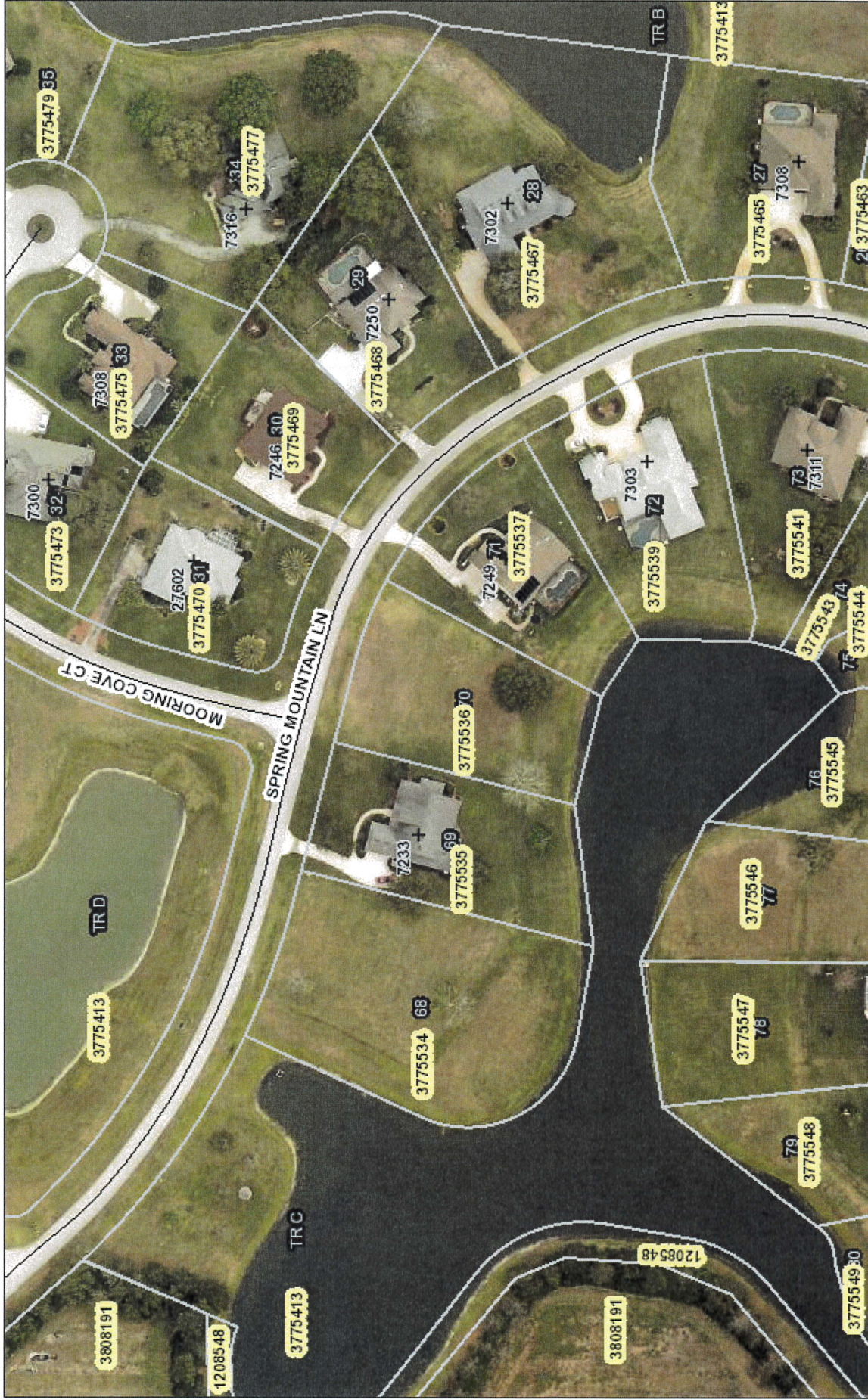
**To:** Jeff Johnson, Roads Superintendent   
**From:** Brenda Press, Contracting Officer  
**Date:** February 9, 2018  
**Subject:** Award Justification for Using Higher Priced Vendor

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There is a backlog of projects with the lowest priced vendor (Thunderhole) and would like to award the swale work for Spring Mountain Lane to the higher priced vendor (Estep) so the work is completed in a timely manner. The cost difference between the two vendors is \$1,371.60.



# Spring Mountain Lane - Yalaha



February 14, 2018

- County Boundary
- Subdivision Lot Numbers
- Tax Parcels Alternate Key
- Street Names + Address Locations
- Local Streets Property Name
- Tax Parcels
- Surrounding Counties



# Request Details Report

**Request Number**  
MA1-11773-R

**Associated Work Order**

**Observed Date/Time**  
6/8/17 3:51:P

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**Citizen Information**

**Name** Tom Reeder

**Phone** (352) 973-9065 **Ext.**

**Address** 7246

**Alternate Phone**

Spring Mountain Ln (3122)  
Yalaha FL

**Email Address**

**Organization**

**Requestor**  
**Contact**

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**Issue and Location**

**Issue**

**Drainage**

**Activity**

**Map Page**

**SEC TWN RNG**

**Address Number**

**Route** Spring Mountain Ln (3122)

**Intersect Route**

**Details**

Per email:

The community I live in has drainage swales to move storm water from the roads. The grade does not allow my property to drain properly creating water ponds in my driveway. The property located in the Lakes and Springs subdivision in Yalaha, along CR 48, address 7246 Spring Mountain Lane. I have a neighbor that has indicated this is something the county will help with.

**Notes**

**History**

6/8/2017

Mr. Reeder was made aware that his request would be handed to the Supervisor for further investigation.

nbautista

**Resolution** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Request Response Date** 06/08/2017

**Date** \_\_\_\_\_

**Time Arrived** \_\_\_\_\_

**Time Departed** \_\_\_\_\_





**LAKE COUNTY**  
FLORIDA

DEPARTMENT OF PUBLIC WORKS  
STORMWATER DIVISION  
437 ARDICE AVENUE  
EUSTIS, FLORIDA 32726

## Stormwater Drainage Complaint Form

**Name:** Tom Reeder **Date:** 6/8/2017  
**Address:** 7246 Spring Mountain Lane **Time:** 10:00 AM  
**Phone :** 352-973-9065  
**Alt. Key #:** 3775469 **Inspector:** TIM DAUBERT (print name)  
**Subdivision:** LAKES & SPRINGS  
**Structure:** Driveway area (residence, shed, roadway, etc)  
**Weather:** summer rains (estimated rain or event causing complaint)

**Complaint:** (note if repeat complaint & attach sketch as necessary)

Rain water is trapped/puddled in driveway of residence.

**Recommendation(s):**

SWALE RE-ESTABLISHED TO ALLOW FLOW TRAVEL TO CROSS DRAIN PIPE AND STORM DRAIN

**Complaint Referred to:**

LAKE COUNTY ROAD OPERATIONS AREA 1

**Follow Up:** (Include dates /time for any follow up with customer)

CALLED TO INFORM THE RESIDENT THIS WAS BEING SENT TO ROAD OPERATIONS FOR A MAINTENANCE REQUEST TO RESTORE SWALE IN FRONT OF HOME

**Signature of preparer:** TIM DAUBERT



