



**To \_\_\_\_\_ From: Public Works Road Operations**

**Fax: \_\_\_\_\_ Phone : (352) 343-6439**

**Phone: \_\_\_\_\_ Pages: 1**

**Re: Sod Installation \_\_\_\_\_**

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**REQUEST FOR SOD INSTALLED**

**Install Date Requested: \_\_\_\_\_**

**Delivery address: 2240 Robert D Rd**

**Section: 21 Town: 19 Range: 27 Road Seg. # 3-4581-01**

**Directions to Delivery Point: \_\_\_\_\_**

**Type of sod: Bahia Quantity : 3,600 sq ft**

**Notes: \_\_\_\_\_**

Prior to performance of work, questions concerning the measurements shall be addressed and agreed upon in writing either by the Maintenance Area Supervisor or the Senior Contracting Officer. No work shall be done without an agreement. Please send invoice to the address listed below.

Please Contact us if there is a different quantity needed than what was ordered.

**County Representative: \_\_\_\_\_**

**Date:**

<b>Work completed and OK to Pay, Yes <input type="checkbox"/> No <input type="checkbox"/></b>
<b>Invoice #</b>
<b>Inspected by :</b> _____ <b>Date:</b> _____

# Request Details Report

**Request Number** MA3-8474-R      **Associated Work Order** MA3-13408-WO      **Observed Date/Time** 5/31/11 12:25:P

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## **Citizen Information**

**Name** Al Zangenberg      **Phone** (352) 735-1371      **Ext.**  
**Address** 2240      **Alternate Phone**  
Robert D Rd (4581)      **Email Address**  
Mount Dora      FL

**Organization**  
**Requestor**  
**Contact**

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## **Issue and Location**

**Activity**      **Issue**      **Drainage**  
DRN Swale Restoration      **Map Page**      **Section**

**Address Number** 2240

**Route** Robert D Rd (4581)

**Intersect Route**

## **Details**

Citizen reports a drainage problem at his property. He says that he had 8 inches of water in front of his house after the rain the other day, and water under his concrete slab. He believes that part of the swale we dug in 2004 may have gotten filled in somehow. He requests that we arrange an on-site meeting with him.

## **Notes**

For work done by maintenance area, see MA3-13408-WO.

## **History**

5/31/2011	Request has been printed and given to the Supervisor.	Wall, Treeva
6/8/2011	Citizen called and expressed concerns. Informed supervisor.	Wall, Treeva
6/10/2011	Citizen called and says that two houses up from him has a swale all the way across their property, and the oak trees are in line with his. He says there shouldn't be a problem with digging a swale all the way along the front of his property. Asks that Randy call him back.	Wall, Treeva
6/23/2011	Contract sod installation requested.	Lee, Steven

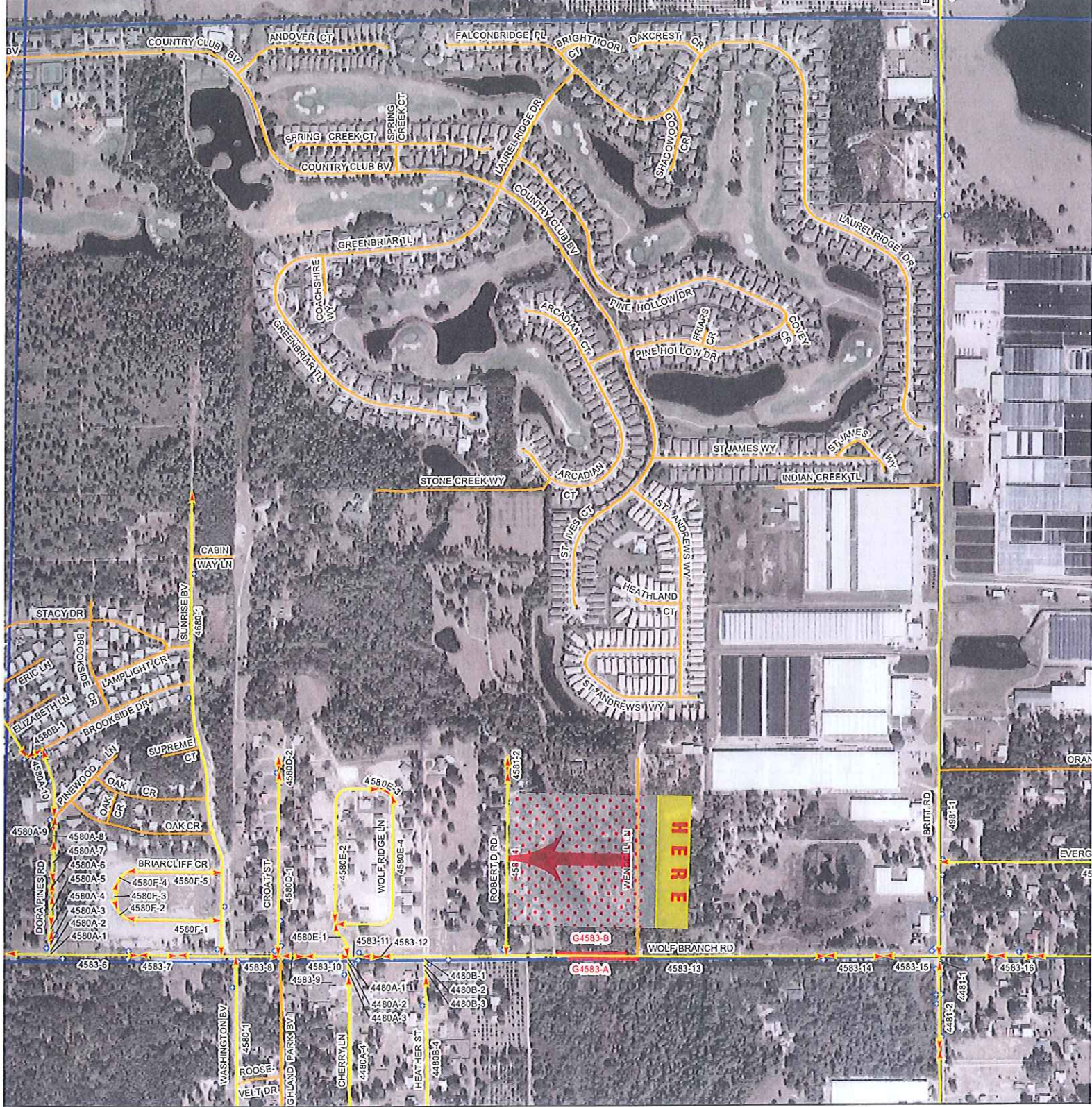
**Resolution** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Request Response Date** 05/31/2011 \_\_\_\_\_

**Date** \_\_\_\_\_

**Time Arrived** \_\_\_\_\_

**Time Departed** \_\_\_\_\_



# MAINTENANCE AREA 3 ASSET BOOK



*Lake County Road Operations*  
*May 2008 Edition*

- ↔ County Segments
- ⊕ Signs
- G0500A-H Guardrails
- Sections
- Township - Range
- Streets
- Bridge
- Signal