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**OFFICE OF HUMAN
RESOURCES**

Risk Management Division



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Memorandum No.: RMM- 04- 01- 534

TO: Terrie Howell, Finance Dept.
FROM: Marcia L. Johnson, Risk Management Coordinator *MRJ*
DATE: Tuesday, January 06, 2004
SUBJECT: Reimbursement for damage to Lake County guardrail
(11/2/03)

Attached is check #N69129288 from GEICO Direct in the amount of \$956.68. This check is for reimbursement for damage to one of our Lake County guardrails from an accident. Please credit \$956.68 to Account #112.50053200.000.7369900.

If you have any questions, please contact me at extension 9409.

M0401534

c: Christina Hannon, Risk Management Director
Claudette Gurley, Staff Assistant, Special Services

G 3047-G

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