

# LAKE COUNTY GOVERNMENT ASSET ACQUISITION FORM

Send this completed form to Board Finance, 3rd floor, Administration Bldg

## SECTION I - Preparer Information

Name Teresa L. Harrison Date 5/12/2015  
Telephone 742-3981 E-mail tharrison@lakecountyfl.gov

## SECTION II - Asset Information

Asset Description Backhoe/loader  
Make John Deere Model 310SL Year 2015  
Serial No. 1T0310SLJFF280221 Asset Condition Brand new  
FMV & Method for determining fair market value \_\_\_\_\_ -OR- Cost \$73,710.00

## SECTION III - This acquisition is a:

Purchase  Grant \_\_\_\_\_ Donation From \_\_\_\_\_  
Dept/Div PW/Road Ops. Vendor Name & #: Highland Tractor #5326  
PO #: 20150952 Account #: \_\_\_\_\_

Comments: \_\_\_\_\_

## SECTION IV - Authorization/Approval

The above acquisition has been received into my custody. Please add to your property records to reflect this acquisition.

  
Department / Division Director  
Signature

5/10/2015  
Date

## FOR BOARD FINANCE USE ONLY

Organization \_\_\_\_\_ Activity Type \_\_\_\_\_ Fund \_\_\_\_\_  
Class Code \_\_\_\_\_ Location \_\_\_\_\_ Custodian \_\_\_\_\_  
Funds Source \_\_\_\_\_ Function \_\_\_\_\_  
Property Type D/N Depr Method No / SL Est Life \_\_\_\_\_

Notes: \_\_\_\_\_

Property Number Assigned 28552

Date item tagged 5-13-2015 ed

**Highland Tractor Co.**

P.O. Box 1810  
Ocala, FL. 34478-1810  
Phone 352-732-4646 Fax 352-732-8820

INVOICE #844391  
Date: May 12, 2015

**TO:**  
LAKE COUNTY BOCC  
315 W MAIN ST, POBOX 7800  
TAVARES, FL 32778

**FOR:**  
**PO#**

MAY 14 2015

DESCRIPTION	AMOUNT
2015 JD 310SL STK#844391 PIN#1T0310SLJFF280221	\$73,710.00
2015 JD 310SL STK#844392 PIN#1T0310SLHFF280243	73,710.00
2015 JD 310SL STK#844393 PIN#1T0310SLEFF280213	73,710.00
FINAL INV / CLOSE PO	
WO# _____ Unit# <u>28550</u> <u>28551</u> <u>28552</u> In (RTA) _____ Rec'd <u>5-5-2015</u> Out (RTA) _____ PO# <u>2015 0952</u> Excel _____ OK to Pay <u>J. Harrison</u> Acct # <u>3410.5056350.860640.00001</u>	
TOTAL	\$221,130.00

KX 051515

OK TO PAY

Make all checks payable to Highland Tractor Company  
Payment is due within 30 days.  
If you have any questions concerning this invoice, contact Kristina, email: [salesadmin@highlandtractor.com](mailto:salesadmin@highlandtractor.com)

**Thank you for your business!**



# LAKE COUNTY

BOARD OF COUNTY COMMISSIONERS  
www.lakecountyfl.gov

Change Orders: 000  
Expiration Date

THIS NUMBER MUST APPEAR ON ALL INVOICES, PACKAGES AND SHIPPING PAPERS.  
Purchase Order # **20150952**

FOB: Destination Inside Delivery

Office of Procurement Services  
Phone: 352-343-9839 Fax 352-343-9473

BILL TO

RO  
PW ROAD OPERATIONS  
12901 COUNTY LANDFILL RD  
PO BOX 7800  
TAVARES, FL 32778

BUY TO

FROM

5326  
HIGHLAND TRACTOR CO INC  
7398 NW 44TH AVE  
OCALA, FL 34482

SHIP TO

FLEET  
FLEET MAINTENANCE  
20423 INDEPENDENCE BLVD  
GROVELAND, FL 34736

Vendor Phone Number	Vendor Fax Number	Requisition Number	Delivery Reference		
352-732-4646	352-732-8820	20151059	ROAD OPERATIONS		
Date Ordered	Vendor Number	Date Required	Confirmed To	Contracting Officer	
02/17/2015	5326			DONNA VILLINIS	
Item#	Description/Part No.	Qty	UOM	Cost Each	Extended Price
1	PER YOUR QUOTE SUBMITTED UNDER RFQ Q2015-00041 - THREE (3) EACH - 2015 JOHN DEERE 310 SK BACKHOE/LOADER. BCC APPROVED ON 2/10/15.	3.00	EA	\$73,710.00	\$221,130.00

Florida Sales Tax Exemption No: 85-8013874700C-1  
Fed ID #: 59-6000695

IMPORTANT: This order is subject to the terms & conditions herein.

Authorized By

Vendor Copy

Purchase Order Total  
**221,130.00**