

LAKE COUNTY GOVERNMENT ASSET ACQUISITION FORM

Send this completed form, a copy of the purchase order and a copy of the payable invoice to Board Finance, 3rd floor,
Administration Bldg

SECTION I - Preparer Information

Name Teresa L. Harrison Date 5/15/2013
Telephone 742-3981

SECTION II - Asset Information

Asset Description Dozer
Make John Deere Model 450JX Year 2013
Serial No. 1T0450JXKDD241892 ✓ Asset Condition Brand new
Method for determining fair market value (FMV) _____ Cost \$74,975.75

SECTION III - This acquisition is a:

Purchase XX Grant _____ Donation From _____
Dept/Div Public Works/Road Ops. Vendor Name & #: Highland Tractor Co. Inc. #5326
PO #: 20130954 Account #: 3040.540.541.50.56350.860640.00001
Comments: Unit m:

SECTION IV - Authorization/Approval

The above acquisition has been received into my custody. Please add to your property records to reflect this acquisition.

Department / Division Director _____ Date _____
Signature

FOR BOARD FINANCE USE ONLY

Organization _____ Activity Type _____ Class Code _____ Location _____ Custodian _____
Source of Funds _____ Property Type _____ Depr Method SL Est Life _____

Notes: _____

Property Number Assigned 27904 ✓ Date item tagged 5-17-2013 *EL*

Revised: 08/23/11