The undersigned hereby declares that: GatorSktch Corp has examined and accepts the specifications, terms, and conditions presented in this Solicitation, satisfies all legal requirements to do business with the County, and to furnish **On-Call Architectural Services** for which Submittals were advertised to be received no later than 3:00 P.M. Eastern time on the date stated in the solicitation or as noted in an addenda. Furthermore, the undersigned is duly authorized to execute this document and any contracts or other transactions required by award of this Solicitation.

All pricing will be FOB Destination unless otherwise specified in this solicitation document. Pricing submitted will remain valid for a ninety (90) day period.

Vendor will accept payment through the County Credit Card-based payment system: NO

1.0 TERM OF CONTRACT

The Contract will be awarded for an initial one (1) year term with the option for two (2) subsequent two (2) year renewals. Renewals are contingent upon mutual written agreement.

The Contract will commence upon the first day of the next calendar month after Board approval. The Contract remains in effect until completion of the expressed and implied warranty periods. The County reserves the right to negotiate for additional services/items similar in nature not known at time of solicitation.

2.0 METHOD OF PAYMENT

The Contractor must submit an accurate invoice to the County's using department's email. The date of the invoice must be after delivery but no more than 30 calendar days after delivery. Invoices must reference the: purchase or task order; delivery date, delivery location, and corresponding packing slip or delivery ticket signed by a County representative at the time of acceptance. Failure to submit invoices in the prescribed manner will delay payment.

Payments will be tendered in accordance with the Florida Prompt Payment Act, Part VII, Chapter 218, Florida Statutes. The County will remit full payment on all undisputed invoices within 45 days from receipt by the appropriate County using department. The County will pay interest not to exceed 1% per month on all undisputed invoices not paid within 30 days after the due date.

3.0 CERTIFICATION REGARDING LAKE COUNTY TERMS AND CONDITIONS:

I certify that I have reviewed the <u>General Terms and Conditions for Lake County Florida</u> and accept the Lake County General Terms and Conditions dated 5/6/21 as written including the Proprietary/Confidential Information section. YES Failure to acknowledge may result in Submittal being deemed non-responsive.

4.0 CERTIFICATION REGARDING FELONY CONVICTION:

Has any officer, director, or an executive performing equivalent duties, of the bidding entity been convicted of a felony during the past ten (10) years? NO

5.0 CONFLICT OF INTEREST DISCLOSURE CERTIFICATION:

Except as listed below, no employee, officer, or agent of the firm has any conflicts of interest, real or apparent, due to ownership, other clients, contracts, or interests associated with this project; and, this Submittal is made without prior understanding, agreement, or connection with any

corporation, firm, or person submitting a proposal for the same services, and is in all respects fair and without collusion or fraud. District 1 Commissioner Doug Shields

6.0 CERTIFICATION REGARDING BACKGROUND CHECKS:

Under any County Contract that involves Contractor or subcontractor personnel working in proximity to minors, the Vendor hereby confirms that any personnel so employed will have successfully completed an initial, and subsequent annual, Certified Background Check, completed by the Contractor at no additional cost to the County. The County retains the right to request and review any associated records with or without cause, and to require replacement of any Contractor employee found in violation of this requirement. Contractor shall indemnify the County in full for any adverse act of any such personnel in this regard. Additional requirements may apply in this regard as included within any specific contract award. YES

7.0 DISADVANTAGED BUSINESS ENTERPRISE PROGRAM

The County does not establish specific goals for minority set-asides however, participation by minority and non-minority qualified firms is strongly encouraged. If the firm is a minority firm or has obtained certification by the State of Florida, Office of Supplier Diversity, (OSD) (CMBE), please indicate the appropriate classification(s) not applicable not applicable and enter OSD Certification Number Click or tap here to enter text. and enter effective date Click or tap to enter a date.

8.0 RECIPROCAL VENDOR PREFERENCE:

Vendors are advised the County has established, under Lake County Code, Chapter 2, Article VII, Sections 2-221 and 2-222; a process under which a local vendor preference program applied by another county may be applied in a reciprocal manner within Lake County. The following information is needed to support application of the Code:

- A. Primary business location of the responding Vendor: Clermont, Florida
- B. Does the responding vendor maintain a significant physical location in Lake County at which employees are located and business is regularly transacted: YES If "yes" is checked, provide supporting detail: Office location: 1000 E. Highway 50, Ste. 201A, Clermont, FL 34711

9.0 GENERAL VENDOR INFORMATION:

Firm Name: GatorSktch Corp.

Street Address: 1000 E. Highway 50, Ste. 201A City: Clermont, FL State and ZIP Code: 34711

Mailing Address (if different): N/A

Telephone: 407-608-5677 or 352-978-5650 Fax: 888-599-4814

Federal Identification Number / TIN: 45 2671600

DUNS Number: 111505233

10.0 SUBMITTAL SIGNATURE:

I hereby certify the information indicated for this Submittal is true and accurate and that my electronic signature shall have the same legal effect as if made under oath; that I am an authorized representative of this Vendor and/or empowered to execute this Submittal on behalf of the Vendor.

I, individually and on behalf of the Vendor, acknowledge and agree to abide by all terms and conditions contained in this solicitation as well as any attachments, exhibits, or addenda.

Name of Legal Representative Submitting this Proposal: Michael B. Latham,

Date: 8/16/2021

Print Name: Michael B. Latham

Title: President

Primary E-mail Address: info@gatorsktch.com

Secondary E-mail Address: mblatham@gatorsktch.com

The individual signing this Submittal affirms that the facts stated herein are true and that the

response to this Solicitation has been submitted on behalf of the aforementioned Vendor.

[The remainder of this page is intentionally blank]

2021 FLORIDA PROFIT CORPORATION ANNUAL REPORT

DOCUMENT# P11000060569

Entity Name: GATORSKTCH CORP.

Current Principal Place of Business:

1000 EAST HIGHWAY 50 SUITE 201A

CLERMONT, FL 34711

FILED Feb 16, 2021 Secretary of State 4829244862CC

Current Mailing Address:

1000 EAST HIGHWAY 50 SUITE 201A CLERMONT, FL 34711 US

FEI Number: 45-2671600 Certificate of Status Desired: Yes

Name and Address of Current Registered Agent:

FAYE S SANDERS ACCOUNTING & FINANCIAL SERVICES PLLC 12416 STATE ROAD 24 CEDAR KEY, FL 32625 US

The above named entity submits this statement for the purpose of changing its registered office or registered agent, or both, in the State of Florida.

SIGNATURE: FAYE S SANDERS 02/16/2021

Electronic Signature of Registered Agent

Date

Officer/Director Detail:

City-State-Zip:

Title PD Title DIRECTOR

Name LATHAM, MICHAEL Name PIERCE, ROGER

Address 1000 EAST HIGHWAY 50 Address 1000 EAST HIGHWAY 50

SUITE 201A SUITE 201A

CLERMONT FL 34711 City-State-Zip: CLERMONT FL 34711

Title DIRECTOR Title VP, SECRETARY

Name SHIELDS, DOUGLAS Name BUSTO, ALEX

Address 1000 EAST HIGHWAY 50 Address 1000 EAST HIGHWAY 50

SUITE 201A SUITE 201A

City-State-Zip: CLERMONT FL 34711 City-State-Zip: CLERMONT FL 34711

Title VP, TREASURER

Name LATHAM, CARISSA D

Address 1000 EAST HIGHWAY 50

SUITE 201A

City-State-Zip: CLERMONT FL 34711

I hereby certify that the information indicated on this report or supplemental report is true and accurate and that my electronic signature shall have the same legal effect as if made under oath; that I am an officer or director of the corporation or the receiver or trustee empowered to execute this report as required by Chapter 607, Florida Statutes; and that my name appears above, or on an attachment with all other like empowered.

SIGNATURE: MICHAEL B. LATHAM PRESIDENT 02/16/2021



Request for Taxpayer Identification Number and Certification

▶ Go to www.irs.gov/FormW9 for instructions and the latest information.

Give Form to the requester. Do not send to the IRS.

| | 1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. | | | | |
|---|---|---------------------------|---------------------------------|----------------|---|
| | GatorSktch Corporation | | | | |
| | 2 Business name/disregarded entity name, if different from above | | | | |
| | | | | | |
| Je 3 | 3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Chec following seven boxes. | ck only one of the | 4 Exemptions (cortain entities, | | |
| þaí | | | instructions on p | | See |
| on | ☐ Individual/sole proprietor or ☐ C Corporation ☐ S Corporation ☐ Partnership | ☐ Trust/estate | | | |
| Print or type. Specific Instructions on page | single-member LLC | | Exempt payee co | ode (if any) | |
| Print or type. | Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partners | ., | | | |
| t ol | Note: Check the appropriate box in the line above for the tax classification of the single-member own LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the over | | Exemption from | FATCA reportir | ng |
| ř | another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single | e-member LLC that | code (if any) _ | | |
| r iệ | is disregarded from the owner should check the appropriate box for the tax classification of its owne | er. | | | |
| bec | Other (see instructions) ► 5 Address (number, street, and apt. or suite no.) See instructions. | Descriptor's name | (Applies to accounts m | | U.S.) |
| See S | 1000 E. Highway 50, Ste. 201A | Requester's name a | and address (option | riai) | |
| S | 6 City, state, and ZIP code | | | | |
| | Clermont, FL 34711 | | | | |
| | 7 List account number(s) here (optional) | | | | |
| | | | | | |
| Par | | | | | |
| | our TIN in the appropriate box. The TIN provided must match the name given on line 1 to avo | | curity number | | |
| | p withholding. For individuals, this is generally your social security number (SSN). However, font alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other | or a | _ | _ | |
| | s, it is your employer identification number (EIN). If you do not have a number, see <i>How to get</i> | а | | | |
| TIN, la | ter. | or | | | _ |
| | If the account is in more than one name, see the instructions for line 1. Also see What Name a | end Employer | identification nu | mber | ╛ |
| Numb | er To Give the Requester for guidelines on whose number to enter. | 4 5 | - 2 6 7 | 1 6 0 0 | |
| | | 4 5 | - 2 6 7 | 1 0 0 0 | <u>' </u> |
| Par | | | | | |
| | penalties of perjury, I certify that: | | | | |
| | number shown on this form is my correct taxpayer identification number (or I am waiting for a | | | | |
| Ser | not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) vice (IRS) that I am subject to backup withholding as a result of a failure to report all interest or onger subject to backup withholding; and | | | | |
| 3. I ar | a U.S. citizen or other U.S. person (defined below); and | | | | |
| 4. The | FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting | a is correct. | | | |

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

| | | , , | • | 0 | , | , | , | | • |
|--------------|-------------------------------|---------|--------|---|---|---|--------|------------|---|
| Sign Here | Signature of U.S. person ▶ | Carissa | Latham | | | | Date ► | 01/01/2021 | |
| | | | | | | | | | |

General Instructions

Section references are to the Internal Revenue Code unless otherwise

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

• Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding,

21-0933 ADDENDUM NO. 1



Office of Procurement Services

P.O. Box 7800 • 315 W. Main St., Suite 441 • Tavares, FL 32778

SOLICTATION: On-Call Architectural Services

08/31/2021

Vendors are responsible for the receipt and acknowledgement of all addenda to a solicitation. Confirm acknowledgement by including an electronically completed copy of this addendum with submittal. Failure to acknowledge each addendum may prevent the submittal from being considered for award.

THIS ADDENDUM DOES NOT CHANGE THE DATE FOR RECEIPT OF PROPOSALS.

QUESTIONS/RESPONSES

- O1. Attachment 2 states to include references/projects from within the last 5 years, but in the RFQ it states from the last 3 years.
- R1. The projects must be from within the past five years
- Q2. Should respondents provide proposed subconsultants resumes and experience, or only include their information on Attachment 3?
- R.2 At a minimum the information for subconsultants must be included on Attachment 3. However, resumes of subconsultants may, in addition, be added to the submittal package.

ADDITIONAL INFORMATION

Work and services performed by subconsultants must not exceed ten percent (10%) of an overall contract cost, if that work is available under a current Lake County term and supply contract. For any work or services that exceeds 10% of the cost, the consultant must use a contractor currently under a County contract for those requested services.

ACKNOWLEDGEMENT

Firm Name: GatorSktch Corp

I hereby certify that my electronic signature has the same legal effect as if made under oath; that I am an authorized representative of this vendor and/or empowered to execute this submittal on behalf of the vendor.

Signature of Legal Representative Submitting this Bid: Michael B. Latham

Pate: 9/2/2021

Pate: 9/2/2021

Date: 9/2/2021

Print Name: Michael B. Latham

Title: President

Primary E-mail Address: info@gatorsktch.com

Secondary E-mail Address: mblatham@gatorsktch.com

Client#: 1050185 GATORSK

$ACORD_{\scriptscriptstyle{\sqcap}}$

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 8/10/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer any rights to the certificate holder in lieu of such endorsement(s).

| ting certificate does not comer any rights to the certificate notice in fied c | n such chaorsement(s). | | | |
|--|---|----------|--|--|
| PRODUCER | CONTACT NAME: | | | |
| USI Insurance Services, LLC | PHONE (A/C, No, Ext): 813 321-7500 FAX (A/C, No): 813 | 321-7525 | | |
| 2502 N Rocky Point Drive | E-MAIL ADDRESS: | | | |
| Suite 400 | INSURER(S) AFFORDING COVERAGE | NAIC # | | |
| Tampa, FL 33607 | INSURER A : Sentinel Insurance Company Ltd. | | | |
| INSURED | INSURER B : Travelers Casualty and Surety Company | 19038 | | |
| GatorSktch Corp. | INSURER C : XL Specialty Insurance Company | 37885 | | |
| 1000 E. Hwy. 50, Suite 201A | INSURER D: | | | |
| Clermont, FL 34711 | INSURER E: | | | |
| | INSURER F: | | | |

| COVERAGES | CERTIFICATE NUMBER: | REVISION NUMBER: |
|-----------|---------------------|------------------|
| | | |

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| | TYPE OF INSURANCE | ADDL INSR | SUBR WVD | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS | |
|------|---|---|---|--|--|--|---|--|
| X | COMMERCIAL GENERAL LIABILITY | x | x | 21SBMBW4398 | 07/13/2021 | 07/13/2022 | | \$2,000,000 |
| | CLAIMS-MADE X OCCUR | | | | | | DAMAGE TO RENTED PREMISES (Ea occurrence) | \$1,000,000 |
| | | | | | | | MED EXP (Any one person) | \$10,000 |
| | | | | | | | PERSONAL & ADV INJURY | \$2,000,000 |
| GEN | | | | | | | GENERAL AGGREGATE | \$4,000,000 |
| | POLICY PRO- LOC | | | | | | PRODUCTS - COMP/OP AGG | \$4,000,000 |
| | OTHER: | | | | | | | \$ |
| ΑUΊ | OMOBILE LIABILITY | х | х | 21SBMBW4398 | 07/13/2021 | 07/13/2022 | COMBINED SINGLE LIMIT (Ea accident) | \$2,000,000 |
| | ANY AUTO | | | | | | BODILY INJURY (Per person) | \$ |
| | | | | | | | BODILY INJURY (Per accident) | \$ |
| X | HIRED AUTOS ONLY X NON-OWNED AUTOS ONLY | | | | | | PROPERTY DAMAGE (Per accident) | \$ |
| | | | | | | | | \$ |
| Χ | UMBRELLA LIAB X OCCUR | | | 21SBMBW4398 | 07/13/2021 | 07/13/2022 | EACH OCCURRENCE | \$1,000,000 |
| | EXCESS LIAB CLAIMS-MADE | | | | | | AGGREGATE | \$1,000,000 |
| | DED X RETENTION \$10000 | | | | | | | \$ |
| | CMDL OVEDELLIABILITY | | x | UB9J775236 | 01/29/2021 | 01/29/2022 | X PER OTH- STATUTE ER | |
| ANY | PROPRIETOR/PARTNER/EXECUTIVE T / N | N / A | | | | | E.L. EACH ACCIDENT | \$1,000,000 |
| (Mai | ndatory in NH) | 147.4 | | | | | E.L. DISEASE - EA EMPLOYEE | \$1,000,000 |
| | | | | | | | E.L. DISEASE - POLICY LIMIT | \$1,000,000 |
| Pro | ofessional | | | DPS9948976 | 09/14/2020 | 09/14/2021 | \$2,000,000 per claim | 1 |
| Lia | bility | | | | | | \$2,000,000 annl agg | r. |
| | | | | | | | | |
| | X X WOI AND AND OFF (Mail If yes DES) | CLAIMS-MADE X OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: POLICY PRODIECT LOC OTHER: AUTOMOBILE LIABILITY ANY AUTO OWNED AUTOS ONLY AUTOS ONLY X HIRED AUTOS ONLY X OCCUR EXCESS LIAB X OCCUR CLAIMS-MADE | X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE X OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: POLICY PRO- POLICY JECT LOC OTHER: AUTOMOBILE LIABILITY ANY AUTO OWNED AUTOS ONLY X HIRED AUTOS ONLY X AUTOS ONLY X LIABILITY X UMBRELLA LIAB X OCCUR EXCESS LIAB CLAIMS-MADE DED X RETENTION \$10000 WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below Professional | X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE X OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: POLICY PRO- DOTHER: AUTOMOBILE LIABILITY ANY AUTO OWNED AUTOS ONLY X MON-OWNED AUTOS ONLY X UMBRELLA LIAB X OCCUR EXCESS LIAB CLAIMS-MADE DED X RETENTION \$10000 WORKERS COMPENSATION ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below Professional | X COMMERCIAL GENERAL LIABILITY X X 21SBMBW4398 GEN'L AGGREGATE LIMIT APPLIES PER: POLICY PRODUCY JECT LOC OTHER: AUTOMOBILE LIABILITY ANY AUTO OWNED AUTOS ONLY X LIBBMBW4398 21SBMBW4398 21SBMBW4398 21SBMBW4398 21SBMBW4398 X UMBRELLA LIAB X OCCUR EXCESS LIAB CLAIMS-MADE DED X RETENTION \$10000 WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE N Y/N OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below Professional DPS9948976 | CLAIMS-MADE X OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: POLICY PRODUCY JECT LOC OTHER: AUTOMOBILE LIABILITY ANY AUTO OWNED AUTOS ONLY X NON-OWNED AUTOS ONLY X UMBRELLA LIAB X OCCUR EXCESS LIAB CLAIMS-MADE DED X RETENTION \$10000 WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPERTOR PRODUCT OCCUR EXCESS LIAB CLAIMS-MADE DED X RETENTION \$10000 WORKERS COMPENSATION AND EMPLOYERS' LIABILITY N/A PROPERTOR PRATNER/EXECUTIVE N OFFICER/MEMBER EXCLUDED? ((Mandatory in NH) if yes, describe under DESCRIPTION OF OPERATIONS below) Professional DPS9948976 07/13/2021 | TYPE OF INSURANCE INSER WYD POLICY NUMBER (MM/DD/YYYY) (MM/DD/YYYY) X COMMERCIAL GENERAL LIABILITY X X X CLAIMS-MADE X OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: POLICY JECT LOC OTHER: AUTOMOBILE LIABILITY X X 21SBMBW4398 O7/13/2021 ANY AUTO OWNED AUTOS ONLY AUTOS ONLY AUTOS ONLY X UMBRELLA LIAB X OCCUR EXCESS LIAB CLAIMS-MADE DED X RETENTION \$10000 WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y/N ANY PROPRIETOR/PARTNER/EXECUTIVE N/N ANY POPRIETOR/PARTNER/EXECUTIVE N/N ANY POPRIETOR/PARTNER/EXECUTIVE N/N IYS (Mandatory in NH) it yes, describe under DESCRIPTION OF OPERATIONS below Professional DPS9948976 O7/13/2021 O7/13/2022 O7/13/2022 | CLAIMS-MADE CLAIMS-MADE X X 21SBMBW4398 D7/13/2021 D7/13/2022 D7/13 |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Professional Liability coverage is written on a claims-made basis.

| CERTIFICATE HOLDER | CANCELLATION |
|-----------------------|--|
| For Proposal Purposes | SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. |
| | AUTHORIZED REPRESENTATIVE |
| | 5: M Carl |
| | |

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ATTACHMENT 3 - TEAM COMPOSITION 21-0933

CONSULTANT

| ROLE | Name | City of Residence | Florida Active Registrations Number |
|---------------------|----------------|-------------------|-------------------------------------|
| Principal in Charge | Alex Busto | Clermont | AR0015223 |
| Project Manager | Michael Latham | Groveland | |
| Interior Design | Amy McDaniel | Clermont | |
| Drafting | Will | Eustis | |
| Landscape Architect | Jim Warner | Groveland | LA0000557 |
| Senior Designer | Tamara Levell | Winter Garden | |
| Construction Phase | Bill Guidry | Winter Springs | |
| | | | |

SUB CONSULTANTS

| ROLE | Company Name | Address | Individual's Name Assigned | Projected % of Overall Work | Worked with Prime before (YES/NO) | Individual Worked with Prime before (YES/NO) |
|-----------------------|----------------------|---------------------------------|-----------------------------|--------------------------------------|---|--|
| Civil | Highland Engineering | 415 Citrus Tower Blvd, Clermont | Jeff Banker, PE | 5% | Yes | Yes |
| MEP & Fire Protection | TLC | 7370 Cabot Ct, Melbourne, FL | Moncef hadiji, James Mullen | 25% | Yes | Yes |
| Structural | TLC | 7370 Cabot Ct, Melbourne, FL | Gary Krueger | 10% | Yes | Yes |
| | | | | | | |
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ALEX BUSTO, AIA, VP/Principal in Charge



EDUCATION Ball State University

Bachelor of Architecture Bachelor of Science, Environmental Planning

REGISTRATIONS

Registered Architect: Florida, South Carolina

NCARB (National Council of Architectural Registration Boards)

PROFESSIONAL AFFILIATIONS

National Trust for Historic Preservation

PUBLICATIONS

Real Estate & Construction Review

Interview in Northern & Central Florida Edition 2008

HONORS

Charles E. Peterson Prize

Historical American Building Survey

The National Parks Service/ AIA Alex Busto as Principal in Charge brings 30 years of architectural experience and a wealth of knowledge in environmental planning and design management. He has provided professional services for a wide variety of facility types, notably educational, commercial, themed retail and historic preservation projects.

Mr. Busto recently served for over 14 years as a Consultant to the Orange County School District in Central Florida. His roles included Pre-construction Director and Planning & Design Manager for one of the nation's most aggressive school construction programs. He was responsible for the planning and design phase for over 80 new and complete replacement campuses and numerous comprehensive renovation projects with a value of over \$2.1 billion dollars. He was involved in all aspects of school planning and development from land acquisition through construction administration. He played an integral role in the School District's receipt of over \$21 million in monetary awards from the State of Florida for the design and construction of economical, thrifty and frugal (SMART) school facilities.

Previous experience includes on-site architectural administration services for all twenty-seven, themed retail establishments in the Universal Studios Orlando, Islands of Adventure Theme Park. Other national retail clients have included multiple facilities for Publix, Winn-Dixie, Albertsons, Food Lion, Eckerds and Walgreens.

Mr. Busto has an affinity for Historic Preservation. He has served as the Architect for several historic undertakings including multimillion-dollar projects for the exterior restoration of Saint Philips Cathedral (National Historic Landmark) and the renovations to McAlister Field House (Basketball Arena) at the Citadel Military College in Charleston, S.C.

International Conceptual Master Planning projects include the Winnabow Estates - Golf Country Club Community with Mixed Use Retail/Commercial Facilities in Belize, Central America and Shanghai Gardens, a Bedroom Community with Casino/Hotel Resort area and municipal facilities in Shanghai, China.

- City of Tavares Public Works
- City of Tavares Public Safety Complex
- City of Groveland Public Safety Complex
- City of Mascotte Fire Station
- Lake Hiawatha Preserve City of Clermont
- Valerie Theatre
- Brevard County Jail Renovations
- Brevard County Moore Justice Cntr.
- Lake County Sheriff Department
- Evans Replacement High School
- West Orange Replacement High School
- Apopka Replacement High School
- East River High School
- East River High School
- Wekiva High School



Licensee

| Name: | PIERCE, ROGER A | License Number: | 4018 |
|-------------------|-----------------|--------------------------|------------|
| Rank: | Architect | License Expiration Date: | 02/28/2023 |
| Primary Status: | Current | Original License Date: | 12/01/1992 |
| Secondary Status: | Active | | |

Related License Information

| License Number | Status Related Party | Relationship Type | Relation Effective Date | Rank | Expiration Date |
|-------------------|--------------------------|-------------------------|----------------------------|--------------------------------|--------------------|
| | Current GATORSKTCH CORP. | Qualifying Architect | 07/05/2011 | Architect Business Information | |

Ron DeSantis, Governor

Julie I. Brown, Secretary



STATE OF FLORIDA DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION

BOARD OF ARCHITECTURE & INTERIOR DESIGN

THE ARCHITECT HEREIN IS LICENSED UNDER THE PROVISIONS OF CHAPTER 481, FLORIDA STATUTES

BUSTO, ALEJANDRO L. IV

12428 LAKE RIDGE CIR CLERMONT FL 34711

Complete Com

LICENSE NUMBER: AR0015223

EXPIRATION DATE: FEBRUARY 28, 2023

Always verify licenses online at MyFloridaLicense.com



Do not alter this document in any form.

This is your license. It is unlawful for anyone other than the licensee to use this document.



MICHAEL B. LATHAM President/Project Mgr.



Education

University of Central Florida Electrical Engineering, 84-89

Certifications

AIBD Certified (American Institute of Building Design)

Professional Affiliations

Associate AIA Member

Pig on the Pond Scholarship Committee

City of Clermont -Downtown Partnership, Past President

Green Isle Boy's Ranch, Board of Directors

125th Celebration of Clermont, Chairman

Michael Latham has over 25 years experience in all phases of Architectural Design and Construction. He has played key roles in projects from \$50,000 to \$30M. As President at GatorSktch, Mr. Latham ensures the creativity and design elements created by the staff meet and exceed the high standards of our clients.

As a business owner, Mr. Latham knows that communicating one-on-one with our clients is a top priority. His passion for customer service and high quality, combined with his ability to adapt to changing situations makes him one of the best in the industry.

A few notable projects include:

- · City of Tavares Public Works, Tavares, FL
- City of Groveland, Public Safety Complex, Groveland, FL
- City of Tavares Public Safety Complex, Tavares, FL
- City of Mascotte, Fire Station
- · Cypress Ridge Elem. Cafeteria, Clermont, FL
- Fitness CF, Clermont, Dr. Phillips, & Glenbrook
- Osceola County School Board Cont Service Contract 2018
- Town of Montverde Kiosk
- Brevard County Jail, Viera, FL
- Lake County Sheriff's Department, Lake County, FL
- Lake County Continuing Services, Lake County, FL
- Kissimmee Public Works Compound Kissimmee, FL
- · Cooper Library Historic Renovation, Clermont, FL
- Historic Train Station Renovation, Clermont, FL
- Waterfront Pavilion, Clermont, FL
- Montverde Academy Sports Complex Montverde, FL
- Wesley Christian Academy, Clermont, FL
- · Monarch Learning Academy, Orlando, FL
- Montverde Academy Sports Complex, Montverde, FL
- Central Florida Dream Plex, Clermont, FL
- Dream Academy, Clermont, FL



JAMES D. WARNER, RLA Landscape Architect/ Site Designer



Education

Bachelor of Science in Agriculture, Major Landscape Architecture University of Arizona, Tucson, Arizona

Registrations

State of Florida Registered Landscape Architect, since 1978

License No. LA 0000557

Volunteer Service

American Peace Corps Volunteer India 100 Served as volunteer in Punjab, India from 1970 thru 1972 Experience: Over the past 35 years many projects of all sizes and scopes, from residential landscape design to large multi-family resort projects, roadway landscape projects including roadway projects for Osceola County and the City of Kissimmee, professional office buildings, municipal building and facilities, subdivision entry features, parks and recreation facilities and high school athletic facilities. Services included landscape, irrigation and hardscape design, (privacy wall, and fence and paver design), as well as landscape lighting, swimming pool and fountain design.

Recent projects include:

- City of Tavares, Public Safety Complex, Tavares, FL
- City of Tavares, DOT Triangle, Tavares, FL
- City of Clermont Waterfront Pavilion Landscape and Irrigation Design
- Clermont Animal Hospital Landscape and Irrigation Design
- Montverde Sports Complex Landscape Design
- Westside Blvd., Osceola County Entry Features, Landscape and Irrigation
- Lake Austin Resorts, Orange County- Pools, Fountain, Landscape & Irrigation
- Green Valley West, Lake County Entry Features, Native Landscape & Irrigation
- Bahama Bay Resort, Polk County- Pools, Fountain, Landscape & Irrigation
- Bermuda Avenue. Roadscape, Kissimmee Landscape and Irrigation Design
- Kissimmee Park Road Landscape and Irrigation Design
- Kissimmee City Hall Hardscape, Landscape and Irrigation Design



AMY MCDANIEL, ASID, NKBA Interior Designer



EDUCATION

Seminole State College of Florida, Heathrow, Florida Bachelor of Applied Science Degree in Interior Design

Seminole State College of Florida, Heathrow, Florida Certificate in Kitchen and Bath Design

The Haverhill Institute of Staging and Design, Ontario, Canada Certificate in Staging

Volunteer Service
Habitat for Humanity
housing project
United Way for
neighborhood
improvement project

Amy McDaniel is our full-time Interior Designer. Amy has brought her exceptional creativity and design experience to GSC working closely with clients to achieve a safe, functional, and beautiful space. Amy holds a Bachelor of Arts degree in Interior Design from Seminole State College. In addition to her background in design she has a thorough understanding of fast paced space planning. Amy is also proficient in construction drawings, design presentations, product selections, cost estimates, purchase orders, and communicating with clients, consultants, along with project coordination.

Recent projects include:

- · City of Groveland Public Safety Complex, Groveland, FL
- · City of Mascotte Fire Station, Mascotte, FL
- City of Tavares Public Safety Complex, Tavares, FL
- Marriott Cypress Harbour, Pool Bar, Orlando, FL
- Fitness CF Dr. Phillips Hydro Spa, Dr. Phillips, FL
- Fitness CF Clermont Hydro Spa, Clermont, FL
- Fitness CF Glennbrook Commons Presale Suite, Davenport, FL
- Edward Waters Senior Living -Campus Towers, Jacksonville, FL
- Advanced Kidney Care of Central Florida, Clermont, FL
- Lake County Schools Cypress Ridge Elementary Cafeteria, Clermont, FL



BILL GUIDRY Construction Administration



EDUCATION

Hillsborough Community College, Tampa Campus AS Degree-1988

Erwin Tech, Tampa Campus AutoCAD/Adobe Certification-1990

Mercedes Benz Credit Corp.-Certified On the Job Trainer-1992

EXPERIENCE

GatorSktch Corp.-Drawing Review, Draftsman, Value Engineering, Construction Administration, Field Coordination, GMP Negotiations and Contractor Review

DBYBS- Draftsman, Construction Administrator, Building Envelope Inspector, Construction Document Peer review

SchenkelShultz Architects 10 years, Draftsman, Construction Administrator, Close-out Specialist, CAD Standards and ADT Trainer

AFFILIATIONS

Habitat for Humanity since 1991
Pet Rescue by Judy since 2008
Guest Speaker at Erwin Technical
Center, Annually since 2002
NRCA, National Roofing
Contractors Association since
2010

Bill has worked in the design / construction industry for over 22 years with 10 years of experience in the Construction Administration of School projects. He has worked on projects for School Boards in Brevard, Orange, Osceola and Volusia counties in Florida and for the University of Florida and the University of Central Florida. Construction phase responsibilities have included quality control construction monitoring, building envelop inspections, field deficiency reports, payment application reviews, construction meeting minutes, response to Requests for Information, shop drawing and submittal review, processing of Substitution Requests, project closeout, substantial completion punch lists, preparation of asbuilt record documents and eleven-month warranty walkthroughs. He is also experienced in AutoCad drafting of Construction drawings, review of Contractor's schedules, bids and value engineering recommendations, and project management / coordination with code officials, owners, contractors, sub-contractors and manufacturers

Recent projects include:

- City of Tavares, Public Safety Complex, Tavares, FL
- City of Groveland, Public Safety Complex, Groveland, FL
- Brevard County Jail, Viera, FL
- · Waterfront Pavilion, Clermont, FL
- · Bay Lake Elementary School, Orange County School Board. Florida
- Ventura Elementary School, Orange County School Board, Florida
- Sebastian High School, Indian River County School Board, Florida
- Warehouse Remodel / Addition Lake County School Board, Florida
- Monarch Learning Academy, Orlando Florida
- Wesley Christian Academy, Clermont, Florida
- Tavares Public Safety Complex, Tavares, Florida
- Cloister Independent Living Tower, Orlando, Florida
- Marriott Cypress Harbor Resort, Orlando Florida
- Golds Gym, Clermont, Florida



P=Prime C=Consultant JV=Joint Venture Partner PM = Project Manager
PA = Principal Architect
DA= Design Architect
CA= Construction Admin
SD= Sr. Designer & CAD
ID= Interiors Design

SRD = Struct. Design & Details

Mike Latham
Alex Busto
Roger Pierce
Bill Guidry
Tamara Levell
Amy McDaniel
Andy Benivides

| ROLE | CLIENT | PROJECT | SCOPE | PM | PA | DA | CA | SD | ID | DA |
|------|------------------------------------|------------------------------------|---|----|----|----|----|----|----|----|
| P | City Temple Terrace | Police Department | Phase 1 Design Criteria for New Police Station | х | х | | | | | |
| P | City of Groveland | Public Safety Complex | Pub. Safety Comp. Design & Construction Phase Services | х | х | х | х | х | х | х |
| Р | City of Mascotte | Fire Station | Fire Station Design | Х | Х | | | Х | Х | Х |
| P | City of Mascotte | Public Safety Complex | Phase 1 Design Criteria for New Public Safety Complex | х | х | | X | | х | |
| Р | City of Tavares | | Phase 1 Design Criteria & Charette Including Lake Tech | х | х | | | | | |
| P | City of Tavares | Public Safety Complex | Pub. Safety Comp. Design & Construction Phase Services | х | х | х | х | х | х | х |
| P | City of Tavares | City Hall | Design & Construction Phase Chiller Plant | х | х | | х | | | |
| P | City of Temple Terrace | Public Safety Complex | Phase 1 Design Criteria for New Public Safety Complex | х | х | | | | | |
| Р | Brevard County Jail | County Jail | Design and Oversee Construction of Remodel | х | х | | X | Х | | |
| P | Brevard County Moore Justice Cntr. | Justice Center (Courts) | Design and Oversee Construction of Remodel | х | х | | х | х | | |
| P | Brevard County Center, Vierra | Cnty. Admin. Complex | Design and Oversee Construction of New Roofs | x | | X | | х | | |
| С | City of Clermont | Lake Hiawatha Park | Design and Construction Phase | х | х | х | х | х | | |
| P | Lake County Sheriff Deptarment | South Lake Sub Station | Design and Oversee Construction of Remodel of Dodge Dealership | х | | х | | х | | |
| P | Lake County Sheriff Deptarment | Dispatch | Remodel of existing Dispatch Dpt. in Admin Bldg. | х | х | X | | х | | |
| P | Lake County Sheriff Deptarment | Sheriff Administration Building | Design of the Conversion of the Historical Courthouse to Sheriff New Admin. Building | х | х | x | | x | | |
| Р | City of Clermont | Waterfront Pavillion | Design and Construction Phase | х | | х | | х | | |
| р | City of Clermont | West Park | Design and Construction Phase | x | | Х | | Х | | |
| р | City of Kissimee | | Design and Construction Phase | х | | х | | х | | |
| P | City of Kissimee | Traffic Building Hardening | Design and Construction Phase | х | | х | | х | | |

LOCATION PERCENTAGE OF WORK TO BE COMPLETED

| Address of Prime Consultant's designated office where the majority of work will be performed | | | | | | | |
|--|----------------------|--|--|--|--|--|--|
| Street | 1000 East Highway 50 | | | | | | |
| Street 2 | Suite 201a | | | | | | |
| City | Clermont | | | | | | |
| State | Florida | | | | | | |

| Percentage of total overall fees projected to be performed by the Prime Consultant's office | |
|---|------|
| above (Do not include percentage of fees anticipated to be performed on this project by | |
| sub-consultants) | 100% |

| Address of Prime Consultant's other offices where work will be performed (if applicable) | |
|--|--|
| Street | |
| Street 2 | |
| City | |
| State | |

Percentage of total overall fees projected to be performed by the Prime Consultant's office above (Do not include percentage of fees anticipated to be performed on this project by sub-consultants)

Percentage of total overall fees projected to be performed by firms located within Lake County including the Prime Consultant and Subconsultants.

100%