

Lake County Office of Procurement Services  
RFQ 21-0921: Engineering and Design of Hartwood Marsh Road, Phase 1  
RFQ Selection Committee Meeting Minutes  
Contracting Officer: Bill Ponko, Office of Procurement Services  
Location: Teleconference  
Dial in number: 321-332-7400  
Conference ID: 582 612 933#

September 16, 2021

Begin Time: 4:00PM, Adjourn Time: 4:26PM

No members of the public were recorded as being in attendance

❖ Bill Ponko:

- Identified the solicitation name
- Took roll of the Selection Committee (SC) members:
  - Jill Brown, Office of Transit Services Director
  - Sharon Lewis, Public Works, Engineering Division, Project Engineer
  - Seth Lynch, Public Works, Engineering Division, Development Engineer
- Stated that this was a public meeting
  - Members of the public may listen in; however, they are barred from asking questions to the firms or SC
- Noted that the three (3) firms that provided presentations to the SC on September 7, 2021 were:
  - Kisinger Campo & Associates, Corp. (Orlando, FL)
  - METRO Consulting Group, LLC (Maitland, FL)
  - OM Engineering Services, Inc. (Orlando, FL)

❖ Selection Committee

- Discussed the three proposals.
- Decided that the final firm rankings for this project are:
  - (1) OM Engineering Services, Inc.
  - (2) Metro Consulting Group, LLC
  - (3) Kisinger Campo & Associates, Corp.

❖ The Procurement Office will reach out Jeffrey Earhart and present the final rankings of firm to begin negotiations with.

❖ Meeting Adjourn