

ATTACHMENT 1 – SUBMITTAL FORM**21-0914**

The undersigned hereby declares that: Song + Associates, Inc. has examined and accepts the specifications, terms, and conditions presented in this Solicitation, satisfies all legal requirements to do business with the County, and to furnish **SUPERVISOR OF ELECTIONS BUILDING DESIGN SERVICES** for which Submittals were advertised to be received no later than 3:00 P.M. Eastern time on the date stated in the solicitation or as noted in an addenda. Furthermore, the undersigned is duly authorized to execute this document and any contracts or other transactions required by award of this Solicitation.

All pricing will be FOB Destination unless otherwise specified in this solicitation document. Pricing submitted will remain valid for a ninety (90) day period.

Vendor will accept payment through the County Credit Card-based payment system: YES

1.0 TERM OF CONTRACT

The Contract will commence upon the Notice to Proceed. The Contract remains in effect until completion of the expressed and implied warranty periods. The County reserves the right to negotiate for additional services/items similar in nature not known at time of solicitation.

2.0 METHOD OF PAYMENT

The Contractor must submit an accurate invoice to the County's using department's email. The date of the invoice must be after delivery but no more than 30 calendar days after delivery. Invoices must reference the: purchase or task order; delivery date, delivery location, and corresponding packing slip or delivery ticket signed by a County representative at the time of acceptance. Failure to submit invoices in the prescribed manner will delay payment.

Payments will be tendered in accordance with the Florida Prompt Payment Act, Part VII, Chapter 218, Florida Statutes. The County will remit full payment on all undisputed invoices within 45 days from receipt by the appropriate County using department. The County will pay interest not to exceed 1% per month on all undisputed invoices not paid within 30 days after the due date.

3.0 CERTIFICATION REGARDING LAKE COUNTY TERMS AND CONDITIONS:

I certify that I have reviewed the [General Terms and Conditions for Lake County Florida](#) and accept the Lake County General Terms and Conditions dated 5/6/21 as written including the Proprietary/Confidential Information section. YES Failure to acknowledge may result in Submittal being deemed non-responsive.

4.0 CERTIFICATION REGARDING FELONY CONVICTION:

Has any officer, director, or an executive performing equivalent duties, of the bidding entity been convicted of a felony during the past ten (10) years? NO

5.0 CONFLICT OF INTEREST DISCLOSURE CERTIFICATION:

Except as listed below, no employee, officer, or agent of the firm has any conflicts of interest, real or apparent, due to ownership, other clients, contracts, or interests associated with this project; and, this Submittal is made without prior understanding, agreement, or connection with any corporation, firm, or person submitting a proposal for the same services, and is in all respects fair and without collusion or fraud. None

ATTACHMENT 1 – SUBMITTAL FORM**21-0914****6.0 CERTIFICATION REGARDING BACKGROUND CHECKS:**

Under any County Contract that involves Contractor or subcontractor personnel working in proximity to minors, the Vendor hereby confirms that any personnel so employed will have successfully completed an initial, and subsequent annual, Certified Background Check, completed by the Contractor at no additional cost to the County. The County retains the right to request and review any associated records with or without cause, and to require replacement of any Contractor employee found in violation of this requirement. Contractor shall indemnify the County in full for any adverse act of any such personnel in this regard. Additional requirements may apply in this regard as included within any specific contract award. YES

7.0 DISADVANTAGED BUSINESS ENTERPRISE PROGRAM

The County does not establish specific goals for minority set-asides however, participation by minority and non-minority qualified firms is strongly encouraged. If the firm is a minority firm or has obtained certification by the State of Florida, Office of Supplier Diversity, (OSD) (CMBE), please indicate the appropriate classification(s) Asian-American American Woman and enter OSD Certification Number No number and enter effective date 10/22/2019 to date 10/22/2021

RECIPROCAL VENDOR PREFERENCE: Does not apply.

8.0 GENERAL VENDOR INFORMATION:

Firm Name: Song + Associates, Inc.
Street Address: 1545 Centrepark Drive North
City: West Palm Beach State and ZIP Code: FL 33401
Mailing Address (if different): Same as above
Telephone: 561-655-2423 Fax: 561-655-1482
Federal Identification Number / TIN: 65-0848859
DUNS Number: 806640681

9.0 SUBMITTAL SIGNATURE:

I hereby certify the information indicated for this Submittal is true and accurate and that my electronic signature shall have the same legal effect as if made under oath; that I am an authorized representative of this Vendor and/or empowered to execute this Submittal on behalf of the Vendor. I, individually and on behalf of the Vendor, acknowledge and agree to abide by all terms and conditions contained in this solicitation as well as any attachments, exhibits, or addenda.

Name of Legal Representative Submitting this Proposal: *Jill Lanigan*

Date: 9/22/2021

Print Name: Jill Lanigan

Title: Principal

Primary E-mail Address: jlanigan@songandassociates.com

Secondary E-mail Address: kshell@songandassociates.com

The individual signing this Submittal affirms that the facts stated herein are true and that the response to this Solicitation has been submitted on behalf of the aforementioned Vendor.

2021 FLORIDA PROFIT CORPORATION ANNUAL REPORT

DOCUMENT# P98000061362

Entity Name: SONG & ASSOCIATES, INC.

Current Principal Place of Business:

1545 CENTREPARK DRIVE NO.
WEST PALM BEACH, FL 33401

Current Mailing Address:

1545 CENTREPARK DRIVE NO.
WEST PALM BEACH, FL 33401 US

FEI Number: 65-0848859

Certificate of Status Desired: Yes

Name and Address of Current Registered Agent:

SONG, JI-ANG
400 BEACH ROAD
UNIT 1102
TEQUESTA, FL 33469 US

The above named entity submits this statement for the purpose of changing its registered office or registered agent, or both, in the State of Florida.

SIGNATURE: _____

Electronic Signature of Registered Agent

_____ Date

Officer/Director Detail :

Title CHAIRMAN
Name SONG, YOUNG-SOOK P
Address 400 BEACH ROAD
UNIT 1102
City-State-Zip: TEQUESTA FL 33469

Title D
Name SONG, JI-ANG
Address 400 BEACH ROAD
UNIT 1102
City-State-Zip: TEQUESTA FL 33469

Title PRESIDENT
Name LEE, YOUN
Address 1545 CENTREPARK DRIVE NO.
City-State-Zip: WEST PALM BEACH FL 33401

Title SECRETARY
Name LANIGAN, JILL
Address 1545 CENTREPARK DRIVE NO.
City-State-Zip: WEST PALM BEACH FL 33401

Title DIRECTOR
Name LUACES, JORGE
Address 1545 CENTREPARK DRIVE NO.
City-State-Zip: WEST PALM BEACH FL 33401

Title TREASURER
Name CASTROVINCI, ROBERT
Address 1545 CENTREPARK DRIVE NO.
City-State-Zip: WEST PALM BEACH FL 33401

Title VP
Name FUENTES, JORGE
Address 1545 CENTREPARK DRIVE NO.
City-State-Zip: WEST PALM BEACH FL 33401

I hereby certify that the information indicated on this report or supplemental report is true and accurate and that my electronic signature shall have the same legal effect as if made under oath; that I am an officer or director of the corporation or the receiver or trustee empowered to execute this report as required by Chapter 607, Florida Statutes; and that my name appears above, or on an attachment with all other like empowered.

SIGNATURE: YOUNG-SOOK P SONG

CHAIRMAN

03/17/2021

Electronic Signature of Signing Officer/Director Detail

Date

Form **W-9**
(Rev. October 2018)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Give Form to the requester. Do not send to the IRS.

▶ Go to www.irs.gov/FormW9 for instructions and the latest information.

Print or type.
See Specific Instructions on page 3.

	1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. Song + Associates, Inc.	
	2 Business name/disregarded entity name, if different from above	
	3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes. <input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> C Corporation <input checked="" type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____ Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner. <input type="checkbox"/> Other (see instructions) ▶ _____	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ <i>(Applies to accounts maintained outside the U.S.)</i>
	5 Address (number, street, and apt. or suite no.) See instructions. 1545 Centrepark Drive North	Requester's name and address (optional)
	6 City, state, and ZIP code West Palm Beach, FL 33401	
	7 List account number(s) here (optional)	

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number									
or									
Employer identification number									
6	5	-	0	8	4	8	8	5	9

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here	Signature of U.S. person ▶	Date ▶ 12/10/2020
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General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
 - Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
 - Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
 - Form 1099-S (proceeds from real estate transactions)
 - Form 1099-K (merchant card and third party network transactions)
 - Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
 - Form 1099-C (canceled debt)
 - Form 1099-A (acquisition or abandonment of secured property)
- Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.
- If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.*

ADDENDUM NO. 1

21-0914



REAL FLORIDA • REAL CLOSE
Office of Procurement Services

P.O. Box 7800 • 315 W. Main St., Suite 441 • Tavares, FL 32778

SOLICITATION: Supervisor of Elections Building Design Services

09/15/2021

Vendors are responsible for the receipt and acknowledgement of all addenda to a solicitation. Confirm acknowledgement by including an electronically completed copy of this addendum with submittal. Failure to acknowledge each addendum may prevent the submittal from being considered for award.

THIS ADDENDUM CHANGES THE DATE FOR THE RECEIPT OF PROPOSALS TO SEPTEMBER 30, 2021 AT 3:00PM (EST).

QUESTIONS/RESPONSES

Q1. Is the Completed Attachment 2 – Reference Form where project samples should follow?

R1. Use Attachment 2 – Refences Form to list the previous similar projects

Q2. The same Completed Attachment 2 – Reference Form indicates that references can be no older than 5 years. Does the same apply for the sample projects requested in the Evaluation Criteria 5.1 Building Type Experience?

R2. At least three (3) of the references must be within the past five (5) years. Additional references for projects beyond that time may also be added.

Q3. Attachment 5 on the RFP says Certification Debarment and Suspension form, the document prints with the title "Attachment 4" - Certification Debarment and Suspension. Please instruct how to proceed with the form.

R3. Remove and replace the form with the header Attachment 4" - Certification Debarment and Suspension with Attachment 5 – REVISED Certification Debarment and Suspension

ADDITIONAL INFORMATION

1. Exhibit G – Conceptual Concept published does not necessarily represent the County's needs and is to be viewed as a guideline for the project.

ACKNOWLEDGEMENT

Firm Name: Song + Associates, Inc.

I hereby certify that my electronic signature has the same legal effect as if made under oath; that I am an authorized representative of this vendor and/or empowered to execute this submittal on behalf of the vendor.

Signature of Legal Representative Submitting this Bid: *Jill Lanigan*

SONG + ASSOCIATES

ADDENDUM NO. 1**21-0914**

Date: 9/23/2021

Print Name: Jill Lanigan

Title: Principal

Primary E-mail Address: jlanigan@songandassociates.com

Secondary E-mail Address: kshell@songandassociates.com

ADDENDUM NO. 2

21-0914



P.O. Box 7800 • 315 W. Main St., Suite 441 • Tavares, FL 32778

SOLICITATION: Supervisor of Elections Building Design Services

09/17/2021

Vendors are responsible for the receipt and acknowledgement of all addenda to a solicitation. Confirm acknowledgement by including an electronically completed copy of this addendum with submittal. Failure to acknowledge each addendum may prevent the submittal from being considered for award.

THIS ADDENDUM DOES NOT CHANGE THE DATE FOR RECEIPT OF PROPOSALS.

QUESTIONS/RESPONSES

Q1. What systems will need to be integrated to legacy systems?

R1. The staff will be transferring our connection to the cloud and our dark tunnel internet connections to the new facility.

Q2. Per Exhibit A, Clause 3.21 (high-speed tabulation machines): We understand that all Election system hardware & Software is supplied by others, please confirm.

R2. Yes

Q3. Per Exhibit A, Clause 3.14: Glass breaks: Please clarify whether this is specifying the usage of intrusion monitoring system for external windows.

R3. Yes, monitoring of external windows.

Q4. Per Exhibit A, Clause 3.14: Motion detectors: Please provide more details regarding the location & type of motion detection to be considered

R4. There is a need for both internal and external motion detection to fulfill recommendations of the Department of Homeland Security and other security agencies. Digital equipment throughout. All security system cameras should be classified as digital cameras.

Q5. Per Exhibit A, Clause 3.14 Motion Detectors: For example: Motion detection in parking lot using CCTV Camera (Video Analytics)

R5. The project is seeking motion detection in the parking lot. Prefer it be fenced as well. The project is seeking to have exterior cameras to monitor all entries, but we should ensure that there are adequate cameras to monitor all gate entrances and include wiring for gate entry PIN devices. Another recommendation would be to place any wiring for gate access in a conduit or chase as opposed to direct bury.

In the warehouse, it is preferred to have a CCTV monitor at entry doors and freight doors. This would require a type of connection from the main camera operation station.

On the planning stages of wiring, keep in mind the need for the Digital Pedestal sign located next to the highway. Not only electrical but there is a data line to connect operation of the info board. When this time comes, the County will need to have a sign company remove and replace this sign if we plan to use the same one

ADDENDUM NO. 2**21-0914**

Q6. As per our understanding CATV system shall be analog type Coaxial based with Coaxial Outlets.
R6. The project is all new digital connections in our systems.

Q7. Can you provide the details of preferred manufacturers for Video Intercom systems?

R7. JP Series 7" Touchscreen Video Intercom with Room-to-Room Communication; (QTY = 1 for front counter). Duke indicates the "back door" area to be encapsulated by fencing, so no need for one out back.

<https://www.aiphone.com/home/products/jp-series-7-touchscreen-video-intercom-with-room-to-room-communication>

Q8. Can you provide the details of preferred manufacturers for WLAN?

R8. Ubiquiti

Q9. Can you provide the details of preferred manufacturers for LAN?

R9. Ubiquiti PoE switches in support of Cloud PBX to be new acquisitions. The staff be able to migrate current firewalls to the new building in stages as we currently have firewall redundancy in place (i.e., primary and secondary firewalls).

Q10. Can you provide the details of preferred manufacturers for Cable TV – Type of Connection?

R10. RG6

Q11. Can you provide the details of preferred manufacturers for Audio/Visual Systems?

R11. Shure and JBL

Q12. Can you provide the details of preferred manufacturers for PBX or IPPBX, Cloud PBX?

R12. Nextiva Cloud PBX

Q13. Per Exhibit A, Clause 3.6: Cables for Computers and phones: Please provide details of any preferred manufacturer for CAT6 Cables.

R13. No manufacturer preference for voice and data cables. Must be rated Category 6 or higher.

ACKNOWLEDGEMENT

Firm Name: Song + Associates, Inc.

I hereby certify that my electronic signature has the same legal effect as if made under oath; that I am an authorized representative of this vendor and/or empowered to execute this submittal on behalf of the vendor.

Signature of Legal Representative Submitting this Bid: *Jill Lanigan*

Date: 9/22/2021

Print Name: Jill Lanigan

Title: Principal

Primary E-mail Address: jlanigan@songandassociates.com

Secondary E-mail Address: kshell@songandassociates.com



SONG&AS-01

STRONGC

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
12/29/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER License # 0E67768 Insurance Office of America Centrum Doral Two 3750 NW 87th Avenue, Suite 260 Doral, FL 33178	CONTACT NAME: Jacqueline Fontanez
	PHONE (A/C, No, Ext): (954) 556-2760 FAX (A/C, No):
	E-MAIL ADDRESS: jackie.fontanez@ioausa.com
	INSURER(S) AFFORDING COVERAGE NAIC #
	INSURER A : Continental Casualty Company 20443
	INSURER B :
	INSURER C :
	INSURER D :
	INSURER E :
	INSURER F :

INSURED
Song & Associates, Inc.
1545 Centrepark Drive North
West Palm Beach, FL 33401

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:


THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO JECT <input type="checkbox"/> LOC OTHER:			6020869686	1/3/2021	1/3/2022	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 4,000,000 PRODUCTS - COM/OP AGG \$ 4,000,000 HIRED AND NON O \$ 1,000,000
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			6020869686	1/3/2021	1/3/2022	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 10,000			B6020871700	1/3/2021	1/3/2022	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000 \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y <input type="checkbox"/> N / A If yes, describe under DESCRIPTION OF OPERATIONS below						PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

CANCELLATION

	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

For Information Purposes

ACORD 25 (2016/03)

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CERTIFICATE OF LIABILITY INSURANCE

SONG&AS-01

CSINKS

DATE (MM/DD/YYYY)
10/21/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Ames & Gough 8300 Greensboro Drive Suite 980 McLean, VA 22102	CONTACT NAME:	
	PHONE (A/C, No, Ext): (703) 827-2277	FAX (A/C, No): (703) 827-2279
E-MAIL ADDRESS: admin@amesgough.com		
INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A : Travelers Casualty and Surety Company		19038
INSURER B :		
INSURER C :		
INSURER D :		
INSURER E :		
INSURER F :		

INSURED

Song & Associates Inc.
 1545 Centrepark Drive North
 West Palm Beach, FL 33401

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

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INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ \$ \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$ PER STATUTE OTH-ER
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y / <input checked="" type="checkbox"/> N / A If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	Professional Liab.			106997188	10/21/2020	10/21/2021	Per Claim 3,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
PROFESSIONAL LIABILITY AGGREGATE LIMIT: \$5,000,000

<p>CERTIFICATE HOLDER</p> <p style="text-align: center;">For Information Only</p>	<p>CANCELLATION</p> <p>SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.</p> <p>AUTHORIZED REPRESENTATIVE </p>
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ATTACHMENT 3 - TEAM COMPOSITION

21-0914

CONSULTANT

ROLE	Name	City of Residence	Florida Active Registrations Number
Principal in Charge	Robert Castrovinci	Jupiter, FL	AR90854
Programming/Planning Specialist	Jill Lanigan	North Palm Beach, FL	
Director of Design	Youn Lee	Wellington, FL	LEED AP
Dir. of Orlando, Project Manager	John Quattrone	Orlando, FL	AR0008700
Project Architect	Perry Douglass	Palm Beach Gardens, FL	AR97112
Job Captain	Kate Donovan	Winter Park, FL	
Interior Designer	Peta-Gaye Walker	Delray Beach, FL	
Construction Administrator	Leila Rouady	Lighthouse Point, FL	AR94061, CGC 1519477

SUB CONSULTANTS

ROLE	Company Name	Address	Individual's Name Assigned	Projected % of Overall Work	Worked with Prime before (YES/NO)	Individual Worked with Prime before (YES/NO)
MEP Engineering	OCI Associates	600 Orlando Ave., Maitland, FL	Jason Smith	15	Yes	Yes
Civil Engineering	Kimley Horn	189 S. Orange Ave., Orlando, FL	Jonathan Martin	6	Yes	Yes
Structural Engineering	Jezerinac Group	480 Hibiscus St., WPB, FL	Ronald Jezerinac	8	Yes	Yes
Surveying	L & S Diversified	489 State Rd. 436, Casselberry, FL	Brad Alexander	1	No	No
Geotechnical Engineering	NADIC Engineering Services	601 N. Hart Blvd., Orlando, FL	Godwin Nnadi	1	No	No
Landscape Architecture	Kimley Horn	189 S. Orange Ave., Orlando, FL	Scott Mingonet	2	Yes	Yes



ROBERT CASTROVINCI, AIA

PRINCIPAL-IN-CHARGE, PROJECT EXECUTIVE

Mr. Castrovinci has twenty years of experience in architectural design, project management, and construction documents. His project experience has involved new construction, renovations, and remodeling of numerous public and private facilities. Throughout his over 15 years with Song + Associates, Mr. Castrovinci has been an integral part of the company, leading major efforts such as the Coral Springs Municipal Complex and the City of Sunrise Municipal Complex. With a focus in civic design, he has been a project manager and architect for a variety of public and governmental buildings, such as public safety facilities and government centers, as well as public utilities buildings. In addition, Mr. Castrovinci has experience in construction administration services.

SELECTED PROJECT EXPERIENCE:

Palm Beach County Supervisor of Elections, West Palm Beach, FL: New facility that includes administrative offices, training and multi-purpose spaces, ballot processing areas, equipment storage, secured ballot storage and support spaces. The highly secured facility is designed to protect the retained ballots and equipment. Enhanced technologies provide for a IT communication and call center for election data.

Palm Beach County Tax Collector's Office, Lake Worth, FL: A 37,000 GSF facility to replace the existing Lake Worth and Lantana locations, while including the Department of Motor Vehicles. The design included a front façade with new 20' high storefront glass to allow natural light to filter into the interior spaces, proactively utilizing the zoning requirements of the pre-existing two-story building.

Town of Jupiter Police Department, Jupiter, FL: The new facility includes the Police Department, Emergency Operations Center and also houses the central Information Technology Data Center for the Police and Town Hall. This hardened facility is designed for continuous operations through storm events and allows Police and Town staff to occupy the building during and after a storm.

Palm Beach County Sheriff's Office District 1 Substation and Marine Unit, Palm Beach County, FL: New Palm Beach Sheriff Office Substation of approximately 12,400 square feet and repair bays and office facilities to serve the Marine Unit.

Police Department Needs Assessment, Palm Beach Gardens, FL: Needs Assessment to plan for remodeling of the Police Headquarters to accommodate growth and improve functionality.

Public Utility Distribution Control Center, West Palm Beach, FL: The Distribution Control Center (DCC) is a 71,055 SF, two-story expansion of the Command Center of this public utility in West Palm Beach. The facility serves as the primary Emergency Operations Center.

City of Coral Municipal Complex, Coral Springs, FL: A 5.8 acre campus for the Municipal Complex for the City of Coral Springs. The site includes a new 75,000 SF City Hall, along with a 300 car parking garage, commission chambers, public meeting rooms, and a civic plaza.

EDUCATION:

Bachelor of Architecture, Florida
Atlantic University, 2004
Associate in Arts, Architecture, Palm
Beach Community College, 1999

TIME WITH SONG + ASSOCIATES :

15 years

TOTAL YEARS OF EXPERIENCE:

20 Years

ARCHITECTURAL REGISTRATIONS:

Florida No. AR98054

PROFESSIONAL AFFILIATIONS:

Leadership West Palm Beach, Class of
2016
American Institute of Architects
Board Member, West Palm Beach
Sustainability Board

CONTACT:

1545 Centrepark Drive North
West Palm Beach, FL 33401
561-655-2423
rcastrovinci@songandassociates.com



JILL LANIGAN

PRINCIPAL, PROGRAMMING + PLANNING SPECIALIST

Ms. Lanigan's diverse experience includes all phases of project development from conceptual site design through construction. Her 30 years of experience in Florida, working with all regulatory agencies enables her to efficiently map and manage the complex regulatory and compliance issues of today's projects. She has served as client liaison for the major capital improvement/facilities departments of a number of public organizations. Jill is dedicated to finding opportunities within the challenges of each unique project for improved design and cost efficiency. Her approach to programming is informed by her experience in architectural design, knowledge of building codes and construction methods and commitment to sustainable design principles. Ms. Lanigan currently serves on the Board of Directors of the Chamber of Commerce of the Palm Beaches.

SELECTED PROJECT EXPERIENCE

Palm Beach County Supervisor of Elections, West Palm Beach, FL: New facility that includes administrative offices, training and multi-purpose spaces, ballot processing areas, equipment storage, secured ballot storage and support spaces. The highly secured facility is designed to protect the retained ballots and equipment. Enhanced technologies provide for a IT communication and call center for election data.

Palm Beach County Tax Collector's Office, Lake Worth, FL: A 37,000 GSF facility to replace the existing Lake Worth and Lantana locations, while including the Department of Motor Vehicles. The design included a front façade with new 20' high storefront glass to allow natural light to filter into the interior spaces, proactively utilizing the zoning requirements of the pre-existing two-story building.

Town of Jupiter Master Plan, Jupiter, FL: A comprehensive master plan that unified facilities on the existing site, as well as the existing community center. The master plan includes the replacement of the Town Hall and Police Department and aims to create a Town Center and opportunity to unify the architecture to provide a strong civic appearance to the buildings that is dignified and integrated into the neighborhood and site.

Public Utility Distribution Control Center, West Palm Beach, FL: The Distribution Control Center (DCC) is a 71,055 SF, two-story expansion of the Command Center of this public utility in West Palm Beach. The facility serves as the primary Emergency Operations Center.

City of Boca Raton Master Plan, Boca Raton, FL: Development of a Master Plan for the government campus included a Needs Assessment for a new City Hall, Community Center, and Police Department set within a cohesive campus with the existing library and children's museum.

City of Coral Municipal Complex, Coral Springs, FL: A 5.8 acre campus for the Municipal Complex for the City of Coral Springs. The site includes a new 75,000 SF City Hall, along with a 300 car parking garage, commission chambers, public meeting rooms, and a civic plaza.

EDUCATION:

Bachelor of Architecture,
Minor in Public Speaking,
University of Miami 1990

TIME WITH SONG + ASSOCIATES :

15 years

TOTAL YEARS OF EXPERIENCE:

30 Years

PROFESSIONAL AFFILIATIONS:

Committee Member, Palm Beach State
College Foundation STEAM Initiative
Committee Member, Women's
Leadership Initiative for the Urban
Land Institute
Board Member and Trustee, Chamber
of Commerce of the Palm Beaches

CONTACT:

1545 Centrepark Drive North
West Palm Beach, FL 33401
561-655-2423
jlanigan@songandassociates.com



YOUN LEE, LEED AP

PRINCIPAL, DIRECTOR OF DESIGN, LEED SPECIALIST

Mr. Lee has over 17 years of experience serving in all phases of design and construction. His varied experience includes projects for the governmental, educational, and healthcare sectors as well as luxury condominiums, clubhouses, and office buildings. As lead architectural designer, he is responsible for the coordination of projects from conceptual design, programming, and planning through design development. Youn's talents in computer-generated 3D rendering and Building Information Modeling (BIM) are an invaluable asset to the design process allowing quick decision making by the team and owner's representatives.

Rather than designing in any particular style, Youn believes that designs should reflect the setting, program, function, and vision of the owner and all project stakeholders. His thorough knowledge of construction methods and the latest technology result in aesthetically beautiful, highly-functional projects.

SELECTED PROJECT EXPERIENCE:

Palm Beach County Supervisor of Elections, West Palm Beach, FL: New facility that includes administrative offices, training and multi-purpose spaces, ballot processing areas, equipment storage, secured ballot storage and support spaces. The highly secured facility is designed to protect the retained ballots and equipment.

Palm Beach County Tax Collector's Office, Lake Worth, FL: A 37,000 GSF facility to replace the existing Lake Worth and Lantana locations, while including the Department of Motor Vehicles. The design included a front façade with new 20' high storefront glass to allow natural light to filter into the interior spaces, proactively utilizing the zoning requirements of the pre-existing two-story building.

Town of Jupiter Police Department, Jupiter, FL: The Police Department facility will serve as the Town's Emergency Operations Center and will also house the central Information Technology Data Center for the Police and Town Hall. This hardened facility will be designed for continuous operations through storm events and allow Police and Town staff to occupy the building during and after a storm.

Palm Beach County Sheriff's Office District 1 Substation and Marine Unit, Palm Beach County, FL: New Palm Beach Sheriff Office Substation of approximately 12,400 square feet and a Marine Unit facility. Includes command vehicle shelters.

Public Utility Distribution Control Center, West Palm Beach, FL: The Distribution Control Center (DCC) is a 71,055 SF, two-story expansion of the Command Center of this public utility in West Palm Beach. The facility serves as the primary Emergency Operations Center.

Corporate Command Center, Juno Beach, FL: This 10,000 GSF EOC project incorporates conference rooms, resource allocation and acquisition rooms, restoration team accommodations, data resource room, crisis information team accommodations, and supporting spaces.

EDUCATION:

Master in Architecture,
University of Wisconsin, 2002
Bachelor in Engineering,
Kookmin University, 1991

TIME WITH SONG + ASSOCIATES :

17 years

TOTAL YEARS OF EXPERIENCE:

20 Years

CERTIFICATIONS / REGISTRATIONS:

LEED® Accredited Professional, 2007

PROFESSIONAL AWARDS & HONORS:

Chicago Awards, Honorable Mention,
"Re-Uses of Veil", 2002

First Place Graduate Work, UWM,
School of Architecture and Urban
Planning, 2002

Third Place Thesis Work, UWM, School
of Architecture and Urban Planning,
2002

Flad Scholarship, Flad & Associates,
Inc., Madison, WI, 2001

CONTACT:

1545 Centrepark Drive North
West Palm Beach, FL 33401
561-655-2423
ylee@songandassociates.com





JOHN QUATTRONE, AIA, LEED AP DIRECTOR OF ORLANDO OFFICE, PROJECT MANAGER

Mr. Quattrone is responsible for the supervision and coordination of multi-discipline project teams performing the design, document preparation, and construction administration for various projects. His duties encompass all aspects of architecture and engineering services including project management, quality assurance, design direction, schedule and budget control and resource allocation.

As a registered Florida architect since 1981, Mr. Quattrone has excelled in leadership roles in the design and management of numerous, significant architectural projects. His experience has focused on facilities for education and government. He has served as project director, designer or planner for the projects listed below:

SELECTED PROJECT EXPERIENCE

City of St. Cloud Continuing Services, St. Cloud, FL: Projects have included an addition to the St. Cloud City Hall, Cannery Park Building, and an SCFD Training Building.

Continuing Contract, Department of Military Affairs: Services included the facilitation of energy audits at multiple DMA facilities.

Fern Creek National Guard Armory Renovation, Department of Military Affairs, Orlando, FL: Emergency design services to repair the Armory which was damaged by a tornado.

City of Sanford Fire Station, Sanford, FL: Programming an approximately 11,200 SF, 4 bay fire station for the city of Sanford.

Orange County Library System Master Plan, Orlando, FL: Phased master plan for functional and planning improvements to be constructed in a phased manner. The 5-story building of the Orlando branch has over 280,000 SF

E. Ann McGee Student Center, Seminole State College, Sanford, FL: 70,000 SF facility to provide a one-stop resource for all student services, as well as a “home away from home” center for student activities. A second zone also includes a bookstore, dining venues, and meeting spaces. Designed to be a LEED Certified facility.

Osceola Business Academy, School District of Osceola County: A two-story, concrete building with extreme high performance energy design. The secure design has separate public and academy zones, with 19 classrooms, 4 exploration labs, move-able furniture configurations, and an extensive information technology network.

Continuing Services Contract, School District of Osceola County: Song + Associates provided continuing contract services on a wide variety of project types throughout the District’s facilities. These services included interior renovations, technology upgrades, ADA accessibility modifications, and site improvements. The contract also included facility condition assessments and feasibility studies.

EDUCATION:

Bachelor of Architecture, Virginia Polytechnic Institute and State University

TIME WITH SONG + ASSOCIATES :

12 years

TOTAL YEARS OF EXPERIENCE:

40 Years

ARCHITECTURAL REGISTRATIONS:

Florida (No. AR0008700), 1981
NCARB- No. 23998, 1980
LEED® Accredited Professional, 2006
Leadership Orlando, Class No. 40

PROFESSIONAL AFFILIATIONS:

American Institute of Architects
U.S. Green Building Council

CONTACT:

618 East South Street, Suite 500
Orlando, FL 32801
407-454-3625
jqquattrone@songandassociates.com



PERRY DOUGLASS, RA

PROJECT ARCHITECT

Mr. Douglass has over 25 years as a licensed and NCARB certified architect serving in all phases of design and construction. As Project Architect, Mr. Douglass is responsible for the coordination of both the internal production and external engineering project team efforts. Since joining Song + Associates, Mr. Douglass has served as Production Architect for over \$80 million in public infrastructure projects. This work includes projects with Seminole State College, City of West Palm Beach, and the South Florida Water Management District.

SELECTED PROJECT EXPERIENCE

Palm Beach County Supervisor of Elections, West Palm Beach, FL: New facility that includes administrative offices, training and multi-purpose spaces, ballot processing areas, equipment storage, secured ballot storage and support spaces. The highly secured facility is designed to protect the retained ballots and equipment. Enhanced technologies provide for a IT communication and call center for election data.

Palm Beach County Tax Collector's Office, Lake Worth, FL: A 37,000 GSF facility to replace the existing Lake Worth and Lantana locations, while including the Department of Motor Vehicles. The design included a front façade with new 20' high storefront glass to allow natural light to filter into the interior spaces, proactively utilizing the zoning requirements of the pre-existing two-story building.

Palm Beach County Tax Collector's Office, Palm Beach Gardens, FL: New construction of approximately a 23,735 SF one story building and driving test course. The proposed design eliminates the partial second floor level but maintains tall ceiling space for the customer lobby, reconfiguration of points of service and office/workspace arrangement. The modern architectural design is appropriate to the context of the area.

Town of Jupiter Police Department, Jupiter, FL: The new facility includes the Police Department, Emergency Operations Center and also houses the central Information Technology Data Center for the Police and Town Hall. This hardened facility is designed for continuous operations through storm events and allows Police and Town staff to occupy the building during and after a storm.

Public Utility Distribution Control Center, West Palm Beach, FL: The Distribution Control Center (DCC) is a 71,055 SF, two-story expansion of the Command Center of this public utility in West Palm Beach. The facility serves as the primary Emergency Operations Center.

Village of Wellington Community Center, Wellington, FL: The community center provides a variety of multi-purpose spaces for activities and events, including a 300-seat banquet room, aerobics and fitness rooms, and an internet cafe. The two-story lobby/atrium connects the municipal campus with the lakefront.

EDUCATION:

Bachelor of Architecture
Kent State University, 1992
BS Business Administration
Edinboro University PA, 1987

TIME WITH SONG + ASSOCIATES :

6 years

TOTAL YEARS OF EXPERIENCE:

29 Years

PROFESSIONAL REGISTRATIONS:

Registered Architect, FL #AR94061
Certified General Contractor,
#CGC1519477
LEED Accredited Professional, 2004

CONTACT:

1545 Centrepark Drive North
West Palm Beach, FL 33401
561-655-2423
pdouglass@songandassociates.com



KATE DONOVAN

ARCHITECTURAL DESIGNER

Mrs. Donovan joined Song + Associates after completing her Masters at Yale University. Since then, she has been involved in all phases of project design, including assessments, programming/planning, schematic design, and construction documents. Mrs. Donovan is a highly skilled architectural designer who has studied abroad in Italy, Mexico, Canada, Japan, France, and England. She has also volunteered with the ACE Mentor Program introducing local high school students to the prospect of a career in Architecture.

SELECTED PROJECT EXPERIENCE

City of St. Cloud Continuing Services Contract, St. Cloud, FL
 Palm Beach County Supervisor of Elections, West Palm Beach, FL
 City of Sanford Fire Station, Sanford, FL
 School District of Osceola County Continuing Contract, Osceola County, FL
 St. Cloud Middle School, St. Cloud, FL
 Osceola Business Academy, Kissimmee, FL

EDUCATION:

Master of Architecture, Yale University, 2019
 Bachelor of Architecture, Sustainability Minor, University of Florida, 2016

TIME WITH S+A: 2 years

YEARS OF EXPERIENCE: 4

CONTACT:

618 East South Street, Ste. 500
 Orlando, FL 32801
 407-454-3625
 kdonovan@songandassociates.com



PETA-GAYE WALKER

INTERIOR DESIGNER

Ms. Walker has experience in a wide range of projects including educational, commercial, residential, hospitality, and historic preservation projects. Skilled in AutoCAD, Revit, and Sketchup, Ms. Walker's responsibilities have included preparing and creating design submittals, budget proposals, space plans, conceptual renderings, and construction documents. She is well-versed in selecting architectural finishes and FF&E materials and furnishings according to safety, function, aesthetics, budgetary guidelines, accessibility, and code.

SELECTED PROJECT EXPERIENCE

Palm Beach County Supervisor of Elections, West Palm Beach, FL
 Palm Beach County Tax Collector's Office, Palm Beach Gardens, FL
 City of Coral Municipal Complex, Coral Springs, FL
 City of Sunrise Municipal Complex, Sunrise, FL
 Public Utilities Human Resources Department Remodeling, Juno Beach, FL
 FAU Student Union, Public Plaza + Conference Center, Boca Raton, FL

EDUCATION:

Florida International University, Master of Arts Interior Architecture, 2014
 Florida Atlantic University, Bachelors of Arts Sociology + Minor Bachelor of Arts Psychology, 2007

TIME WITH S+A: 4 years

YEARS OF EXPERIENCE: 7

CONTACT:

1545 Centrepark Drive North
 West Palm Beach, FL 33401
 561-655-2423
 pwalker@songandassociates.com



LEILA ROUADY, RA, CGC, LEED AP CONSTRUCTION ADMINISTRATOR

Ms. Rouady has 19 years of experience overseeing all aspects of architectural design and construction projects in the field. She has performed services for governmental, educational, financial banking, commercial and laboratory facility projects. Her skills include code knowledge, coordination of contractors, review and approval of pay requests.

As a registered architect and a certified general contractor, Ms. Rouady is proficient with change orders, contract review, field reports, shop drawing review, meeting budget and schedule requirements, as well as quality standards. She is a LEED Accredited Professional with extensive knowledge of sustainable design and quality control.

SELECTED PROJECT EXPERIENCE

Palm Beach County Tax Collector's Office, Lake Worth, FL: A 37,000 GSF facility to replace the existing Lake Worth and Lantana locations, while including the Department of Motor Vehicles. The design included a front façade with new 20' high storefront glass to allow natural light to filter into the interior spaces, proactively utilizing the zoning requirements of the pre-existing two-story building.

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Town of Jupiter Police Department, Jupiter, FL: The new facility includes the Police Department, Emergency Operations Center and also houses the central Information Technology Data Center for the Police and Town Hall. This hardened facility is designed for continuous operations through storm events and allows Police and Town staff to occupy the building during and after a storm.

City of Coral Municipal Complex, Coral Springs, FL: A 5.8 acre campus for the Municipal Complex for the City of Coral Springs. The site includes a new 75,000 SF City Hall, along with a 300 car parking garage, commission chambers, public meeting rooms, and a civic plaza.

Village of Wellington Community Center, Wellington, FL: The community center provides a variety of multi-purpose spaces for activities and events, including a 300-seat banquet room, aerobics and fitness rooms, and an internet cafe. The two-story lobby/atrium connects the municipal campus with the lakefront.

Port St. Lucie Civic Center, Port St. Lucie, FL: Based on public input and a needs study, amenities include: a 14,000 sf banquet hall with commercial kitchen; 2,300 sf multi-purpose/game room; 12,400 sf gymnasium with basketball court; 4,500 sf fitness center; 4 racquetball courts; 6,000 sf conference rooms; gallery; pre-school room; and an indoor cafe.

EDUCATION:

Master of Architecture, University of Miami, 2002,
Master of Business Administration, University of South Florida, 1992
Bachelor of Arts, University of South Florida, 1990

TIME WITH SONG + ASSOCIATES :

9 years

TOTAL YEARS OF EXPERIENCE:

19 Years

PROFESSIONAL REGISTRATIONS/ AFFILIATIONS:

Registered Architect, FL #AR94061
Certified General Contractor,
#CGC1519477
LEED Accredited Professional, 2004

CONTACT:

1545 Centrepark Drive North
West Palm Beach, FL 33401
561-655-2423
lroutady@songandassociates.com



ATTACHMENT 4

**LOCATION PERCENTAGE OF
WORK TO BE COMPLETED**

21-0914

Address of Prime Consultant's designated office where the majority of work will be performed	
Street	1545 Centrepark Drive North
Street 2	
City	West Palm Beach
State	FL, 33401

Percentage of total overall fees projected to be performed by the Prime Consultant's office above (Do not include percentage of fees anticipated to be performed on this project by sub-consultants)	38.00%
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Address of Prime Consultant's other offices where work will be performed (if applicable)	
Street	618 East South Street
Street 2	Ste. 500
City	Orlando
State	FL, 32801

Percentage of total overall fees projected to be performed by the Prime Consultant's office above (Do not include percentage of fees anticipated to be performed on this project by sub-consultants)	29.00%
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Percentage of total overall fees projected to be performed by firms located within Lake County including the Prime Consultant and Subconsultants.	0.00%
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ATTACHMENT 5 – REVISED CERTIFICATION DEBARMENT & SUSPENSION
21-0914 **Supervisor of Elections Building Design Services**

CERTIFICATION DEBARMENT AND SUSPENSION

THE QUOTER HEREBY CERTIFIES THAT:

- a. The resulting contract is a covered transaction for purposes of 2 C.F.R. 180 and 2 C.F.R. 3000. As such, the vendor is required to verify that none of the vendor, its principals (defined at 2 C.F.R. 80.995), or its affiliates (defined at 2 C.F.R. § 180.905) are excluded (defined at 2 C.F.R. 180.940) or disqualified (defined at 2 C.F.R. 180.935).
- b. The vendor must comply with 2 C.F.R. 180 subpart C and 2 C.F.R. 3000, subpart C and must include a requirement to comply with these regulations in any lower tier covered transaction it enters into.
- c. This certification is a material representation of fact relied upon by County (subgrantee). If it is alter determined that the bidder did not comply with 2 C.F.R. 180, subpart C and 2 C.F.R. 3000, subpart C, in addition to remedies available to County, the Federal Government may pursue available remedies, including but not limited to suspension and/or debarment.
- d. The bidder agrees to comply with the requirements of 2 C.F.R. 180, subpart C and 2 C.F.R. 3000, subpart C while this offer is valid and throughout the period of any contract that may arise from this offer. The bidder further agrees to include a provision requiring such compliance in its lower tier covered transactions.

COMPANY NAME: *Song + Associates, Inc.*

ADDRESS: 1545 Centrepark Drive North

CITY: West Palm Beach

STATE & ZipCode: FL, 33401

COMPANY'S AUTHORIZED OFFICAL:

SIGNATURE: _____

Printed Name: Jill Lanigan

Title: Principal

Date: 9/22/2021

