




**REQUEST FOR STATEMENT OF QUALIFICATIONS (RSQ)
PROFESSIONAL ENGINEERING AND DESIGN SERVICES FOR
VILLA CITY ROAD SAFETY DESIGN**

RSQ Number	21-0525	Senior Contracting Officer	William Ponko
Proposal Due Date	May 18, 2021	Pre-Proposal Conference	Not Applicable
Proposal Time	3:00 p.m.	RSQ Issue Date	April 15, 2021
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At the date and time specified above, all proposals that have been received in a timely manner will be opened, recorded and accepted for consideration. The proposals will be available for inspection during normal business hours in the Office of Procurement Services thirty (30) calendar days after the due date.

The respondent hereby agrees to furnish the services pursuant to all requirements, specifications, and scope of services contained in this solicitation document, and further agrees that the language of this document will govern in the event of a conflict with his or her response. By my signature I certify that this response is made without prior understanding, agreement, or connection with any corporation, consultant, business entity, or person submitting a response for the services, and is in all respects fair and without collusion or fraud.

THIS FORM MUST BE SIGNED TO BE CONSIDERED FOR AWARD

COMPANY NAME: Burgess & Niple, Inc.		DATE: 05/18/2021
MAILING ADDRESS: 1800 Pembroke Drive, Suite 265		PHONE: 407-401-8527 FAX: N/A
CITY: Orlando	STATE: Florida	ZIP: 32810
SSN OR FEDERAL TAX NO: 31-0885550	TITLE OF AUTHORIZED REPRESENTATIVE: Principal in Charge	
E-MAIL: scott.perfater@burgessniple.com	WEB URL: www.burgessniple.com	
AUTHORIZED SIGNATURE: 	PRINTED NAME: Scott Perfater, PE	

ATTACHMENT 5

ACKNOWLEDGEMENT OF ADDENDA

RSQ 21-0525

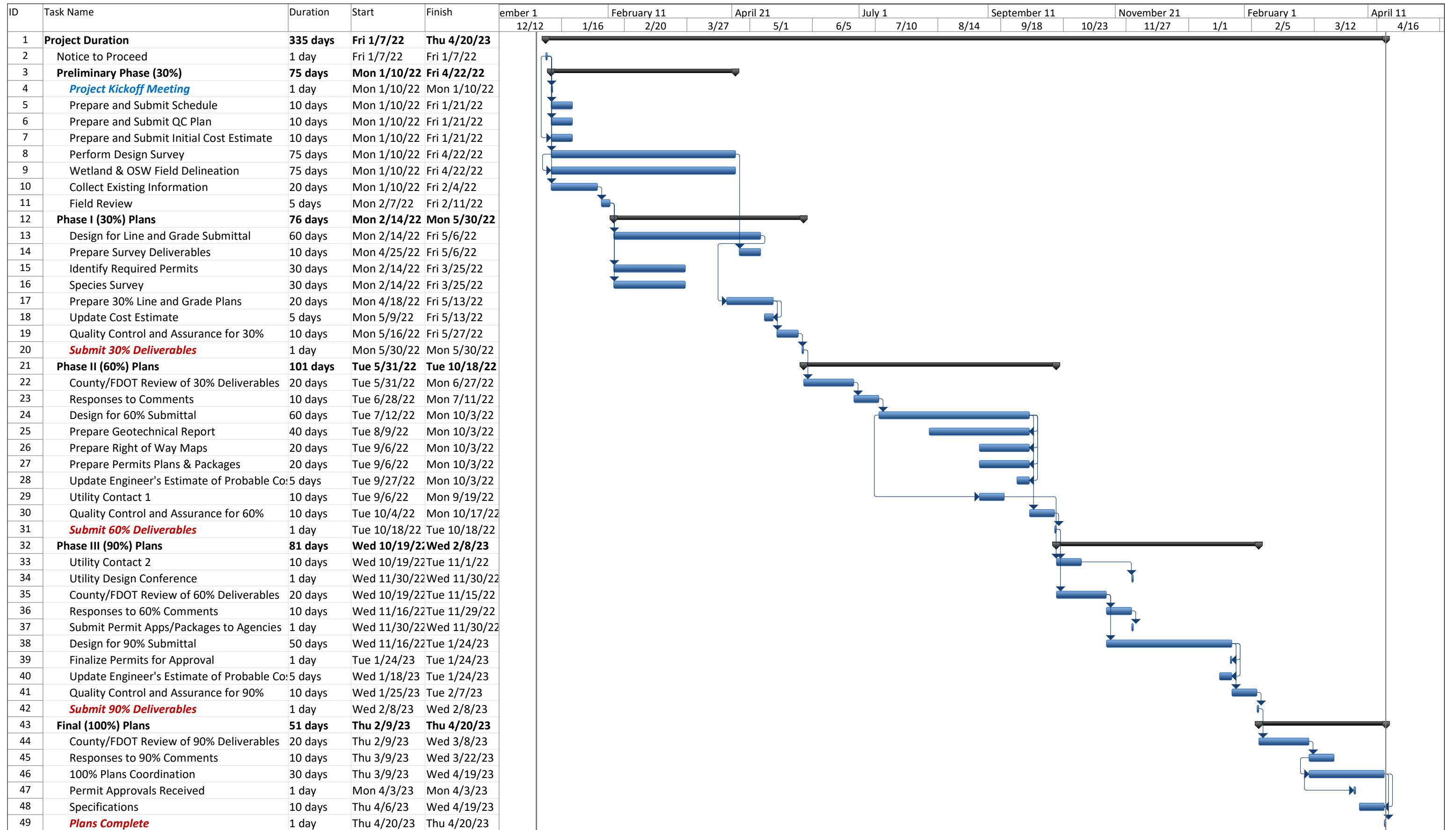
PROFESSIONAL ENGINEERING AND DESIGN SERVICES FOR
CR 565 VILLA ROAD SAFETY DESIGN

INSTRUCTIONS: Complete Part I or Part II, whichever applies and company name and date.

Part I:
The bidder must list below the dates of issue for each addendum received in connection with this RSQ:
Addendum #1, Dated: <u>05/07/2021</u>
Addendum #2, Dated: <u>05/14/2021</u>
Addendum #3, Dated: _____
Addendum #4, Dated: _____
Part II:
<input type="checkbox"/> No Addendum was received in connection with this RSQ.

COMPANY NAME: <u>Burgess & Niple, Inc.</u>	DATE: <u>05/18/2021</u>
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Note: Vendors are advised to visit our website at <http://www.lakecountyfl.gov> and register as a potential vendor. Vendors that have registered on-line receive an e-mail notice when the County issues a solicitation matching the commodity codes selected by a vendor during the registration process.





Florida Department of Transportation

RON DESANTIS
GOVERNOR

605 Suwannee Street
Tallahassee, FL 32399-0450

KEVIN J. THIBAUT, P.E.
SECRETARY

December 11, 2020

Scott Perfater, Vice President
BURGESS & NIPLE, INC.
1800 Pembroke Drive, Suite 265
Orlando, Florida 32810

Dear Mr. Perfater:

The Florida Department of Transportation has reviewed your application for prequalification package and determined that the data submitted is adequate to technically prequalify your firm for the following types of work:

- Group 2 - Project Development and Environmental (PD&E) Studies
- Group 3 - Highway Design - Roadway
 - 3.1 - Minor Highway Design
 - 3.2 - Major Highway Design
 - 3.3 - Controlled Access Highway Design
- Group 4 - Highway Design - Bridges
 - 4.1.1 - Miscellaneous Structures
 - 4.1.2 - Minor Bridge Design
 - 4.2.1 - Major Bridge Design - Concrete
 - 4.2.2 - Major Bridge Design - Steel
- Group 5 - Bridge Inspection
 - 5.1 - Conventional Bridge Inspection
 - 5.2 - Movable Bridge Inspection
 - 5.3 - Complex Bridge Inspection
 - 5.4 - Bridge Load Rating
- Group 6 - Traffic Engineering and Operations Studies
 - 6.1 - Traffic Engineering Studies
 - 6.2 - Traffic Signal Timing
 - 6.3.1 - Intelligent Transportation Systems Analysis and Design
 - 6.3.2 - Intelligent Transportation Systems Implementation
 - 6.3.3 - Intelligent Transportation Traffic Engineering Systems Communications

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www.fdot.gov

- Group 7 - Traffic Operations Design
 - 7.1 - Signing, Pavement Marking and Channelization
 - 7.2 - Lighting
 - 7.3 - Signalization

- Group 9 - Soil Exploration, Material Testing and Foundations
 - 9.4.1 - Standard Foundation Studies

- Group 13 - Planning
 - 13.4 - Systems Planning
 - 13.5 - Subarea/Corridor Planning
 - 13.6 - Land Planning/Engineering

Your firm is now technically prequalified with the Department for Professional Services in the above referenced work types. The overhead audit has been accepted, and your firm may pursue projects in the referenced work types with fees of any dollar amount. This status shall be valid until June 30, 2021 for contracting purposes.

Approved Rates

Home/ Branch Overhead	Facilities Capital Cost of Money	Premium Overtime	Reimburse Actual Expenses	Home Direct Expense
174.33%*	0.720%*	Reimbursed	No	7.52%*

*Interim Rates

Per Title 23, U.S. Code 112, there are restrictions on sharing indirect cost rates. Refer to Code for additional information.

Should you have any questions, please feel free to contact me by email at carliayn.kell@dot.state.fl.us or by phone at 850-414-4597.

Sincerely,

Carliayn Kell
Professional Services
Qualification Administrator

CBHK/kw

Safety, Mobility, Innovation
www.fdot.gov

State of Florida

Department of State

I certify from the records of this office that BURGESS & NIPLE, INC. is an Ohio corporation authorized to transact business in the State of Florida, qualified on September 17, 2003.

The document number of this corporation is F03000004719.

I further certify that said corporation has paid all fees due this office through December 31, 2020, that its most recent annual report/uniform business report was filed on January 16, 2020, and that its status is active.

I further certify that said corporation has not filed a Certificate of Withdrawal.

*Given under my hand and the
Great Seal of the State of Florida
at Tallahassee, the Capital, this
the Twenty-fourth day of March,
2020*



Randy Rie
Secretary of State

Tracking Number: 4044352103CU

To authenticate this certificate, visit the following site, enter this number, and then follow the instructions displayed.

<https://services.sunbiz.org/Filings/CertificateOfStatus/CertificateAuthentication>

ATTACHMENT 6

FIRM PROFILE FORM

<p>1. Firm Name and Primary Corporate Address</p> <p>Burgess & Niple, Inc. 1800 Pembroke Drive Suite 265 Orlando, Florida 32810</p>	<p>1a. Licensed to do business in the State of Florida <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>1b. Registered to do business in the State of Florida <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>
<p>1d. Firm is <input checked="" type="checkbox"/> National <input type="checkbox"/> Regional <input checked="" type="checkbox"/> Local</p> <p>FEIN # <u>31-0885550</u></p>	<p>1c. Name, Title, Email, & Telephone Number of Principal to Contact Scott D. Perfater, PE / Executive Vice President scott.perfater@burgessniple.com (407) 401-8527 Ext. 5210</p> <p>1e. Firm is a Certified Minority Business Enterprise <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>
<p>2. Please list the number of people by discipline that your firm will commit to the County's project.</p> <p>Engineers (B&N only) - 8 Others (B&N only) -3</p>	

Licensee Details

Licensee Information	
Name:	BURGESS & NIPLE, INC. (Primary Name)
Main Address:	5085 REED ROAD COLUMBUS Ohio 43220
License Mailing:	
LicenseLocation:	

License Information	
License Type:	Registry
Rank:	Registry
License Number:	9853
Status:	Current
Licensure Date:	10/20/2003
Expires:	

ATTACHMENT 7

TEAM COMPOSITION FORM

Role	Name of individual assigned to the project	Florida Active Registrations Number
Principal-in-Charge	Scott Perfater, PE	#64306
Project Manager	John Dee, PE	#60053
Roadway QC	John Kilgore, PE	#47942
Traffic QC	Danny Hendrickson, PE	#76184
Drainage QC	Bryan Anderson, PE	#64617
Roadway Design	John Hutchison	
Traffic Lead	Janey Walls, PE	#76169
Traffic Design	Caitlin Smith, EI	Eng. Intern #100023024
Drainage Lead	Charles Curtis, PE	#82185
Drainage Design	Eric Olszewski	
Environmental	Ryan Horstman	

Sub Consultants:

Role (i.e., Underground Utility Location, Environmental, GISMapping Services)	Company Name Handling this Project	Projected %of Over-All Work on Entire Project	Name of Individual Assigned to this Project	Firm Worked with prime before (Yes or No)	Individual Worked with prime before (Yes or No)
Survey/Utility Coordination	Booth, Ern, Straughan, & Hiott, Inc. (BESH Half) 902 North Sinclair Ave Tavares, FL 32787	30	Duane Booth, PE Brad Bublitz, EI John McGlohorn, PSM	Yes	Yes
Structures	Florida Bridge & Transportation, Inc. 633 Dartmouth Street Orlando, FL 32804	2	Juan Valenzuela, PE	Yes	Yes
Subsurface Utility Engineering (SUE)	Precise Locating Services, Inc. 19036 CR 42 Altoona, FL 32702	2	Tom Wilson, PSM	Yes	Yes
Geotechnical/Contamination	Tierra, Inc. 591 Susan B. Britt Court Winter Garden, FL 34787	2	Jeremy Sewell, PE	Yes	Yes

Are there any contractual agreements between the respondent (prime consultant) and any of the proposed sub-consultants? _____yes no

If the answer is yes, the respondent shall attach, with their submittal, information describing the contractual relationship including a copy of any written contractual agreement.

B&N Licenses & Registrations

PERFATER, SCOTT D
1264 ARDEN OAKS DRIVE
OCOCHEE, FL 34761
LICENSE NUMBER: PE64306
EXPIRATION DATE: FEBRUARY 28, 2023

DEE, JOHN T.
1631 MALCOLM POINT DRIVE
WINTER GARDEN, FL 34787
LICENSE NUMBER: PE60953
EXPIRATION DATE: FEBRUARY 28, 2023

KILGORE, JOHN WILSON JR.
8006 NORTH DALE MABRY HIGHWAY
SUITE 203
TAMPA, FL 34689
LICENSE NUMBER: PE07942
EXPIRATION DATE: FEBRUARY 28, 2023

HENDRICKSON, DANIEL
3004 WEST CHAPIN AVENUE
TAMPA, FL 33611
LICENSE NUMBER: PE76184
EXPIRATION DATE: FEBRUARY 28, 2023

ANDERSON, BRYAN ANDREW
5929 18TH STREET NE
ST. PETERSBURG, FL 33703
LICENSE NUMBER: PE64617
EXPIRATION DATE: FEBRUARY 28, 2023

WALLS, JANAY BIANCA
1111 SUMMER LAKES DR.
ORLANDO, FL 32835
LICENSE NUMBER: PE78189
EXPIRATION DATE: FEBRUARY 28, 2023

CURTIS, CHARLES T.
8006 NORTH DALE MABRY HIGHWAY
SUITE 203
TAMPA, FL 33618
LICENSE NUMBER: PE82185
EXPIRATION DATE: FEBRUARY 28, 2023

VALENZUELA, JUAN A.
633 DARTMOUTH STREET
ORLANDO, FL 32804
LICENSE NUMBER: PE68208
EXPIRATION DATE: FEBRUARY 28, 2023

SEWELL, JEREMY ASA
886 WOODCREST WAY
ORLANDO, FL 32762
LICENSE NUMBER: PE62951
EXPIRATION DATE: FEBRUARY 28, 2023

Subconsultants Licenses & Registrations

BOOTH, DUANE K
37525 NORTH CR444
EUSTIS, FL 32736
LICENSE NUMBER: PE44631
EXPIRATION DATE: FEBRUARY 28, 2023



Florida Department of Agriculture and Consumer Services
Division of Consumer Services
Board of Professional Surveyors and Mappers
2005 Apalachee Pkwy Tallahassee, Florida 32399-6500

License No.: **LS6023**
Expiration Date: February 28, 2023

Professional Surveyor and Mapper License

Under the provisions of Chapter 472, Florida Statutes

JOHN TOLBERT MCGLOHORN
902 N SINCLAIR AVE
TAVARES, FL 32778-2454

Nicole Fried
NICOLE "NIKKI" FRIED
COMMISSIONER OF AGRICULTURE

This is to certify that the professional surveyor and mapper whose name and address are shown above is licensed as required by Chapter 472, Florida Statutes.

ATTACHMENT 8

SIMILAR PROJECTS FORM

Work by firm members which best illustrate current qualifications relevant to the County's project that have been/is being accomplished by personnel that shall be assigned to the County's project. List no less than three (3) but no more than ten (10) projects.

<u>Project Name & Location</u> County Road 452 Safety Design, Lake County, FL		<u>Project Owners Name & Address</u> Lake County BOCC P.O. Box 7800 Tavares, FL 32778	
<u>Project Manager:</u> John T. Dee, PE			
<u>Completion Date (Actual or Estimated)</u> In Progress (Design Completed in April 2021)			
<u>Estimated Cost (In Thousands)</u>		<u>Project Owner's Contact Person, Title, Email, & Telephone Number</u>	
Entire Project \$ 2,433 (construction)	Work for which firm was/is responsible \$ 605 (design)	Mr. George Gadiel, PE Project Manager ggadiel@lakecountyfl.gov (352) 483-9092	
<u>Scope of Entire Project (Please give quantitative indications wherever possible)</u> 9.3 mile 2-lane roadway spanning from CR 44 to the Marion county line. Project improvements included signal mast arm upgrades at the CR 44 intersection, 4' paved/4' unpaved shoulder widening with Safety Edge and raised thermoplastic pavement markings for much of the project including the curves and several tangent sections, widening and resurfacing for left turn lane at Goose Prairie Road, realignment of the Felkins Road intersection, drainage, and signing improvements. Permitting, utility coordination, geotechnical investigation, survey, and FDOT LAP coordination were included in the Scope of Services.			
<u>Nature of Firm's Responsibility in Project (Please give quantitative indications wherever possible)</u> Burgess & Niple, Inc. - Project Management; Roadway, Traffic & Drainage EOR BESH Halff - Survey; Utility Coordination Precise Locating - Survey Tierra - Geotechnical Investigations			
<u>Firm's Personnel (Name/Project Assignment) That Worked on the Stated Project that Shall Be Assigned to the County's Project</u>			
John Dee, PE / Project Manager & EOR Scott D. Perfater, PE / Principal in Charge Duane K. Booth, PE / BESH Principal in Charge Brad Bublitz, EI / Utility Coordination John McGlohorn, PSM - Survey Lead		John Hutchison / Roadway Design Janey Walls, PE / Traffic EOR Jeremy Sewell, PE / Geotech Tom Wilson / Survey Eric Olszewski / Drainage Design Caitlin Smith / Traffic Design	

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SIMILAR PROJECTS FORM

Work by firm members which best illustrate current qualifications relevant to the County's project that have been/is being accomplished by personnel that shall be assigned to the County's project. List no less than three (3) but no more than ten (10) projects.

<u>Project Name & Location</u> SR 25 (US 27) Resurfacing & Safety Improvements Minneola, FL		<u>Project Owners Name & Address</u> Florida Department of Transportation District 5 719 South Woodland Boulevard DeLand, FL 32720	
<u>Project Manager:</u> John T. Dee, PE (previous firm)			
<u>Completion Date (Actual or Estimated)</u> 2018			
<u>Estimated Cost (In Thousands)</u>		<u>Project Owner's Contact Person, Title, Email, & Telephone Number</u>	
Entire Project \$ 8,015 (construction)	Work for which firm was/is responsible \$ 990 (design)	Mr. Hatem Aguib Consultant Project Manager hatem.aguib@dot.state.fl.us (386) 943-5559	
<u>Scope of Entire Project (Please give quantitative indications wherever possible)</u> The project included 6.0 miles of 4-lane resurfacing from west of CR 561 (Lake Minneola Shores/Southern Breeze Drive) to north of O-Brien Road in Minneola, Lake County, Florida. The project consisted of milling and resurfacing, widening, turn lanes, base work, shoulder treatment, drainage improvements, curb and gutter, sidewalks, signing and pavement markings, guardrail, signalization and ITS.			
<u>Nature of Firm's Responsibility in Project (Please give quantitative indications wherever possible)</u> Prime consultant (previous firm) and Engineer of Record (EOR)			
<u>Firm's Personnel (Name/Project Assignment) That Worked on the Stated Project that Shall Be Assigned to the County's Project</u> John Dee, PE / Project Manager & EOR Janey Walls, PE / Traffic EOR			

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SIMILAR PROJECTS FORM

Work by firm members which best illustrate current qualifications relevant to the County's project that have been/is being accomplished by personnel that shall be assigned to the County's project. List no less than three (3) but no more than ten (10) projects.

<u>Project Name & Location</u> SR 50 (Broad Street) Resurfacing & Safety Improvements Clermont and Groveland, FL		<u>Project Owners Name & Address</u> Florida Department of Transportation District 5 719 South Woodland Boulevard DeLand, FL 32720	
<u>Project Manager:</u> John T. Dee, PE (previous firm)			
<u>Completion Date (Actual or Estimated)</u> 2016			
<u>Estimated Cost (In Thousands)</u>		<u>Project Owner's Contact Person, Title, Email, & Telephone Number</u>	
Entire Project \$ 4,900 (construction)	Work for which firm was/is responsible \$ 588 (design)	Mr. Todd Alexander Constructability Supervisor todd.alexander@dot.state.fl.us (386) 943-5420	
<u>Scope of Entire Project (Please give quantitative indications wherever possible)</u> The project included 4.5 miles of 4-lane resurfacing from west of 12th Street in Clermont to SR 33 (Crittenden Street) in Groveland, Lake County, Florida. The project consisted of milling and resurfacing, widening, turn lanes, base work, shoulder treatment, drainage improvements, curb and gutter, sidewalks, signing and pavement markings, guardrail, and signalization.			
<u>Nature of Firm's Responsibility in Project (Please give quantitative indications wherever possible)</u> Prime consultant (previous firm) and Engineer of Record (EOR)			
<u>Firm's Personnel (Name/Project Assignment) That Worked on the Stated Project that Shall Be Assigned to the County's Project</u> John Dee, PE / Project Manager & EOR Janey Walls, PE / Traffic EOR			

ATTACHMENT 8

SIMILAR PROJECTS FORM

Work by firm members which best illustrate current qualifications relevant to the County's project that have been/is being accomplished by personnel that shall be assigned to the County's project. List no less than three (3) but no more than ten (10) projects.

<u>Project Name & Location</u> SR 10 (US 90) Resurfacing & Safety Improvements Jacksonville, FL		<u>Project Owners Name & Address</u> Florida Department of Transportation District 2 1109 South Marion Avenue Lake City, FL 32025	
<u>Project Manager:</u> Scott D. Perfater, PE (Burgess & Niple, Inc.)			
<u>Completion Date (Actual or Estimated)</u> 2017			
<u>Estimated Cost (In Thousands)</u>		<u>Project Owner's Contact Person, Title, Email, & Telephone Number</u>	
Entire Project \$ 5,900 (construction)	Work for which firm was/is responsible \$ 533 (design)	Mr. Michael Carter Consultant Project Manager michael.carter@dot.state.fl.us (386) 961-7535	
<u>Scope of Entire Project (Please give quantitative indications wherever possible)</u> The project included 9.7 miles of 2-lane resurfacing from east of Chaffee Road to east of US 301 in Jacksonville, Duval County, Florida. In addition to resurfacing, safety improvements included shoulder widening to establish 5-foot paved shoulders throughout the project limits, right turn lane additions and signalization improvements. Minor ditch regrading and drainage structure modifications were included.			
<u>Nature of Firm's Responsibility in Project (Please give quantitative indications wherever possible)</u> Prime consultant and Engineer of Record (EOR)			
<u>Firm's Personnel (Name/Project Assignment) That Worked on the Stated Project that Shall Be Assigned to the County's Project</u> Scott Perfater, PE / Project Manager & EOR			

ATTACHMENT 8

SIMILAR PROJECTS FORM

Work by firm members which best illustrate current qualifications relevant to the County's project that have been/is being accomplished by personnel that shall be assigned to the County's project. List no less than three (3) but no more than ten (10) projects.

<u>Project Name & Location</u> Orange Avenue Rehabilitation, Umatilla, Florida		<u>Project Owners Name & Address</u> City of Umatilla 1 South Central Ave. Umatilla FL 32784
<u>Project Manager:</u> Duane K. Booth, P.E. (BESH/HALFF)		
<u>Completion Date (Actual or Estimated)</u> 2016		
<u>Estimated Cost (In Thousands)</u>		<u>Project Owner's Contact Person, Title, Email, & Telephone Number</u> Aaron Mercer Public Works Director (352) 669-3125
Entire Project \$ 1,500 (construction)	Work for which firm was/is responsible \$ 96 (design)	
<u>Scope of Entire Project (Please give quantitative indications wherever possible)</u> Orange Avenue Stormwater Project is a FDEP grant project to minimize localized flooding and provide stormwater treatment to remove 80% of the nutrient loading to Lake Umatilla from this 22 Acre drainage basin. The objective of this project is to improve the stormwater collection system and provide treatment for Orange Avenue between Collins Street and East Lake Street. Improvements include dry retention for the northern half of the project and sediment traps with concrete storm chambers for the southern half of the project, both systems provide over 90% phosphorus removal.		
<u>Nature of Firm's Responsibility in Project (Please give quantitative indications wherever possible)</u> BESH's role in this project includes route survey, location of underground utilities, design of new 2 lane urban road section with new inlets and storm piping, relocation of utilities in conflict with new construction, stormwater treatment systems, permitting with SJRWMD, and FDEP grant management. Currently the project is 100% complete and planned to go to bid mid May. BESH is also provided post design services including, bid assistance, review of shop drawings, providing weekly construction inspection, review of contractor pay request, preparing as-build drawings and providing certification of completion.		
<u>Firm's Personnel (Name/Project Assignment) That Worked on the Stated Project that Shall Be Assigned to the County's Project</u> Duane K. Booth, P.E. / Project Manager Brad D. Bublitz, E. I. / Project Engineer		

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION
TRUTH IN NEGOTIATION CERTIFICATION

375-030-30
PROCUREMENT
05/14

Pursuant to Section 287.055(5)(a), Florida Statutes, for any lump-sum or cost-plus-a-fixed fee professional services contract over the threshold amount provided in Section 287.017, Florida Statutes for CATEGORY FOUR, the Department of Transportation (Department) requires the Consultant to execute this certificate and include it with the submittal of the Technical Proposal, or as prescribed in the contract advertisement.

The Consultant hereby certifies, covenants, and warrants that wage rates and other factual unit costs supporting the compensation for this project's agreement are accurate, complete, and current at the time of contracting.

The Consultant further agrees that the original agreement price and any additions thereto shall be adjusted to exclude any significant sums by which the Department determines the agreement price was increased due to inaccurate, incomplete, or noncurrent wage rates and other factual unit costs. All such agreement adjustments shall be made within (1) year following the end of the contract. For purposes of this certificate, the end of the agreement shall be deemed to be the date of final billing or acceptance of the work by the Department, whichever is later.

Burgess & Niple, Inc.
Name of Consultant

By: 

5/18/2021
Date

DRUG-FREE WORKPLACE PROGRAM CERTIFICATION

In order to have a drug- free workplace program, a business shall:

(1) Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.

(2) Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.

(3) Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (1).

(4) In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than 5 days after such conviction.

(5) Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community by, any employee who is so convicted.

(6) Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

Does the individual responding to this solicitation certify that their firm has implemented a drug-free workplace program?

YES

NO

NAME OF BUSINESS: Burgess & Niple, Inc.

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION
**CERTIFICATION REGARDING DEBARMENT, SUSPENSION,
INELIGIBILITY AND VOLUNTARY EXCLUSION-
LOWER TIER COVERED TRANSACTIONS FOR FEDERAL AID CONTRACTS**
(Compliance with 2 CFR Parts 180 and 1200)

375-030-32
PROCUREMENT
11/15

It is certified that neither the below identified firm nor its principals are presently suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency.

Name of Consultant/Contractor: Burgess & Niple, Inc.

By: 

Date: 5/18/2021

Title: Principal in Charge

Instructions for Certification

Instructions for Certification - Lower Tier Participants:

(Applicable to all subcontracts, purchase orders and other lower tier transactions requiring prior FHWA approval or estimated to cost \$25,000 or more - 2 CFR Parts 180 and 1200)

- a. By signing and submitting this proposal, the prospective lower tier is providing the certification set out below.
- b. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department, or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.
- c. The prospective lower tier participant shall provide immediate written notice to the person to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous by reason of changed circumstances.
- d. The terms "covered transaction," "debarred," "suspended," "ineligible," "participant," "person," "principal," and "voluntarily excluded," as used in this clause, are defined in 2 CFR Parts 180 and 1200. You may contact the person to which this proposal is submitted for assistance in obtaining a copy of those regulations. "First Tier Covered Transactions" refers to any covered transaction between a grantee or subgrantee of Federal funds and a participant (such as the prime or general contract). "Lower Tier Covered Transactions" refers to any covered transaction under a First Tier Covered Transaction (such as subcontracts). "First Tier Participant" refers to the participant who has entered into a covered transaction with a grantee or subgrantee of Federal funds (such as the prime or general contractor). "Lower Tier Participant" refers any participant who has entered into a covered transaction with a First Tier Participant or other Lower Tier Participants (such as subcontractors and suppliers).
- e. The prospective lower tier participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.
- f. The prospective lower tier participant further agrees by submitting this proposal that it will include this clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion-Lower Tier Covered Transaction," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions exceeding the \$25,000 threshold.
- g. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant is responsible for ensuring that its principals are not suspended, debarred, or otherwise ineligible to participate in covered transactions. To verify the eligibility of its principals, as well as the eligibility of any lower tier prospective participants, each participant may, but is not required to, check the Excluded Parties List System website (<https://www.epls.gov/>), which is compiled by the General Services Administration.
- h. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
- i. Except for transactions authorized under paragraph e of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION
**CERTIFICATION FOR DISCLOSURE OF LOBBYING ACTIVITIES
ON FEDERAL-AID CONTRACTS
(Compliance with 49CFR, Section 20.100 (b))**

375-030-33
PROCUREMENT
10/01

The prospective participant certifies, by signing this certification, that to the best of his or her knowledge and belief:

(1) No federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any federal agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any federal agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities", in accordance with its instructions. (Standard Form-LLL can be obtained from the Florida Department of Transportation's Professional Services Administrator or Procurement Office.)

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

The prospective participant also agrees by submitting his or her proposal that he or she shall require that the language of this certification be included in all lower tier subcontracts, which exceed \$100,000 and that all such subrecipients shall certify and disclose accordingly.

Name of Consultant: Burgess & Niple, Inc.

By: Scott Perfater, PE Date: 5/18/2021


Authorized Signature:  _____

Title: Principal in Charge

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION
DISCLOSURE OF LOBBYING ACTIVITIES

375-030-34
 PROCUREMENT
 02/16

Is this form applicable to your firm?
 YES NO
 If *no*, then please complete section 4
 below for "Prime"

1. Type of Federal Action: a. contract b. grant c. cooperative agreement d. loan e. loan guarantee f. loan insurance	2. Status of Federal Action: a. bid/offer/application b. initial award c. post-award	3. Report Type: a. initial filing b. material change For Material Change Only: Year: _____ Quarter: _____ Date of last report: _____ (mm/dd/yyyy)
4. Name and Address of Reporting Entity: <input checked="" type="checkbox"/> Prime <input type="checkbox"/> Subawardee Tier _____, if known: Burgess & Niple, Inc. 1800 Pembroke Drive Suite 265 Orlando, FL 32810 Congressional District, if known: 4c _____		5. If Reporting Entity in No. 4 is a Subawardee, Enter Name and Address of Prime: _____ _____ _____ Congressional District, if known: _____
6. Federal Department/Agency: _____ _____	7. Federal Program Name/Description: _____ _____ CFDA Number, if applicable: _____	
8. Federal Action Number, if known: _____	9. Award Amount, if known: \$ _____	
10. a. Name and Address of Lobbying Registrant (if individual, last name, first name, MI): _____ _____ _____	b. Individuals Performing Services (including address if different from No. 10a) (last name, first name, MI): _____ _____ _____	
11. Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.	Signature:  Print Name: <u>Scott Perfater, PE</u> Title: <u>Principal in Charge</u> Telephone No.: <u>407-401-8527</u> Date (mm/dd/yyyy): <u>5/18/2021</u>	
Federal Use Only:		Authorized for Local Reproduction Standard Form LLL (Rev. 7-97)

ATTACHMENT 10

PUBLIC ENTITY CRIMES FORM

THIS FORM MUST BE SIGNED AND SWORN TO IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICER AUTHORIZED TO ADMINISTER OATHS.

1. This sworn statement is submitted to Lake County BCC (print name of public entity)

By Scott Perfater, PE | Principal in Charge (print individual's name and title)

for Burgess & Niple, Inc. (print name of entity submitting sworn statement)

whose business address is 1800 Pembroke Drive, Suite 265 Orlando, FL 32810

and (if applicable) its Federal Employer Identification Number (FEIN) is 31-0885550

(if the entity has not FEIN, include the Social Security Number of the individual signing this sworn statement: .)

2. I understand that a "public entity crime" as defined in Paragraph 287.133(1)(g), Florida Statutes, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any business with any public entity or with an agency or political subdivision of any other state or of the United States, including, but not limited to, any bid or contract for goods or services to be provided to any public entity or an agency or political subdivision of any other state or of the United States and Involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.

Scott D Perfater [signature]

May 15, 2021 [date]

STATE OF OHIO

COUNTY OF Franklin

PERSONALLY APPEARED BEFORE ME, the undersigned authority,

Scott D. Perfater who, after first being sworn by me, affixed his/her signature [name of individual signing]

in the space provided above on this 17th day of May, 20 21.

Karen B Anderson NOTARY PUBLIC

My commission expires: May 4, 2023 Online Notary Public. This notarial act involved the use of online audio/video communication technology.

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION
PROFESSIONAL SERVICES COMMITMENT FORM

375-030-83
 PROCUREMENT
 02/20

Submit this form as required in the Request for Proposal or alternatively, at the time of Expanded Letter of Response is due:

Contract/Advertisement No.:	0525	Prime Consultant:	Burgess & Niple, Inc.
Project Description:	Professional Engineering & Design Services for Villa City Road Safety Design		

Expected percentage of contract fees to be utilized by DBE(s): _____ %. (Combine DBE Prime and DBE subconsultants, if applicable).

Expected percentage of contract fees to be utilized by Non-DBE Small Businesses _____ %. (Combine Non-DBE Small Business Prime and Non-DBE Small Business subconsultants, if applicable).

The proposed Prime and subconsultants/subvendors' work is as follows:

Prime	Type of Work (List each type of work separately, only one type of work per line)	% of overall contract amount	DBE	Small Business	Non DBE/ Non Small Business
Burgess & Niple, Inc.	Choose an item.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Choose an item.				
	Choose an item.				
	Choose an item.				
	Choose an item.				
	Choose an item.				
	Choose an item.				

Subconsultant/Subvendor	Type of Work (List each type of work separately, only one type of work per line)	% of overall contract amount	DBE	Small Business	Non DBE/ Non Small Business
BESH Halff	Choose an item.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tierra	Choose an item.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Florida Bridge and Transportation, Inc.	Choose an item.		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Precise Locating Services, Inc. (not prequalified)	Choose an item.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Choose an item.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Choose an item.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Choose an item.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Choose an item.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Choose an item.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Choose an item.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Choose an item.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Choose an item.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Choose an item.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Choose an item.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Choose an item.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Choose an item.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Choose an item.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Choose an item.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Choose an item.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Choose an item.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Choose an item.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Choose an item.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Choose an item.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
03/24/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Willis Towers Watson Northeast, Inc. c/o 26 Century Blvd P.O. Box 305191 Nashville, TN 372305191 USA	CONTACT NAME: Willis Towers Watson Certificate Center	
	PHONE (A/C No. Ext): 1-877-945-7378 E-MAIL ADDRESS: certificates@willis.com	FAX (A/C No.): 1-888-467-2378
INSURED Burgess & Niple, Inc. 5085 Reed Road Columbus, OH 43220	INSURER(S) AFFORDING COVERAGE	
	INSURER A: National Union Fire Insurance Company of P	NAIC # 19445
	INSURER B: Continental Insurance Company	NAIC # 35289
	INSURER C: New Hampshire Insurance Company	NAIC # 23841
	INSURER D: Continental Casualty Company	NAIC # 20443
	INSURER E: INSURER F:	

COVERAGES **CERTIFICATE NUMBER:** W20408095 **REVISION NUMBER:**

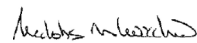
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y	Y	GL 5268138	04/01/2021	04/01/2022	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ 25,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY	Y	Y	CA 4489627	04/01/2021	04/01/2022	COMBINED SINGLE LIMIT (Ea accident) \$ 2,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 0	Y	Y	CUE 6080621408	04/01/2021	04/01/2022	EACH OCCURRENCE \$ 15,000,000 AGGREGATE \$ 15,000,000
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N/A	Y	WC 15893628	04/01/2021	04/01/2022	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
D	Professional Liability			AEH008215011	04/01/2021	04/01/2022	Each Claim: \$10,000,000 Aggregate: \$10,000,000 Deductible: \$500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 Re: CR 452 Safety Design RSQ # 190-0924.

The Umbrella/Excess policy does not sit excess over Professional Liability coverage.

Lake County, a Political Subdivision of the State of Florida and the Board of County Commissioners are included as Additional Insureds as respects to General Liability, Auto Liability and Umbrella/Excess Liability when required by

CERTIFICATE HOLDER Lake County, a Political Subdivision of the State of Florida and the Board of County Commissioners P.O. Box 7800 Tavares, FL 32778-7800	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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 SR ID: 20884128 BATCH: 2032254

AGENCY CUSTOMER ID: _____
 LOC #: _____



ADDITIONAL REMARKS SCHEDULE

Page 2 of 2

AGENCY Willis Towers Watson Northeast, Inc.		NAMED INSURED Burgess & Niple, Inc. 5085 Reed Road Columbus, OH 43220	
POLICY NUMBER See Page 1		EFFECTIVE DATE: See Page 1	
CARRIER See Page 1	NAIC CODE See Page 1		

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,
 FORM NUMBER: 25 FORM TITLE: Certificate of Liability Insurance

written contract.
 General Liability, Auto Liability and Umbrella/Excess Liability policies shall be Primary and Non-Contributory with any other insurance in force for or which may be purchased by Additional Insured when required by written contract. Waiver of Subrogation applies in favor of Additional Insured with respects to General Liability, Auto Liability, Umbrella/Excess Liability and Workers Compensation when required by written contract and permitted by law.

ACORD 101 (2008/01)

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BATCH: 2032254

CERT: W20408095

No Exceptions