



# Lake~Sumter MPO Draft FY 2018/19 2019/20 UPWP

- I. UPWP Cover & Title Page
- II. Table of Contents
- III. Introduction
  - i. UPWP Overview
  - ii. MPO Planning Area Activities and Tasks
  - iii. Public Involvement Plan
  - iv. Soft Match Definition
  - v. Planning Factors and Emphasis Area
- IV. Organization and Management
  - i. MPO Planning Process
  - ii. MPO Agreements Narrative
    - a. Interlocal Agreements
    - b. MPO Agreement
    - c. JPA – FTA 5303 Funds Agreement
    - d. ICAR Agreement
    - e. Operational Procedures and Bylaws
- V. Work Program Tasks
  - i. Task 1. Administration
  - ii. Task 2. Planning Activities:
    - a. Transportation Improvement Program
    - b. Long-Range Transportation Plan
    - c. List of Priority Projects
    - d. Multimodal Planning
    - e. Data Collection
  - iii. Task 3. Public Involvement
  - iv. Task 4. Special Projects, Regional Planning Coordination and Legislative Monitoring
- VI. Summary Budget Tables
- VII. Joint Certification Package
  - i. Signed Certification Statement
  - ii. Noteworthy Achievements
  - iii. Summary of Corrective Actions or Recommendations
- VIII. Statements and Assurances
  - i. DBE
  - ii. Debarment and Suspensions
  - iii. Lobbying Title VI Nondiscrimination Agreement
- IX. Agency Participation
- X. Funding Source
- XI. General
  - i. Final UPWP Approval Process
  - ii. UPWP Approval Resolution
  - iii. MPO Meeting Minutes
  - iv. Tasks to Correct Deficiencies Identified
  - v. MPO Annual Audit
  - vi. Equipment Purchases/Leases/Rentals
  - vii. Planning Emphasis Areas and Factors Matrix
- XII. Appendix
  - i. Glossary of Terms
  - ii. Lake~Sumter MPO Urbanized Area Map
  - iii. Lake~Sumter MPO Planning Area – District Planning Activities
  - iv. Lake~Sumter MPO Business Plan