

Chapter 17

LOCAL PLANNING AGENCY

Sec. 17-1. Title.

The board of county commissioners does hereby establish the "Lake County Local Planning Agency" and it is hereinafter referred to as the "LPA."
(Ord. No. 2004-13, § 3, 3-16-04)

Sec. 17-2. Purpose and duties.

The LPA is hereby created pursuant to Section 163.3174, Florida Statutes, and shall have the general responsibility for the conduct of the comprehensive planning program in Lake County, Florida. The LPA shall:

- (1) Be the agency responsible for the preparation of the comprehensive plan or plan amendment and shall make recommendations to the board of county commissioners regarding the adoption or amendment of such plan.
- (2) Monitor and oversee the effectiveness and status of the comprehensive plan and recommend to the board of county commissioners such changes in the comprehensive plan as may from time to time be required, including preparation of the periodic reports required by Section 163.3191, Florida Statutes.
- (3) Review proposed land development regulations, land development codes, or amendments thereto, and make recommendations to the governing body as to the consistency of the proposal with the adopted comprehensive plan.
- (4) Perform any other functions, duties, and responsibilities assigned to it by the board of county commissioners.

(Ord. No. 2004-13, § 3, 3-16-04)

Sec. 17-3. Membership.

The LPA shall have ten (10) members and shall consist of one (1) member representing each of the county commissioners' districts, three (3) members at-large, one (1) member representing the Lake County School Board as recommended by the school board, and one (1) ex-officio, nonvoting representative of a military installation acting on behalf of all military installations within Lake County. The member recommended by the Lake County School Board shall be a voting member. The board of county commissioners shall appoint the members, and initially the terms of the members representing commission districts 1, 3, and 5, and one (1) at-large member, shall expire on January 31, 2005, and the terms of members representing commission districts 2 and 4, two (2) at-large members and the Lake County School Board representative shall expire on January 31, 2007. Thereafter, all appointments shall be made for a term of four (4) years each. Any vacancy occurring

during the unexpired term of office of any member shall be filled by appointment for the remainder of the term. Any member of the LPA may be removed from office by a majority vote of the board of county commissioners. (Ord. No. 2004-13, § 3, 3-16-04; Ord. No. 2006-47, § 2, 5-16-06)

Sec. 17-4. Procedures.

(1) The LPA shall meet at regular intervals as determined by the members of the LPA.

(2) The members of the LPA shall elect a chairman, vice-chairman, and such other officers as they choose, whose terms shall run for one (1) year, with eligibility for reelection. Elections shall be held at the first meeting of the LPA and shall be annually held each April thereafter.

(3) All meetings shall be held in a public place and shall be open to the public pursuant to Chapter 286, Florida Statutes. Meetings shall not be held at any facility or location which discriminates on the basis of sex, age, race, creed, color, origin or economic status or which operates in such a manner as to unreasonably restrict public access to such facility.

(4) All meetings shall be noticed and minutes kept.

(5) Robert's Rules of Order, Newly Revised, shall be the final authority on all questions of parliamentary procedure.

(6) A quorum for conducting business shall be a majority of the members.

(7) The county manager or designee shall determine who shall serve as staff to the LPA. (Ord. No. 2004-13, § 3, 3-16-04)